



SCHOOL DISTRICT NO. 35 (LANGLEY)
REGULAR MEETING OF THE BOARD OF EDUCATION

AGENDA

Tuesday, November 19, 2024

7:00 p.m.

Langley School Board Office

Pages

1. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING
2. CALL TO ORDER
3. REPORT FROM "IN CAMERA"
4. CONSENT AGENDA

Recommendation:

That the Board of Education adopts the consent agenda items as provided.

- 4.1 CONSIDERATION OF MINUTES 1 - 6
- 4.2 COMMITTEE REPORTS
 - 4.2.1 EDUCATION/STRATEGIC PLAN COMMITTEE 7 - 7
 - 4.2.2 FINANCE AND FACILITIES COMMITTEE 8 - 8
 - 4.2.3 POLICY COMMITTEE 9 - 9
- 4.3 BOARD LIAISON COMMITTEE REPORTS
 - 4.3.1 BCSTA
 - 4.3.1.1 METRO BRANCH (Trustee Fox) 10 - 11
- 4.4 SCHOOL DISTRICT COMMITTEE REPORTS
 - 4.4.1 INCLUSIVE EDUCATION (Assistant Superintendent Lainchbury) 12 - 14
 - 4.4.2 EMERGENCY PREPAREDNESS (Assistant Superintendent Moino) 15 - 17
- 4.5 COMMUNITY COMMITTEE REPORTS

4.5.1	<u>CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Ward)</u>	18 - 24
4.5.2	<u>TOWNSHIP OF LANGLEY / SCHOOL DISTRICT NO. 35 LIAISON (Trustee Rai)</u>	25 - 28
4.5.3	<u>TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Dickinson)</u>	29 - 33
4.5.4	<u>LOCAL IMMIGRATION PARTNERSHIP (Trustee Dickinson)</u>	34 - 37
5.	<u>CONSIDERATION OF AGENDA</u>	
	Recommendation: That the Agenda be approved as presented.	
6.	<u>SUPERINTENDENT'S REPORTS</u>	
6.1	<u>COMMUNICATIONS PLAN 2023-2026 UPDATE</u>	38 - 54
	Recommendation: That the Board of Education receives the update on the Communications Plan 2023-2026 for information, as presented.	
6.2	<u>STUDENT LEADERSHIP</u>	55 - 56
	Recommendation: That the Board of Education receives the report on Student Leadership for information, as presented.	
7.	<u>SECRETARY-TREASURER'S REPORTS</u>	
7.1	<u>SMITH CAMPUS RIGHT OF WAY BYLAW</u>	57 - 61
	Recommendation: That the Board of Education of School District No. 35 (Langley) – Smith Public Access and Utilities Right-Of-Way Bylaw 2024 be given first reading.	
	Recommendation: That the Board of Education of School District No. 35 (Langley) - Smith Public Access and Utilities Right-Of-Way Bylaw 2024 be given second reading.	
	Recommendation: That the Board of Education of School District No. 35 (Langley) unanimously approves having all three readings of Smith Public Access and Utilities Right-Of-Way Bylaw 2024 at tonight's meeting.	
	Recommendation: That the Board of Education of School District No. 35 (Langley) - Smith Public Access and Utilities Right-Of-Way Bylaw 2024 be given third reading, passed and adopted on the 19 th day of November, 2024.	
8.	<u>POLICY COMMITTEE</u>	

Recommendation:

That the Board of Education serves Notice of Motion to the District's education community and its education partner groups that it intends to adopt the revisions to Policy 3 Appendix A: Services, Materials and Equipment Provided to Trustees.

9. NEW BUSINESS

10. TRUSTEE COMMENTS

11. QUESTION PERIOD

Question Period is provided at Board Meetings. The purpose is to ensure that those present in the audience have an opportunity to obtain clarification concerning business conducted during that meeting. Priority will be given to responding to one question per person before considering further questions from any individual.

The following will help the public develop questions for Question Period at a Board Meeting that is keeping with the goal of a respectful and focused meeting.

Questions:

1. Need to be directed to the Chair and not to staff;
2. Need to be related directly to the topic on the agenda;
3. Need to be succinct, focused and not be a statement;
4. May not be asked that are related to personnel or directed at an individual trustee;
5. May not be asked that are related to contract negotiations; and
6. The questioner shall provide their name so that it can be reflected in the minutes.

All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

12. ADJOURNMENT

Recommendation:

That the meeting be adjourned at __ p.m.



SCHOOL DISTRICT NO. 35 (LANGLEY)
REGULAR MEETING OF THE BOARD OF EDUCATION

MINUTES

Date: Tuesday, October 22, 2024
Location: Langley School Board Office

Trustees Present:	Candy Ashdown	Chairperson
	Holly Dickinson	Trustee
	Charlie Fox	Trustee
	Sarb Rai	Trustee
	Tony Ward	Trustee
	Marnie Wilson	Trustee

Trustees Absent:	Joel Neufeld	Trustee
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Staff Present:	Mal Gill	Superintendent
	Brian Iseli	Secretary-Treasurer
	Woody Bradford	Deputy Superintendent
	Lisa Lainchbury	Assistant Superintendent
	Marcello Moino	Assistant Superintendent
	Shind Chand	Assistant Secretary-Treasurer
	Joanne Abshire	Communications Manager
	Judy Swanson	Executive Assistant
	Pol Babao	Technical Support Specialist 3
	Vincent Montefrio	Technical Support Specialist 3
Beth Cairnie	District Principal	
Joanne Neveux	District Principal	

Partner Groups:	Marlene Dickson	CUPE 1260 Acting Vice-President
	Nancy Petersen	LTA Vice-President
	Cathy Gracie	LPVPA Vice-President

1. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING

Those in attendance were informed that as per Policy No. 7 - Regular and Special Meetings of the Board may be streamed live, archived and accessed online. The Board reserves, at its sole discretion, via motion at any meeting, the right to not stream live or archive a meeting or a portion of a meeting. Further, the Board reserves the right to edit any recorded portion of a meeting.

2. CALL TO ORDER

The Board Chair called the meeting to order at 7:00 pm, and began the meeting with the introduction stating: "I would like to acknowledge that the Langley School District is located on the traditional, ancestral and unceded territories of the Matsqui, Kwantlen, Katzie and Semiahmoo First Nations. We gather here tonight in an understanding of the importance of ya:yəstəl' (**y-eye yes tel**) /sq'eq'o yoyes (**sckecka y-eyes**) (working together) and nə́cəʔmat (**not sa mot**) /lets'emó:t (**let sa mot**) (**uniting** ourselves with one mind, one heart) to ensure that we support and inspire all learners to reach their full potential."

Chairperson welcomed everyone and introduced attendees.

3. REPORT FROM "IN CAMERA"

The Vice-Chair reported that the items discussed in the 'In Camera' meeting pertained to personnel and property.

4. CONSENT AGENDA

R24/10/22-01

Moved By: Trustee Fox

Seconded By: Trustee Dickinson

That the Board of Education adopts the consent agenda items as provided.

CARRIED UNANIMOUSLY

4.1 CONSIDERATION OF MINUTES

4.2 COMMITTEE REPORTS

4.2.1 EDUCATION/STRATEGIC PLAN COMMITTEE

4.2.2 FINANCE AND FACILITIES COMMITTEE

- 4.2.3 POLICY COMMITTEE
- 4.3 BOARD LIAISON COMMITTEE REPORTS
 - 4.3.1 BCSTA
 - 4.3.1.1 METRO BRANCH (Trustee Fox)
 - 4.3.2 DISTRICT PARENT ADVISORY COUNCIL (Trustee Neufeld)
- 4.4 COMMUNITY COMMITTEE REPORTS
 - 4.4.1 CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Ward)
 - 4.4.2 CITY OF LANGLEY / SCHOOL DISTRICT NO. 35 LIAISON (Trustee Ward)
 - 4.4.3 TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Dickinson)

5. CONSIDERATION OF AGENDA

R24/10/22-02

Moved By: Trustee Fox

Seconded By: Trustee Wilson

That the Agenda be approved as presented.

CARRIED UNANIMOUSLY

6. SUPERINTENDENT'S REPORTS

6.1 ENGLISH LANGUAGE LEARNERS (ELL) AND SETTLEMENT WORKERS IN SCHOOLS (SWIS)

Beth Cairnie and Joanne Neveux presented on English Language Learners and Settlement Workers in schools.

R24/10/22-03

Moved By: Trustee Ward

Seconded By: Trustee Wilson

That the Board of Education receives the update on English Language Learners and Settlement Workers in Schools for information, as presented.

CARRIED UNANIMOUSLY

7. SECRETARY-TREASURER'S REPORTS

7.1 AMENDED ANNUAL FIVE-YEAR CAPITAL PLAN 2024/2025 - CAPITAL BYLAW NO.
2024/25-CPSD35-03

R24/10/22-04

Moved By: Trustee Fox

Seconded By: Trustee Dickinson

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-03 be given first reading.

CARRIED UNANIMOUSLY

R24/10/22-05

Moved By: Trustee Rai

Seconded By: Trustee Fox

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-03 be given second reading.

CARRIED UNANIMOUSLY

R24/10/22-06

Moved By: Trustee Dickinson

Seconded By: Trustee Ward

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-03 at tonight's meeting.

CARRIED UNANIMOUSLY

R24/10/22-07

Moved By: Trustee Wilson

Seconded By: Trustee Dickinson

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-03 be given third reading, passed and adopted on this 22nd day of October 2024.

CARRIED UNANIMOUSLY

7.2 FUNDING AND ENROLMENT UPDATE

R24/10/22-08

Moved By: Trustee Fox

Seconded By: Trustee Rai

That the Board of Education receives the Funding and Enrolment Update for information, as presented.

CARRIED UNANIMOUSLY

8. POLICY COMMITTEE

8.1 NOTICE OF MOTION - POLICY 7: BOARD OPERATIONS

R24/10/22-09

Moved By: Trustee Rai

Seconded By: Trustee Fox

That the Board of Education serves Notice of Motion to the District's education community and its education partner groups that it intends to adopt the revisions to Policy 7: Board Operations at the December 10, 2024 Regular Board Meeting.

REFERRED TO POLICY COMMITTEE

R24/10/22-10

Moved By: Trustee Fox

Seconded By: Trustee Dickinson

That the Board of Education make a motion to refer this back to the Policy Committee for consideration of all comments made in the meeting of October 22.

CARRIED UNANIMOUSLY

9. TRUSTEE COMMENTS

Trustee Ward shared that this is a great example of a good discussion and why we should do things in public. Thank you to the audience and partner groups.

10. QUESTION PERIOD

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meeting. Priority will be given to responding to one question per person before considering further questions from any individual.

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6. The questioner shall provide their name so that it can be reflected in the minutes.

All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

The Chair called for questions from the public.

Questions were received from Neil Turner regarding Policy 7, Trustee Comments, and Trustee accountability.

11. ADJOURNMENT

R24/10/22-11

Moved By: Trustee Wilson

Seconded By: Trustee Rai

That the meeting be adjourned at 8:29 p.m.

CARRIED UNANIMOUSLY

TRUSTEE CANDY ASHDOWN

BOARD CHAIR

BRIAN ISELI, CPA, CMA

SECRETARY-TREASURER



Education/Strategic Plan Committee Report

November 12, 2024 Meeting

At the November 12, 2024 Education/Strategic Plan Committee Meeting, the committee received reports on the following:

- Action Plans for Learning
- Physical Restraint and Seclusion Report



Finance & Facilities Committee Report

November 12, 2024 Meeting

At the November 12, 2024 Finance and Facilities Committee Meeting, the committee received reports on the following:

- Feeding Futures Fund
- Secretary-Treasurer's Report
- AP 514: Signing Authority and AP 515: Purchasing



Policy Committee Report

November 5, 2024 Meeting

At the November 5, 2024 Policy Committee Meeting, the committee discussed the following topics:

- Policy Committee Workplan
- Board Advocacy/Influence Plan
- Policy 3: Role of the Trustee
- Policy 7: Board Operations

BCSTA Metro Branch – Minutes for Thursday, September 19, 2024

CSF Board Office @ 100-13511 Commerce Parkway, Richmond

10:15 am – Doors Open. Coffee and Chat.

10:30 am – Land Acknowledgement/Welcome.

In attendance: Danielle Connelly (New Westminster); Bob Holmes (Surrey); Charlie Fox (Langley); Val Windsor (Delta); Jen Mezei (Burnaby); Gaëtan Desrochers (CSF); Marie-Pierre Lavoie (CSF); Armelle Moran (CSF); Marie-Christine Claveau (CSF); Carol Brodie (Coquitlam); Craig Woods (Coquitlam); Chantal Fadous (CSF); Lailani Tumaneng (North Vancouver); Felicia Zhu (West Vancouver); Antje Wilson (North Vancouver); Jacques Dufresne (CSF); Nicole Brown (North Vancouver)

Also in attendance: Carmen Battista (BCSTA); Bertrand Dupain (CSF); Pascale Bernier (CSF); Fariba Daragahi (CSF)

1. Approval of Agenda

Moved Val Windsor (Delta)

Second Craig Woods (Coquitlam)

Carried

2. Approval of Regular Minutes of May 2024 Branch Meeting

Moved Val Windsor (Delta)

Second Bob Holmes (Surrey)

Carried

3. Business Arising

4. Reports/Updates

- BCSTA Board of Directors – Allison Watson – Allison is not in attendance.
 - Our new BCSTA liaison will be Tracy Loffler.
 - The new CEO, Trevor Davies, will have started in time for PC (mid October) and Suzanne will leave at the end of December. A communication went out to trustees.
 - New communication people will be starting: Monique Atwal – our new Advocacy, Public Relations Manager (she came to us from Ontario); Charlotte Ficek – Graphic Design and Social Media Coordinator she has been with us since September 2023 – she was the program assistant but when Rachel left we changed up her portfolio; Mike Russell – Manager, Community and Partner Relations (was Director of Comms in Cowichan)
 - PC dates are October 25 and 26 and Academy dates are November 21-23.
 - PC motion deadline is September 19
 - For election advocacy, BCSTA has sent out a list of questions to parties and has received so far answers only from the NDP.
 - Trustees who are running for provincial elections are stepping away from their roles as trustees
- BCPSEA Board of Directors – Donna Sargent – Donna is not in attendance but sent these notes
 - Fall Symposium is November 7-8
 - They are updating the conflict of interest policy
 - There will be information sessions with each SD about bargaining

- PLC Metro Branch Liaison – Craig Woods
 - Trustee Academy is November 21-23 and registration opens September 24.
 - PLC is open to what people would like to see
 - Preconference is about AI; on Friday, we'll hear about student voices, bargaining and indigenous education; branches breakfasts will be on Saturday morning
- ELL Consortium – Jen Mezei
 - Meeting dates are October 1, January 8, March 5 and May 21
- Indigenous Education Committee – Randy Cairns – Randy is not in attendance

5. New Business

- Approval of Meeting schedule for 2024/25 (hybrid and in-person)
 - October 17th via ZOOM
 - November @ Fall Academy
 - January 16th via ZOOM
 - February 20th @ Coquitlam School Board Office* (Branch AGM)
 - April @ BCSTA AGM
 - May 15th via ZOOM
 - June – Optional social event

6. Special Report – BCSTA Director, Bob Holmes

- Review and discussion of the Capital Working Group Report and how it can be used by Metro Trustees as a tool for advocacy. Presentation is attached. Contact Bob

7. District Roundtable Discussions (a few minutes per district, as time permits)

- Coquitlam (Caro Brodie)
- Vancouver (not in attendance)
- CSF (Marie-Pierre Lavoie)
- Langley (Charlie Fox)
- Surrey (Bob Holmes)
- Burnaby (not in attendance)
- West Vancouver (Felicia Zhu)
- North Vancouver (Antje Wilson)
- Richmond (not in attendance)
- New Westminster (Danielle Connelly)
- Delta (Val Windsor)

8. Adjourn Meeting

Moved Danielle Connelly

Seconded Marie-Pierre Lavoie

Carried

Integrity, Excellence, Courage, Community**Present:**

Lisa Lainchbury	SD35 Chair/Assistant Superintendent of Schools
Michael Morgan	SD35 Director, Student Support Services
Kim Anderson	SD35 Director, Learning Support Services
Kathy Faulkes	CUPE 1851
Tisha Krafte	DPAC
Loren Roberts	Encompass Support Services Society
Jenilee Woods	Inclusion Langley
Sanjeev Nand	Langley Community Services Society
Tamira Burton	Langley Public Health
Shelley Coburn	Lower Fraser Valley Aboriginal Society
Nancy Petersen	Langley Teachers Association
Delyth Schmunk	MCFD/Community Services
Deanna Stobbe	MCFD/Child Youth w/ Support Needs

Regrets:

Jessie Cowger	CUPE 1260
Mike Pue	District Principal, Aboriginal Education/LPVPA
Chief Marilyn Gabriel	Kwantlen First Nation
Sarb Rai	Trustee – Board of Education

1. Welcome/Acknowledgment – Lisa Lainchbury**2. First Peoples' Principles of Learning:**

- Learning is holistic, reflexive, experiential, and relational (focused on connectedness, on reciprocal relationships, and a sense of place)
- Learning involves generational roles and responsibilities

3. Inclusive Opener – Michael Morgan

- Think of a time you developed a plan, and you were happy with how it worked out?
- Framework for Enhancing Student Learning (FESL) connections - How might we work together? Plan together?

4. Action Plan for Learning (APFL)

- Stewardship for the Future of All Children
Leaders focus on all children and continually strive to create and sustain places of belonging and care not only for self and others but land and environment. Our eternal purpose is to embrace the challenges ahead and to have the courage to create a future that is inclusive, just and sustainable.

Action Plan for Learning

- Newest plan on school websites
- Connected to the FESL
- Continuing to be intentional about our work

- Strategic Plan is a 4-year plan – updated each year
 - FESL – more detailed – assigns roles and responsibilities to departments and people
 - Action Plan for Learning
 - Growth Plans for Learning

5. Framework for Enhancing Student Learning (FESL) focus and goals:

- How do you support priority learners at the school and classroom level
- Elements of complex change – ensuring that there are no elements missing – shared yearly cycle for alignment, implementation and evaluation
- School Data informed
- Annual Development for access
- Goals in relation to Truth and Reconciliation, anti-racism, inclusion, focus on success for Indigenous children, children in care and diverse learners.
- Focus on revisiting and revising as needed for student development

Participants reviewed current FESL document with a focus on Human and Social Development

6. Three (3) interesting things you've learned?

- **Priority Learner Dashboard**
 - Curious how we can support families and what that tracking system can help with?
 - Who can access this? Is it specific staff or community partners?
 - Curious about confidentiality?
 - Michael – it is supposed to act as a 'by name' student, is not likely to complete high school. We would be able to look at trends that contribute, and it would help us focus our work intentionally i.e. attendance, suspensions, missing courses, # of schools you attend, children in care, subsidized lunches. Michael will send out a matrix and we can receive feedback.
- **Focus on Children in Care**
- Understanding H designation
- Staffing for 2:1 – time that it takes to come in
- Understanding **Peaceful Schools**
 - Partnering with Chuck Geddes and Angela Murphy
 - Embedded in Student Success Plans and classroom planning
- HEART tool – Healing Effects of Aces
- Ministry says children under continuing custody order
- We have worked to break down custody agreements because we also include voluntary care agreements and all children experiencing the care system
- In our system we have been working on a professional learning community between YCW, Clinicians and counsellors; long process to make connections with outside agencies
- Environment where everyone can be seen equitably – inclusive programming
- Mental Health designation is important – early years is important as there is often untreated neurodiversity
- Early Learning Assessments are so critical ...how can we help the occur?

- How is data being put into dashboard? - by professionals working with students, some data pulled directly from MyEd; FSA and District assessment data can be found in FESL
- We struggle to collect data from the students who likely land in the 5% of our most priority learners
- Encompass – struggle to support children who have most recently transitioned – transiency plays a part in finding appropriate and timely supports – ensuring students are registered in a school even if temporary
- Could we be more mindful of including our recent newcomers
- We are working with a provider called Charter – we can see gaps and how to fill these gaps
- Intake is now happening centrally – Langley Surrey Delta- Del to support intake of family groups
- New ICYSN team to support families with more of an outreach component (Surrey, Delta and Langley – team is mobile)

7. Questions you have?

- What about fidelity for measuring tools (CTR) that you are using?
 - We are in its infancy and working to plan to operationalize the implementation of PEACEful classrooms for all CIC
- How do we work from LFVAS to School District to support students with designations (pre-K and up)?
- How do we support large urban Indigenous population (not necessarily CIC); parent capital involved in designation process?
- LSDF and SD35 are partnered to support significantly barriered families
- Jordan's Principle paperwork is challenging
- How can we get CYIC in school sooner?

8. One (1) Possible Future Connection to your work?

- Can we connect with teams on a greater level so it's not dependent on who you know?
- The need for more connections and learning from Family Support Advisor?
- How can we support families though Family Navigator? How do we engage them more in conversations?
- Identifying new support needs and connections for families

Universal Design – not one thing to do with information – may need to process, plan or act

Optimistic Closer:

- What is one part of the FESL you can connect to?
- What is one wonder you have?
- What is one thing you might take back to your organization?
(FESL is now on SD35 Website)

Next meeting: January 20, 2025

Attendees:

Marcello Moino	SD35 Assistant Superintendent/Committee Chair
Jo Abshire	SD35 Communications Manager
Megan Duke	SD35 Occupational Health and Safety Manager
Andrei Baboi	LPVPA
Taylor Fauteux	LTA
Joel Neufeld	Board of Education - Trustee
Tony Ward	Board of Education - Trustee
Mel Cervantes	SD35 Exempt Staff
Carey Schafer	CUPE1851
Michelle Smith	CUPE1260
Alicia Rempel	DPAC

Welcome

Marcello welcomed everyone and provided the background around how the committee got started, which was by the Board. He said it is an opportunity for the District to make improvements, be responsive, and adapt as needed when it comes to emergency procedures.

Land Acknowledgement

Marcello started the meeting with an acknowledgement of the traditional territories.

Introductions

Committee members introduced themselves and everyone shared their hopes for the year in relation to emergency preparedness.

Agenda

Marcello presented the agenda to the committee.

Terms of Reference

Marcello shared the Terms of Reference with the committee, and they reviewed them together.

School Start-Up

Drills/Incident Command Team – Megan presented the committee with an overview of all the emergency drills and frequency of drills that occur each year. She said schools have to record them after they have been completed. She gave a summary of the tasks that schools complete as part of school start-up. These actions include developing emergency response profiles, employee preparedness skills surveys, and establishing emergency response plan teams. She talked about the rapid damage assessment training course that she developed and is available to specific staff. The District has asked administrators to take the course, or it can be assigned to a teacher or a custodian. So far, there have been a handful of staff that have taken it. The aim is for this assessment to be conducted only in the event of an extensive emergency. This training gives staff the basic knowledge to determine if it is safe to occupy a building. Megan presented the Emergency Procedures app which is a digital version of the Emergency Procedures Manual (orange flip book). She noted that storing the information in an app makes it easier to update. The District has recently added procedures related to incidents involving pepper spray and bear spray. The District also added updated standard fire procedures. The District will continue to use the orange flip book manual in schools.

Training Video for Staff and Volunteers - Marcello shared some background information about the development of a new training video for staff and volunteers. It was noted by the provincial school district insurance agency, that volunteers are treated like staff, when it comes to emergency preparedness, health and safety. As a result, the District has created a 35-minute video that includes several themes such as emergency preparedness, health and safety, FOIPPA, harassment training, among other topics to be completed annually by staff and volunteers. Marcello explained a new District process which is outlined on the District website that guides volunteers through all the requirements, for example, application form, criminal record check, and additional training for coaches.

Question from Alicia – Are there levels of volunteers?

Marcello responded saying that the District is focused on the admin procedures which outlines two categories of volunteers: resource volunteer (people that come to schools infrequently), and regular or support service volunteers (people that may come once a month or more frequently). Regular or support service volunteers must complete the training.

Emergency Preparedness Kits - Marcello explained the process of ensuring each classroom has an emergency preparedness kit. It has been a challenge sourcing this product from vendors as they continually change. Currently, the District has an approved a new vendor and is in the process of purchasing kits for divisions.

Emergency Phone Radio and Lines – Jo explained the use of emergency phone lines in the event of power or internet outages. Jo said that all schools are equipped with an emergency phone line. As part of school start-up procedures, the schools test the emergency lines prior to September. They also document that the test has been completed. Jo also explained how all schools and sites across the District including the school board office, have two-way radios. These radios are for emergency purposes in order for schools and school board office staff to communicate during an emergency. Radio tests are completed and documented at the end of October.

Question from Carey - Do staff know where the radios are located – main office, principal's office, etc.?

Jo responded adding that the radio is generally kept in the principal's office or somewhere in the main office which is easily accessible to administrators.

Comment from Mel - Mel commented on how Telus is removing the final analog lines. The IT department is aware of this change.

SchoolMessenger and Communications – Jo informed the committee about the use of SchoolMessenger as a one-way communications tool for the District and schools to use. It enables email, phone, and text messages to be sent out to families. The tool is used for various purposes to share school and District information as well as relay messages during emergencies. The District will use SchoolMessenger to communicate delayed school starts due to power outages or related events, road closures, lockdowns, and other emerging situations.

Community Volunteers at Schools – Jo informed the committee of a new procedure completed as part of school start-up. Schools send a message to families informing them about the potential call for volunteers to assist with potential emergencies. The community volunteers would have specialized skills or expertise that may be an asset in an emergency, for examples, parents/guardians that may be police officers, nurses, engineers. This

process was suggested by the committee in the last school year. The District also consulted with District lawyers to seek guidance around liability. Moving forward, this message will be shared every September.

The Great ShakeOut - Jo reported on how schools across the District took place in the annual provincial Great ShakeOut earthquake drill. It is one of many drills that happen throughout the year.

Emergency Procedures Poster – As part of school start-up, Jo explained that the District’s Emergency Procedures poster is shared with families to inform them about the various procedures that occur during emergencies. The poster has all the definitions of procedures. Lockdown, Hold & Secure etc.

Weather Protocols

Marcello explained how weather protocols are not just about snow. He summarized all the actions taken in advance to prepare for inclement weather events. For example, the District shares communications with families around protocols for snow days, what radio station to listen to, etc. Marcello informed the committee that the District will decide by 6:30am, if they need to close a school. In the fall, the District has a meeting with relevant staff to review all the processes and take the time to update any procedures. He went over some of the tasks that are completed when there is a snowfall, including staff driving around the District to monitor road conditions. A suggestion has also been made to do it in the spring because of air quality and extreme heat events. He shared an org chart to outline the role of different departments and staff. He explained processes in brief and mentioned communications messaging preparations.

Question from Taylor - Taylor asked about how the District handles any sites with different operating hours (in particular he pointed to a situation that happened at the LEC last year)?

Marcello responded explaining that in the LEC situation that took place last year, the weather conditions changed unexpectedly.

Social Media Threats

Marcello explained the trend called “swatting,” which is where youth try to get a swat team to attend a school as part of a hoax. As part of this, there are vague, random threats on social media about schools – which can be made by anonymous people in the US or Canada – these threats often get reported by concerned citizens. Marcello explained that as part of the District’s response to any threats, a Fair Notice message is communicated to all students and families, to educate them about the procedures around threat-making behaviour. The District takes all threats seriously and there are processes in place to investigate these threats. Another mechanism used by District staff is violence threat risk assessment. Marcello explained this assessment is conducted by a team of District staff and staff from agencies/community resources examining the situation. Recently, there have been social media threats impacting schools in the District. He talked about the incident related to a snap chat post that may have originated in the US and in the end, it was not a threat. This was then followed by variations of social media threats with local schools being named (e.g., WGSS and LSS). He said it is challenging as staff often work evenings and weekends to make sure that proper processes are followed. The District works with RCMP and Safer Schools Together to determine threat levels and appropriate responses.

Next Meeting – January 20, 2025



**MINUTES OF THE
ADVISORY DESIGN PANEL**

**HELD IN CKF ROOM,
LANGLEY CITY HALL**

**WEDNESDAY, SEPTEMBER 11, 2024
AT 7:02 PM**

Present: Councillor Paul Albrecht (Chair)
Councillor Mike Solyom (Co-Chair)
Mayor Nathan Pachal
Tony Osborn
Matt Hassett
Leslie Koole
Dammy Ogunseitan
Ritti Suvilai

Absent: Blair Arbuthnot
Ella van Enter
Jaswinder Gabri

Staff: C. Johannsen, Director of Development Services
K. Kenney, Corporate Officer
A. Metalnikov, Planner

Chair Albrecht began by acknowledging that the land on which we gather is on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

1) AGENDA

Adoption of the September 11, 2024 agenda.

It was **MOVED** and **SECONDED**

THAT the agenda for the September 11, 2024 Advisory Design Panel be approved.

CARRIED

2) **MINUTES**

Adoption of minutes from the July 18, 2024 meeting.

It was MOVED and SECONDED

THAT the minutes of the June 27, 2024 Advisory Design Panel meeting be approved as circulated.

CARRIED

3) **LANGLEY CITY CENTRE SKYTRAIN STATION**

SkyTrain station at 5710-5740 203 Street & 5673 203A Street.

Mr. Metalnikov spoke to the staff report dated September 5, 2024 providing information on the proposed development.

Mr. Johannsen provided further history and context regarding the project, responded to questions from Panel members regarding various elements of the station design, and noted next steps.

It was noted that Panel members should limit their feedback to the form and character of the station design, and that the Province and design-build contractor South Fraser Station Partners (SFSP) are not bound by ADP Recommendations, given that the SkyTrain is a Provincial project that does not require municipal approvals. Further to this it was also noted that the Province and SFSP will, however, carefully consider comments from the ADP and City of Langley as outlined in the previously agreed Design Advisory Process (DAP).

The following individuals entered the meeting via teleconference:

- Aneela Atta, Transportation Investment Corporation (TIC)
- Jeanne Lee, Transportation Investment Corporation (TIC)
- Charlotte Zhao, Transportation Investment Corporation (TIC)
- Judy Liu, Francl Architecture (for SFSP)
- Jose Gonzalez, Francl Architecture (for SFSP)

Judy Liu, the project architect, provided a PowerPoint presentation, with information on the following:

- Station site and context;
- Urban context and development;
- Site plan;
- Accessibility features;
- North transit exchange rendering;
- Station design;
- Station materials and finishes; and
- Elevation renderings.

Jose Gonzalez, landscape architect, provided information on the landscape design with details on the following:

- Illustrative landscape plan;
- Site materials and finishes; and
- Planting palette.

Panel members provided feedback on the form and character of the station design and discussion took place with respect to the following:

- Entry connection and flow through to commercial retail unit;
- Stairwell security concerns;
- Lack of pedestrian crosswalk at the northwest site bus access;
- Consider providing more covered space for people waiting for buses in transit area to the north;
- Potential for adding broad leafed trees to along walkways to station entrances in order to counter heat island effect;
- Importance of having adequate lighting on throughout station even when trains not running;
- Consider opportunities for public art installations at terminus; and
- Consider using permeable pavers on walkways.

The project team responded to questions from Panel members regarding the following:

- Design of gender neutral washrooms;
- Bike room storage location, capacity, amenities, and automatic entry;
- Correcting rendering of stair design to show it is fully enclosed;
- Lighting design inside and outside of station;
- What area adjacent to the terminus of the line would look like;
- Landscaping for area reserved for future bus charging electric vehicle infrastructure;
- Location of transit exchange;
- Whether the interior of station is air-conditioned;
- Use of anti-graffiti panel system on exterior wall of power station to create more visual interest;
- Use of transit-tested interlocking pavers for walkways;
- Design takes into account anticipated ridership; and
- Potential for station design to accommodate bus rapid transit and transit police office.

The project team left the meeting.

Staff responded to further questions from Panel members regarding the following:

- Parking options;
- Bus Rapid Transit location; and
- Expansion of the SkyTrain line from terminus.

It was MOVED and SECONDED
THAT:

1. The ADP receive the staff report dated September 5, 2024 for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
 - a. Strengthen the engagement between the CRU, the station interior, and the southeast plaza (i.e. with additional glazing).
 - b. Reconsider the location and design of the exit stair (e.g. moving it to the east side of the station) to avoid CPTED issues and improve access.
 - c. Provide additional attention to the tail tracks to ensure they're an integrated and attractive part of the overall station design, including with art.
 - d. Incorporate automatic doors into the bike parkade.
 - e. Confirm a pedestrian crosswalk will be provided over the northwest bus exchange entrance.
 - f. Add more shade trees to the landscape plans, especially in line with the station entrance paving treatments.
 - g. Enhance the appearance of the PPS (e.g. panelling shading and texture, art).
 - h. Ensure durability and vandalism-resistance of project materials (e.g. unit pavers, walls).
 - i. Ensure adequate lighting is provided throughout the entire station site and is kept on 24/7.
 - j. Review plaza and landscaping design for rain water management and drainage (i.e. preventing pooling, ice build-up, etc.).

CARRIED

The meeting recessed at 8:36 pm and reconvened at 8:40 pm.

4) **DEVELOPMENT PERMIT APPLICATION DP 09-23**

Triplex at 5135 208A Street.

Anton Metalnikov, Planner introduced the project and provided context to the application. He further spoke to the staff report dated August 26, 2024 and provided a brief overview of the Development Permit application.

Staff responded to questions from Panel members regarding the following:

- Rationale as to why the ADP needs to review these types of applications; and
- Whether the building was the applicant's personal project or a commercial property.

The Applicant team entered the meeting:

- Dino Barbucci, Owner, Barbucci Construction
- Constance Hedd, Designer, Outdoor Décor and Design
- Ashley Zhou, Barbucci Construction
- Mark Barlow, Owner, Method Design Group
- Kevin Zhang, Barbucci Construction

Mr. Barbucci provided a PowerPoint presentation on the proposed development, providing information on the following:

- Building design and features;
- landscaping;
- soundproofing;
- parking garages;
- green oriented building features;
- EV charging;
- Site location;
- Floor plan (basement floor);
- Floor plan (main floor);
- Floor plan (upper floor);
- Our vision:
 - Affordable housing
 - Living experience
- Privacy;
- Material specifications; and
- Location.

Mr. Barlow advised the lower unit could be made adaptable and is a flexible space.

Ms. Hedd provided details on the landscaping design as follows:

- Outdoor parking spaces screened with low shrubs and hedging;
- Use of similar plant materials as surrounding neighbourhood; and
- Low maintenance gardens.

Panel members provided feedback on the form and character of the development and discussion took place regarding the following:

- Consider incorporating more wood into the design;
- Differentiate pedestrian and vehicle areas on driveway;
- Consider different design for interior stairs that eliminates open area under stairs;
- Consider adding landscaping near exterior stairs to break up expanse of driveway;
- Correct ground floor plan showing double doors;
- Make main floor exterior more distinctive to reduce raised house feel; and
- Ensure outdoor lighting is not a nuisance to neighbouring properties.

Staff responded to a question from a Panel member regarding how this building design will integrate with other types of homes developed around it.

The applicant team responded to questions from panel members regarding the following:

- Rationale for location of walking path;
- What the actual colour palette will look like; and
- Type of fencing that will be provided along 208th Street.

The applicant team left the meeting.

ADP members provided further feedback on the development as follows:

- Consider more creative pattern with pavers.

Staff responded to questions from Panel members regarding the following:

- The intention of the developer to rent the units;
- The ability, due to recent housing legislation, to have plex-home developments in cul-de-sac blocks; and
- Addressing challenges that arise when developments such as this one front two streets.

It was MOVED and SECONDED
THAT:

1. The ADP receive the staff report dated August 26, 2024 for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
 - a. Reconfigure the path and backyard treatment to maintain privacy;
 - b. Introduce more variety and an improved pedestrian experience in the driveway (e.g. greenery, surface treatment);
 - c. Update the stairs in the plans for accuracy and CPTED (e.g. hiding spots)
 - d. Strengthen the ground floor frontage (e.g. adding glazing);

- e. Ensure soffit lights do not create a nuisance for neighbours;
- f. Consider incorporating more wood into the elevations for warmth, especially on west;
- g. Ensure the design does not turn its back on 208 Street.

CARRIED

5) **NEXT MEETING**

October 2, 2024

6) **ADJOURNMENT**

It was MOVED and SECONDED

THAT the meeting adjourn at 9:23 pm.

CARRIED



ADVISORY DESIGN PANEL CHAIR



CORPORATE OFFICER



JOINT SCHOOL DISTRICT NO. 35 / MUNICIPAL LIAISON COMMITTEE

Wednesday, June 19, 2024 at 1:30pm
Township of Langley Civic Facility
Salmon River Room



MINUTES

Present:

School District No. 35:

Trustee Sarb Rai
Trustee Joel Neufeld
Brian Iseli, Secretary Treasurer
Mal Gill, Superintendent

Township of Langley:

Councillor Steve Ferguson (Chair)
Councillor Tim Baillie
Mayor Eric Woodard
Chan Kooner, Acting Chief Administrative Officer
Jason Winslade, General Manager, Administration, Facility and Corporate Projects
Corene Quin, Recording Secretary

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. **Joint School District No. 35 Municipal Liaison Committee June 19, 2024**

Moved by Trustee Neufeld,
Seconded by Councillor Baillie,
That the Joint School District No. 35 Municipal Liaison Committee adopt the
agenda and receive the agenda items of the June 19, 2024 meeting.

CARRIED

B. ADOPTION OF MINUTES

1. **Joint School District No. 35 Municipal Liaison Committee May 3, 2023**

Moved by Trustee Rai,
Seconded by Trustee Neufeld,
That the Joint School District No. 35 Municipal Liaison Committee adopt the
minutes of the May 3, 2023 meeting.

CARRIED

C. PRESENTATIONS

D. ITEMS FOR DISCUSSION

1. Day Cares

Trustee Neufeld began discussions regarding potential new Township Child Care Facilities.

Consultation on the following items were discussed:

- a) SD#35 – Provincial Grants
- b) Proposed Locations.
- c) Proposed Programming.
- d) Logistics of these locations and programs.
- e) Active Beyond the Bell update with locations and operating model.

2. 4-Acre School Sites in Newest Development Plans

Trustee Rai began discussions.

Consultation on the following items were discussed:

- a) Updates on the Williams NP / proposed schools, TOL staff working on amendments to the plan for clarification.
- b) Updates on the Brookwood NP / proposed schools, TOL / SD#35 staff to collaborate.

3. Road / Services to Smith High/Middle School

Trustee Rai began discussions.

Consultation on the following items were discussed:

- a) Updates on the Road / Services to planned Smith High/Middle School.
- b) Clarification of the responsibility for costs.
- c) Conversations to take place with TOL/SD#35, Senior Management, and technical staff.

4. Naming of Schools

Trustee Neufeld began discussions.

Consultation on the following items were discussed:

- a) SD#35 Policy was changed by previous Board.
- b) TOL Policy was updated June 2024.
- c) TOL / SD#35 to collaborate regarding the naming process of future new joint school / park sites.

D. ITEMS FOR DISCUSSION

5. Seamus Stroll

Councillor Baillie provided information proposing Seamus Stroll. The project is intended to bring awareness to students/youths with respect to suicide and request to present to the board. Councillor Baillie to forward contact information to SD#35.

6. 2025 Toque Tuesday for Schools

Councillor Baillie provided information proposing Togue Tuesday for the Schools in June 2025. The project is intended to bring awareness to homelessness and request to present to the board. Suggestion for Councillor Baillie and SD#35 to collaborate.

7. Drop It and Drive (DIAD)

Councillor Baillie provided information proposing DIAD. This project is intended to bring awareness to distracting drivers and pedestrians and request to present to the board. Suggestion for Councillor Baillie and SD#35 to collaborate.

8. After School Sports

Councillor Baillie provided information proposing to use multi-use boxes and courts (existing and potential new) and organizing/scheduling positive role models to volunteer to play sports with kids. This project is intended to provide exposure to sports and positive role modeling for vulnerable kids after school.

9. School Properties for Cooling/Misting Stations

Councillor Baillie provided information proposing to use school facilities / spaces for set up of cooling and misting stations when extreme heat weather occurs. Suggestion for SD#35 staff to consider.

10. Township of Langley School Site Acquisition Charges

Trustee Neufeld began discussions on the School District's process and considerations for a review of School Site Acquisition Charges.

11. Graduation Celebration

Councillor Baillie suggested for the School District to consider possible Queer Prom events in Langley to provide a safe and inclusive space for LGBT2Q+ youth.

E. OTHER BUSINESS

1. Next Meeting Date

It was recommended that the next meeting date be scheduled for October 30, 2024.

F. NEXT MEETING

Date: October 30, 2024
Location: Salmon River Committee Room
Time: 1:30pm to 3:30pm

G. TERMINATE

Moved by Councillor Baillie,
Seconded by Trustee Neufeld,
The Joint School District No. 35 Municipal Liaison Committee meeting
terminate at 3:30pm.
CARRIED

CERTIFIED TRUE AND CORRECT:

Co-Chair

Co-Chair



RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

September 11, 2024 at 7:00pm
Salmon River Committee Room
4th Floor, 20338-65 Avenue, Langley, BC

MINUTES

Present:

G. Abreo, Community Co-Chair

E. Barbour, A. Bayona, S. Cook, and T. Taylor

Staff:

M. Lorzano, Fitness Programmer

K. Young, Deputy Director, Recreation

K. Stepto, Recording Secretary

Guest:

C. Sarfeld, Langley Arts Council

ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORIES OF THE COAST SALISH PEOPLES

G. Abreo acknowledged the Traditional Territories of the Coast Salish Peoples.

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee – September 11, 2024

Moved by A. Bayona,

Seconded by E. Barbour,

That the Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the September 11, 2024 meeting.

CARRIED

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee – May 8, 2024

Moved by S. Cook,

Seconded by A. Bayona,

Recommendation that Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the May 8, 2024 meeting.

CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. Langley Arts Council

Claire Sarfeld, Executive Director, provided information regarding the Langley Arts Council (LAC). She noted that LAC was formed in 1968. The mission of LAC is to cultivate, sustain and proliferate artistic activity by offering both monetary and resource support to the community as well as develop new and innovative programs in a variety of artistic disciplines. They are located in the Aldergrove Kinsmen Community Centre.

LAC has the following programming streams:

1. Art in Found Spaces – provide the community at large an opportunity to showcase and view original artworks in public spaces.
2. Classes and Workshops – provide accessible and affordable arts, cultural and heritage programming to all ages and levels.
3. Community Initiatives – present a wide array of free community arts programming for all ages.

2. Adult Programs and Services

Myron Lorzano, Recreation Programmer, provided a presentation on Adult Programs and Services in the Township. The following information was provided:

Program Philosophies:

- Provide a variety of program offerings
- Create a welcoming and safe environment
- Eliminate barriers to encourage participation whenever possible
- Provide opportunities in our community for residents to connect, be physically active, learn, and create to improve their quality of life.

2024 Fitness Highlights:

- Expansion of Small Group Training
- Increase of intake for Personal Training
- 42 registered fitness programs
- 50 drop-in fitness classes per week
- Expansion of Cardiac Maintenance Program at ACC
- TIME (Time in Movement Exercise) Program
- Move to Health Day Zumba Event
- Summer Outdoor Yoga Program

2024 Aquatic Highlights:

- Aquafit – 30 classes offered/week
- Water Walking in the Lazy River
- Sip'n Dip – 4x/season
- Adult Swim lessons
- Almost free lessons – adults

C. DELEGATIONS AND PRESENTATIONS

2024 Recreation Highlights:

Gymnasiums:

- Ball hockey
- Soccer
- Badminton
- Pickleball
- Volleyball

Arenas:

- Stick and Puck
- Skating lessons

New Program Offerings in 2024:

- Water Walking and Aqua Fit at ACC
- Aqua Zumba at WGC
- Tandem Personal Training Package
- Learn To Play and Learn to Train Pickleball
- Almost Free Swim Lessons – Adults
- Family Yoga, High Energy Yoga Flow
- Adult and Tot Fitness/ Yoga
- Introduction to Kettlebells

Future Plans and Opportunities:

- Align indoor/outdoor programs to suit trends and fluctuating seasons
- Expand Beginner/Introduction program options
- Continue to add Aquafit classes
- Hire qualified instructors for new and ongoing programs
- Offer more Adult and Tot programs
- Utilize offsite spaces to increase program needs
- Promote and create special events

D. REPORTS

1. Co-Chairperson's Report

G. Abreo reported that he attended the Water Battle in the summer which was a very successful event. He commented that it was great that it was a non-registered event as he feels this gave the opportunity for more people to participate.

He further reported that he attended the Canada Day Drone Show which was also a great event. He commented that perhaps more food trucks could be offered and that a better sound system is needed.

E. CORRESPONDENCE

F. WORK PROGRAM

1. Canada Day

K. Young provided the following update regarding Canada Day:

Family Fun Event:

- Held at McLeod Athletic Park
- 18,000-20,000 people in attendance
- Very successful event

Drone Show:

- 12,000 people in attendance. 10 times more people than staff anticipated.
- Staff noted the need for traffic control at the end of the event.

Discussion ensued and the following comments were provided:

- The sound system needs to be improved. Could not hear the speeches or the live music very well.
- The event could start earlier.
- The live bands need to be on an elevated stage.
- Traffic control was an issue.
- It is encouraging to see these type of community events taking place again in the Township.

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

1. 2024 Water Battle

T. Taylor reported that this was a very successful event with 550-600 people in attendance. The support from Council and Township staff was a tremendous help. The planning team would like to see the event held in multiple neighbourhoods in 2025.

I. NEXT MEETING

Date: October 9, 2024
Location: Salmon River Committee Room
4th Floor, 20338-65 Avenue, Langley, BC
Time: 7:00pm

J. TERMINATE

Moved by T. Taylor,
Seconded by A. Bayona,
That the meeting terminate at 8:20pm
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

Langley Local Immigration Partnership (LLIP) Membership Meeting # 2 (Year 5)

Date: Friday, September 20, 2024 **Time:** 10-11:30am
Location: LCSS Welcome Centre – 6470 201 St. Langley

Facilitator: Mary Tanielian, LLIP Chairperson
Omnia Abdullah, LLIP Co-Chairperson

Minutes: Herschel Garcia, LLIP Administrative Assistant

Minutes of the Meeting

Attendees:

Aimee Begalka (Dean, Faculty of Academic and Career Preparation, KPU), **Ana Marie Panczel** (LLIP Coordinator), **Aubrey Jensen** (Manager, Strategic and Social Planning, Township of Langley), **Biss Jordahl** (Settlement Manager, ISSofBC), **Brenna Ayliffe** (Community Health Specialist, Fraser Health), **Carolyn Neilson** (VP Employment and Training Services, YWCA), **Cory Redekop** (CEO, Greater Langley Chamber of Commerce), **Dena Kae Beno** (Social Planning Manager, City of Langley), **Ehtesham Azad** (Program Manager, YWCA), **Holly Dickinson** (School Board Trustee, Langley SD35), **Jacquelynn Garden** (Community Librarian – Supervisor, FVRL), **Janice Campbell** (New Directions English Language School), **Joanne Neveux** (District Principal, English Language Learning and Settlement Workers, Langley SD35), **Jody Johnson** (PEERS Employment and Education Resources), **Justin Napier** (Executive Director, Salvation Army – Gateway of Hope), **Kate Ludlam** (Executive Director, Langley Senior Resources Society), **Kurtis Dueck** (Program Manager, Langley Senior Resource Society), **Kyle Latchford** (Senior Advisor - Public Affairs, Translink), **Mary Tanielian** (Director, Settlement & Employment Services, LCSS), **Omnia Abdullah** (Community Health Specialist, Fraser Health), **Rosemary Wallace** (Councillor, City of Langley), **Sarwan Singh Randhawa** (Library Manager, City of Langley Library), **Victoria Biggs** (Centre Director, CVTC)

1. Welcome & Indigenous Land Acknowledgement, Acceptance of the Minutes & Agenda

- Mary opened the meeting with an Indigenous Land Acknowledgement statement.
- Minutes and agenda were approved.

2. Employer Engagement Events Update – Langley’s Workforce Future Event

- LLIP is currently hosting six Employer Engagement events this fiscal year in collaboration with the Greater Langley Chamber of Commerce. Three events have already been completed, with three more planned, aiming to achieve two main objectives: raising awareness of the skills and experiences of Langley’s new residents among local businesses and expanding the networks of internationally trained professionals.
- Cory from the Greater Langley Chamber of Commerce has been instrumental in recruiting 20 to 25 local professionals and employers for each event, while Jody focuses on bringing in a similar number of internationally trained professionals. Feedback has been overwhelmingly positive, with evaluations highlighting the importance of understanding newcomers' challenges and the inspiration drawn from their stories.
- Planning for the fourth event, scheduled for November and focusing on Education and Health Care, is set to begin soon.

- This year marks the end of LLIP’s five-year contract, and Jody will conduct a summative evaluation to assess the community impact of their initiatives. This evaluation will involve surveys and consultations with stakeholders, including the Immigrant Advisory Group, to gather insights for future improvements.

3. LLIP Updates

- **LLIP Co-Chairperson**
 - Mary introduced Omnia as the new LLIP co-chairperson.
- **Langley Global Fest**
 - The 2nd Langley Global Fest was successfully held on August 25th at Douglas Park, with attendance rising from 400 last year to about 1,200 this year—a 150% increase. There was also a 60% increase in vendors and community agencies, highlighting growing interest in the event.
 - Next year's Langley Global Fest is scheduled for July 12, and everyone is encouraged to save the date and promote local non-profits. This year’s event was rebranded as the "Langley Global Fest and Resource Fair," making it more inclusive for newcomers and the community.
 - About 40 volunteers contributed to the event, and their efforts were greatly appreciated. Douglas Park was noted as a suitable venue, despite ongoing renovations at the Douglas Recreation Center.
 - Ana-Marie successfully secured around \$15,000 in grants, supporting the event’s budget of approximately \$14,000. Rosemary thanked the community for donations of tents and equipment.
 - here was discussion about the need for increased funding and sponsorship for future events to ease the burden on organizers.
 - Plans include alternating the event location between the city and township in the coming years, aligning with the Belonging Working Group's focus on fostering community inclusion.
- **Addition to LLIP Website – Resource and Settlement Workers List**
 - The LLIP website now features a Settlement Workers list, which will be updated quarterly. This new tool enables users to search for settlement workers by agency or language. There is also interest in integrating this list into other organizations' websites to enhance accessibility and visibility. Discussions included the possibility of creating links to this resource from various platforms, ensuring that individuals in need can easily find assistance.
- **LLIP Social Media and Website**
 - LLIP website is being regularly improved, and members were encouraged to contribute relevant content.
 - There’s been a growth in likes and followers on LLIP social platforms. However, Jodi acknowledged that engagement on X (formerly Twitter) has been more challenging, noting that it can be a difficult platform to navigate effectively.
 - Everyone was reminded to stay updated on website developments, share materials, and promote the organization’s social media content to enhance community involvement and support.
- **Issue-Focused Forum**
 - Past forums have focused on Housing and Transportation. The next forum is scheduled for late November.

- Members were asked for input on the upcoming topic, and Health and Wellness was proposed. There was a discussion on mental health, highlighting the need for first-language support and suggesting a broader focus that includes interconnected themes like food security and environmental health alongside mental wellness.
- **Orange Shirt Day Planning**
 - Progress has been made this year in organizing events, thanks to successful funding from Canadian Heritage. Everyone was encouraged to participate in the Orange Shirt Day event on September 30th, which aims to educate the community about the historical relationship between Indigenous and settler communities, focusing on the impacts of residential schools. The day's schedule includes educational activities at 3 p.m., followed by speakers, a drumming circle, and a vigil at dusk, serving as an act of reconciliation for survivors. The event will be held at Derek Doubleday Arboretum, and all was urged to share information within their networks. Volunteers are also needed for setup and logistics at the library, which will provide resources, including sheets and a mobile library.
- **Letter for Housing Minister**
 - The need to send a letter to the housing minister regarding the National Occupancy Guidelines was addressed, specifically concerning the regulations around children of different genders sharing bedrooms. The letter aims to advocate for extending the current guideline that allows children aged five and under to share a bedroom to include those under twelve.
 - Concerns were raised about how these guidelines disproportionately affect lower-income families and those from diverse cultural backgrounds. Cory suggested clarifying the specific policies in the letter, noting that while the guidelines originate from federal standards, they influence provincial policies impacting families in various housing sectors.
 - There was a concern regarding the chosen age limit of twelve years for the proposed change, with some questioning the appropriateness of this threshold and its potential impact on children's welfare and privacy. This led to a broader discussion on the need for more comprehensive consultation on the subject, rather than just adjusting age limits.
 - Biss touched on the necessity for more accessible housing options that better accommodate families, suggesting innovative approaches like modifying existing housing units to allow for flexible designs that cater to larger families. The idea of incentivizing landlords to adapt their properties for larger families was also proposed.
 - Those interested in furthering this discussion are encouraged to join a working group to refine proposals and potentially revise the letter before it is sent.
- **Review of Terms of Reference for Membership**
 - The Terms of Reference (TOR) were shared via email, and all members were encouraged to review and provide feedback, particularly on any necessary changes. With the current fiscal year ending on March 25th, a new TOR will need to be created if a five-year contract for 2025 to 2030 is secured.
 - Negotiations for this new contract are anticipated to begin in December. Mary expressed concern about potential funding reductions of up to 50%, urging the members to clearly articulate their priorities. It was suggested that a compilation of feedback from all members should be created, identifying key priorities and areas of flexibility. This collective input would be invaluable for shaping the TOR and guiding negotiations effectively.

4. Immigration Updates

- **Canada-Ukraine Authorization for Emergency Travel (CUAET)**
 - The federal funding for services related to this initiative will end on March 31, 2025, and the provincial funding will continue until 2028 or 2029. While CUAET holders are currently receiving support from both provincial and federal sources, the transition to solely provincial support will soon take effect. Members were encouraged to engage with their networks to ensure that those affected are aware of the upcoming changes and the resources available to them.

5. BC School Trustees' Association Motion

- Holly provided an update on two motions from the BC School Trustee Association. The first motion, which she initiated, requests targeted funding from the federal government to support new immigrant students who do not speak English or French. She emphasized the insufficient funding for English Language Learner (ELL) programs and the challenges teachers face in accommodating students with diverse language needs. The second motion seeks to adjust funding allocation for temporary residents who enroll after September 30th, addressing gaps in financial support due to the timing of funding distribution. Holly highlighted the struggles of schools to accommodate sudden influxes of new students, particularly refugees, without additional funding or resources. She encouraged collaboration among community members to advocate for these needs effectively.

6. Meetings in Fiscal Year April 2024 – March 2025

- November 22, 2024 (online)
- January 17, 2025 (online/in-person)
- March 21, 2025

Meeting adjourned at 11:35 am.

Next meeting: November 22, 2024, Friday: 10-11:30am
MS Teams

STAFF REPORT

DATE: November 19, 2024
TO: Board of Education
FROM: Mal Gill, Superintendent of Schools
RESOURCE: Joanne Abshire, Director of Communications
SUBJECT: Communications Plan 2023-2026 Update

RECOMMENDED MOTION:

That the Board of Education receives the update on the Communications Plan 2023-2026 for information, as presented.

BACKGROUND:

The District's Communications Plan 2023-2026 is aligned with the District's Strategic Plan. The Year 2 Update provides Trustees with the status of plan objectives and a summary of key strategies. The plan also provides details on communications achievements and goals in progress for Year 2.

The Communications Plan continues to build on strategies in the pillars Promoting Truth and Reconciliation and Promoting Diversity, Equity and Inclusion. Moving forward in this next school year, the District will focus on promoting more stories that demonstrate the actions of the Strategic Plan and the Framework for Enhancing Student Learning (FESL).

At Tuesday's Regular Meeting of the Board of Education, Joanne Abshire, Communications Director, will present highlights from the past year.



COMMUNICATIONS **PLAN 2023-2026** YEAR 2 UPDATE



**AN INNOVATIVE, INSPIRING AND
UNIFIED LEARNING COMMUNITY**

DISTRICT CORE VALUES

In partnership with students, staff, and families, the District is committed to the following:

INTEGRITY:

- Accepting
- Respectful
- Kind
- Trustworthy

EXCELLENCE:

- Success
- Effort
- Engagement
- Hope
- Adaptability
- Achievement

COURAGE:

- Creativity
- Inspirational
- Critical Thinking
- Problem Solving

COMMUNITY:

- Connection
- Relationship
- Caring
- Collaboration
- Inclusive
- Teamwork
- Belonging
- Partnership



THE PURPOSE

The purpose of this report is to provide an update on the Communications Plan 2023-2026 which is aligned with the District's Strategic Plan. This report covers all objectives, a summary of key strategies, achievements, and goals in progress for Year 1, which is a timeline pertaining to the 2023-2024 school year. Overall, the objectives and strategies in Year 1 remain the same and will carry on until the end of 2025.

Highlights in Year 1 can be summarized by two main themes: a year of growth, and a year of firsts. As the District continues to grow in student enrolment and staffing, there is also an increase in communications, in particular, the volume of materials, messaging, and renewed messaging to reflect change management processes. Some of the

firsts for the District included the implementation of a community and staff newsletter, setting a record for number of Ministry of Education and Child Care events garnering media coverage, and school visits from BC's Premier, the latter which has never happened in the District's recent history.

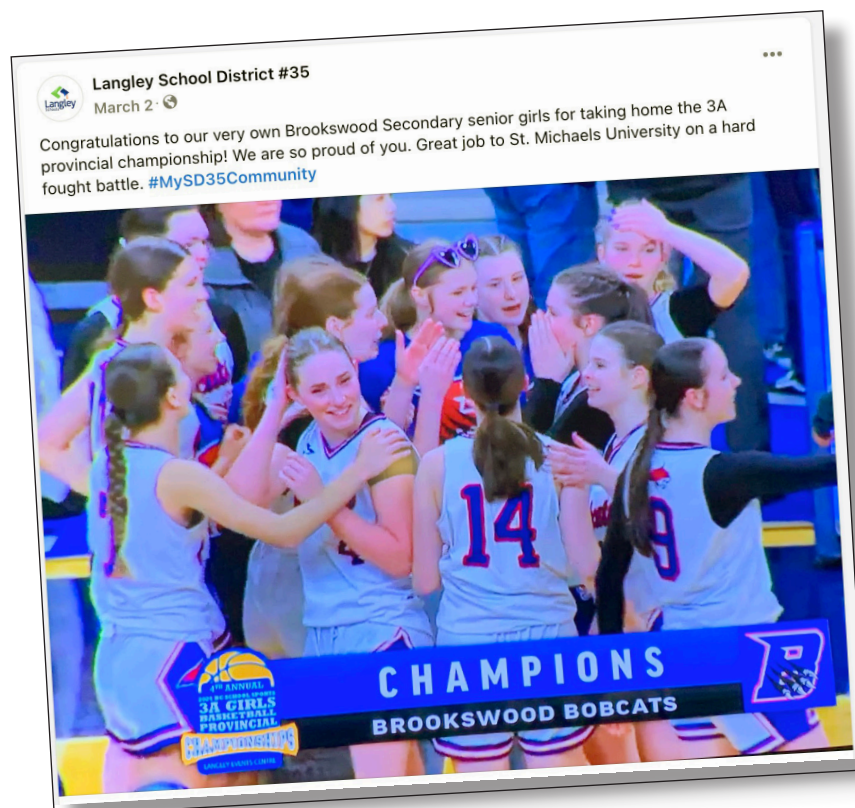
In Year 1, the District has worked and continues to emphasize increasing awareness of its commitment to Truth and Reconciliation and its commitment to diversity, equity, and inclusion in our schools. A new emphasis moving into Year 2, will be celebrating positive stories with a more intentional focus on demonstrating examples of the District's work in implementing the Strategic Plan and the Framework for Enhancing Student Learning (FESL).

HIGHLIGHTS/STRENGTHS

- General District Communication to Students/ Parents/Guardians
- Emergency and Crisis Communications to Students/ Parents/Guardians
- Positive news stories on the District website
- Positive news stories on social media
- Positive news stories in the local media
- Social media analytics (growth in followers, engagements, and other metrics)
- District and StaffNet website traffic
- District consultation, surveys, information sessions (growth in attendees, respondents, and engagement)
- Translation services for communications of high priority
- Use of District Communications tools (e.g. SchoolMessenger, Microsoft Teams, Social Media)

AREAS FOR IMPROVEMENT

- Internal communications with staff at all levels
- External communications with all audiences
- Building staff capacity to use District communications tools
- Knowledge enhancement and usability of District website
- Knowledge enhancement and usability of StaffNet
- Equal coverage of schools in telling our story
- Promoting equity, diversity, and inclusion (education, initiatives and events)
- Promoting Indigenous Worldviews and Perspectives and Truth and Reconciliation (education, initiatives, and events)
- Promoting stories that demonstrate the actions of the Strategic Plan which include work in Educational Opportunities, Community of Partnerships, and Operational Priorities pillars.
- Promoting stories that demonstrate the actions of the Framework for Enhancing Student Learning which include work in Intellectual Development, Human and Social Development, and Career Development pillars.





AUDIENCE

- Students
- Parents/Guardians
- Staff
- Partner Groups (CUPE 1260, CUPE 1851, DPAC, Exempt Staff, LPVPA and LTA)
- Government and Community Groups (Township/City of Langley, RCMP, Ministry of Education and Child Care)
- Community of Partners
- Local First Nations and ya:ʔəstəl' (Aboriginal Advisory Committee)
- Public

KEY MESSAGES

- An innovative, inspiring and unified learning community
- Inspire all learners to reach their full potential and create a positive legacy for the future
- Relevant, meaningful choices for students ignite a lifelong passion for learning
- Learning takes place through flexible and connected environments
- Learners are knowledgeable, skilled and innovative
- Our schools foster an inclusive and nurturing culture
- The Board of Education provides caring, safe and welcoming schools
- The Board of Education provides educational opportunities to improve student success
- The Board of Education proactively plans for maintaining healthy and sustainable schools
- The Board of Education is committed to responsible stewardship of resources
- Creating compassionate and inclusive social and academic learning communities that provide access for every learner (Ensouling our Schools)

INTENTS

- Clear, consistent, and concise messaging
- Informative, accurate, and effective messaging
- Timely and proactive distribution
- Caring, thoughtful, and trauma-informed messaging
- Foster collaborative communications and relationships
- Earn and maintain trust
- Create opportunities for engagement
- Value diverse opinions and feedback
- Strive to make all parties feel heard and included
- Foster a culture of mutual respect
- Share our goals and celebrate our successes

NEEDS/OPPORTUNITIES

- Conduct a communications audit
- Find strategies to increase opportunities for engagement
- Encourage professional development and capacity building
- Explore new technology for support

COMMUNICATIONS OBJECTIVES & STRATEGIES

I. CELEBRATE OUR STORY

Increase awareness of positive stories related to the Langley School District that exemplify our Core Values: Integrity, Excellence, Courage and Community.

Increase awareness of student work, achievements, and programs, and maintain a positive narrative in traditional media, social media, and on the District website.

Increase awareness of board activities, roles, and responsibilities.

ACHIEVEMENTS

The District continues to produce a significant amount of digital content including photos, news posts, and videos. These stories aim to celebrate all the positive stories related to the District and the Board. Stories highlight student and staff achievements, new programs and initiatives, among other positive news. In relation to news posts on the external website, the District published 37 stories in the 2023-2024 school year, which is three more than the previous school year. This number does not include messages from the Superintendent or Board Chair, invitations to public information sessions and events, or general information and sharing of resources that is relevant to the community.

A review of social media analytics point to an increase in followers and overall engagement from 2023-2024 compared to the previous school year. In the last year, Facebook jumped to 13,300 followers (10% increase), Instagram rose to approximately 7,160 followers (30% increase), X/Twitter moved up slightly to approximately 7,600 (4% increase), YouTube subscribers went up to 550 (25% increase). In the 2023-2024 school year, the District made more of an effort to post on LinkedIn, and realized a 10% increase in followers, bringing the total to approximately 3,000. Social media engagement (reach/impressions) has increased for all platforms. In Year 1, the most popular posts/tweets celebrated student achievements, District and school celebrations, and

success in athletics. Highlights included Langley's unique tradition of grad walks, a banner year for athletics across District secondary schools, and the opening of a new playground at Douglas Park Community School. One of the top stories of the year included the annual Aboriginal Achievement Awards and the annual Odyssey Conference in February, which is a professional development opportunity for all staff focused on Aboriginal Education and Indigenous Worldviews and Perspectives. The latter two events also demonstrated the public's positive reception of the District's collective action in its commitment to promote Truth and Reconciliation.

In Year 1, the District set a record for number of Ministry of Education and Child Care announcements, hosting seven events in the 2023-2024 school year. This is nearly twice as many than in the previous school year, with 4 events in 2022-2023. In general, Ministry events result in media releases, garner media coverage, and additional promotion via District communications channels. The announcement of the beginning of the seismic upgrades and expansion at Peter Ewart Middle included BC's Premier which was another first for the District. Later in the 2023-2024 school year, BC's Premier returned to the District and visited two secondary schools to engage with and to congratulate soon-to-be graduates.

Premier tours school undergoing upgrades

Peter Ewart Middle School Students are in class as expansion and seismic work are being done

Heather Colpitts
heather.colpitts@langleyadvancetimes.com

Expansion and seismic upgrading has started at Peter Ewart Middle School and B.C. Premier David Eby stopped by to check it out Thursday.

The school at 7755 202A St. is undergoing an 11 classroom expansion to add 275 seats, and seismic upgrades for the work that is expected to be done for autumn 2024. Students will continue to go to school during construction.

The province provided \$37.8 million and the Langley School District contributed \$1 million for the work on the school. The building, which dates from the 1970s, was refurbished and opened as a middle school in 2018/2019.

"This investment from the province will ensure the health and safety of our students and staff, and help relieve current and future enrollment pressures in our schools," said Lang-

the district director of Facilities, Transportation, and Capital Projects. In 2016, the building of a new R.E. Mountain Secondary School was approved.

In 2019, a new site for R.E. Mountain Secondary School opened adjacent to its former site.

The original building was then reconfigured into a middle school. In 2019, the building transitioned and opened as Peter Ewart Middle School.

"As seismic standards changed, and assessments were completed over the years, seismic issues were identified and now in 2023 they are being addressed," Schaufler said. "The district is pleased to

"Communities like Langley are growing quickly, and families need schools to grow with them," said Premier David Eby. "For years,

previous governments failed to plan for this growth and our kids paid the price. That's why we've made building and improving schools in fast-growing regions like Langley and across B.C. a top priority – and there's much more to do."

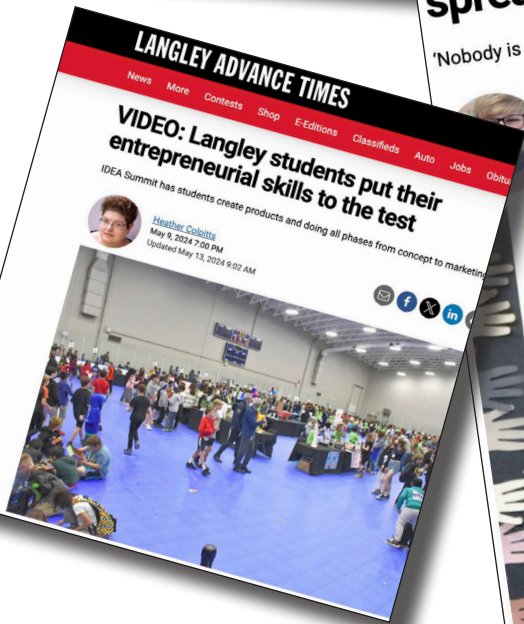
The province has funded more than \$230 million to build, expand and improve schools



VFC players visiting Langley school to spread kindness on Pink Shirt Day

'Nobody is lesser for their differences,' says Alex Hope Elementary student

Kyler Emerson
Feb 28, 2024 5:00 AM



IN PROGRESS

The District will look forward to increasing the use of LinkedIn to help raise awareness of the work of the District and Board as well as to help promote career opportunities to the public and fulfill recruitment goals. The District will continue to ensure equity in our story telling by highlighting schools and programs that may require a boost in promotion.

Looking ahead to Year 2, in consultation with the District Leadership Team, the District will be shifting away from the use of standalone websites to display and communicate the Strategic Plan and the Framework for

Enhancing Student Learning (FESL). A vibrant and robust version of these anchor documents will continue to live on the District website in a flipbook format. When communicating the actions of the Strategic Plan, the District will concentrate on sharing stories from students and staff that document Educational Opportunities, Community of Partnerships, and Operational Priorities. In regards, to communicating the actions of the FESL, the District will be more intentional in sharing stories from students and staff that document Intellectual Development, Human and Social Development, and Career Development.

SOCIAL MEDIA AT A GLANCE



Followers:
13,300

▲ 10%



Followers:
7,600

▲ 4%



Followers:
7,160

▲ 30%



Followers:
3,000

▲ 10%



Followers:
550

▲ 25%

**Data provided by Hootsuite Analytics*

2. ENHANCE OUR BRAND

Enhance the image and public opinion of the Langley School District.

Increase brand awareness and visibility.

Increase public trust in the District and Board of Education.

Increase positive media coverage.

Facilitate transitions and foster positive reactions to systemic change.

Improve staff and community satisfaction with District communications.

ACHIEVEMENTS

In Year 1, the District had 95 news stories and media mentions in traditional media which includes TV, radio, print, digital media outlets. Out of the media stories covered, 73% were positive or neutral, which is a majority of the stories. Among them, 40% of those stories were pitched to the media, 25% were requested by the media, and 35% were media mentions. Positive media engagements included capital project announcements such as the construction of the upcoming NE Latimer Elementary and Richard Bulpitt

Elementary modular expansion, the prefabricated building project resulted in more than four stories. Other stories covered included District athletics, school musical theatre productions, and charitable initiatives in collaboration with community partners.

In Year 1, the District continued to use consistent infographics, FAQs, and key messages to assist the Board and staff in their communications with students, staff, families, and the public.

IN PROGRESS

The District is continuing to review its branding guidelines and distribute to staff. In addition to branding guidelines, the District will be communicating to internal staff and the Board of Education the importance of brand management and identity. The need for consistent branding remains a priority as the District's audience continues to grow.

The District is continuing to work on improving staff and community satisfaction with District communications which could include gathering staff or community feedback on communications methods and content shared.

3. PROMOTE HEALTH, SAFETY, AND WELLNESS IN OUR SCHOOLS

Deliver fast and effective communications to stakeholders in emergencies or health and safety crises.

Ensure District Emergency Response Manual and related communications procedures are up-to-date.

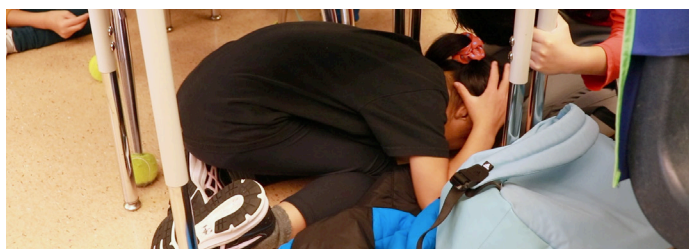
Increase administrator and staff awareness and understanding of communications related emergency response procedures.

Increase parent/guardian and student awareness of procedures, emergency drills, controlled release, muster points, parent marshalling sites, and expectations for communication during emergencies.

Communicate urgent messages and instructions to parents/guardians in a timely manner during emergencies.

ACHIEVEMENTS

The District has made strides in reviewing and updating emergency procedures and related communications to ensure administrators, students, staff, and families are updated on any changes. In Year 1, the District implemented some of the recommendations made by the District’s Emergency Preparedness Committee members. Examples included implementing annual testing of two-way radios at the school level, sharing of the District’s



emergency procedures poster with families as part of school start up, and finding opportunities to demonstrate what procedures look like through digital media. In Year 1, the District documented an earthquake drill as part of the annual Great Shakeout at one of the elementary schools.

The District is continuing to use SchoolMessenger to communicate with parents/guardians during and after emergencies. In response to lockdowns, the District has reduced the time to communicate information to families in these situations. This improvement was a goal that resulted from a debrief after a previous lockdown. In relation to health and wellness, the District established a process to share relevant and timely health information from its community partner, the Fraser Health Authority, on a monthly basis with families.

IN PROGRESS

In Year 2, as part of school start up, the District will continue to add additional emergency procedures and emergency preparedness response information for administrators, staff, students, and families as needed. Examples may include procedures and communications around community volunteers in emergencies and procedures related to how schools respond and support students when there is a student in distress. Recognizing that new students join our schools at various times in the school year, the District will find opportunities to continue to educate families throughout the year.

With health and wellness of students and staff as priorities in the Strategic Plan and the Framework for Enhancing Student Learning, the District will be looking at exploring ways to share and celebrate stories that promote wellbeing. The District will continue to strengthen relationships with emergency preparedness counterparts at the Township of Langley and City of Langley.



4. STRENGTHEN OUR RELATIONSHIPS

Develop and strengthen collaborative relationships with stakeholders.

Internal Audiences:

Increase staff awareness of Board and District plans and activities.

Enhance interdepartmental connections and communications.

External Audiences:

Increase public awareness of Board and District plans and activities.

Enhance connections and communications with families and other community members.

ACHIEVEMENTS

In Year 1, the District developed its first newsletter for the community and staff. There were three editions distributed throughout the school year. The concept of a newsletter was an action item resulting from the Board's Communications Committee prior to the pandemic. The newsletters aim to shine a light on the incredible stories, achievements, and happenings within our school community.

The District is continuing to connect and engage with the community through consultations, parent info sessions, and other events. In Year 1, the District engaged with parents/guardians in the Langley Secondary Family of Schools as part of its catchment boundary change process. Although this was a complex and challenging process that impacted students and their families, feedback indicated that some appreciated that the District listened to the concerns raised by the community.

IN PROGRESS

The District will focus on developing communications strategies to increase staff connectedness, belonging, and engagement. In alignment with the goals of the Strategic Plan, the District will be developing communications strategies such as staff profile stories

to help celebrate the work of staff, and as well, a way to promote recruitment and retention. The District will continue meetings with communications counterparts at the Township of Langley, City of Langley, and Langley RCMP.

5. BUILDING OUR CAPACITY

Provide training and support to internal and external audiences in order to increase engagement and help all learners reach their full potential.

Internal Audiences:

Enhance capacity of District Communications team.

Enhance knowledge and capacity of schools and departments on communications strategies, tactics, and tools.

External Audiences:

Enhance knowledge of the District website and education related matters.

ACHIEVEMENTS

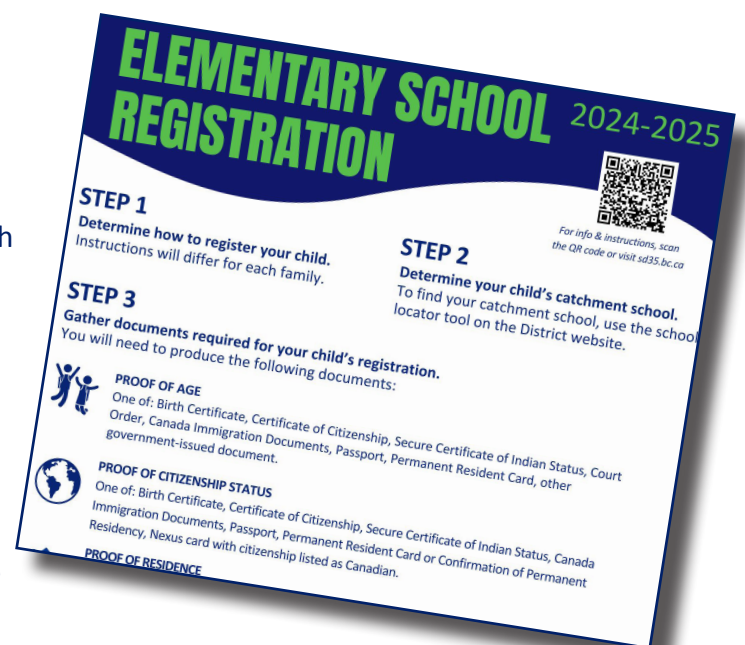
As a growing District with a continual influx of new staff, the communications department has and will continue to train administrators and administrative assistants on school website editing. The communications department continues to coach and share best practices with administrators and departments around key messaging for internal and external audiences, and also communications plans and change management rollouts for various departments in the District.

As the District continues its efforts to streamline and centralize its systems and structures from an educational and operational perspective, comes the need to develop new communications materials, instructional information, and messaging to help facilitate change management.

An example of a change management process included the District's move to online registration at the elementary level in January 2024, which required a set of new instructions and background information for students, staff, and families. Other change management communications projects included the shift in the attendance

IN PROGRESS

Moving forward, communications staff will work to establish structures such as a media kit for administrators and departmental staff to use as a resource. The media kit may include branding guidelines, best practices on communications,



reporting process for families at the secondary level as well as the districtwide adoption of student inclusive conferences for students, staff, and families at the elementary level. The District will continue to help build the capacity of internal and external audiences to adapt to systemwide changes.

social media usage, photo, video, news post writing, and communications plans templates for events/initiatives. Communications staff will continue to encourage and support the submission of blogs from staff for StaffNet and the District website.



6. PROMOTING TRUTH & RECONCILIATION

Increase awareness of the District’s commitment to the journey of Truth and Reconciliation in our schools and helping fulfill the concept of “Every Child Matters.”

Increase awareness of actions that demonstrate the District’s commitment to Truth and Reconciliation among internal and external audiences and maintain a positive narrative in traditional media, social media, and on the District website.

ACHIEVEMENTS

In Year 1, the District has been focused on finding and promoting learning opportunities, inside and outside of the classroom, focused on Truth and Reconciliation and Indigenous Worldviews and Perspectives.

Some of the top social media posts from the 2023-2024 school year included the annual Aboriginal Achievement Awards, the celebration of a new logo at Gordon Greenwood



Elementary that was designed by a local Kwantlen First Nations artist, and the Odyssey Conference, a professional development opportunity available to all staff focused on Indigenous cultural teachings, storytelling, and voices.

This is an indication that the sharing of these stories with internal and external audiences has been well received by the community.

IN PROGRESS

The District will continue to promote and celebrate the stories, events, and initiatives that reaffirm the District’s commitment to Truth and Reconciliation in our schools.

The communications department will be intentional in highlighting stories, events, and initiatives that are in alignment with the District’s Strategic Plan and Framework for Enhancing Student Learning.



7. PROMOTING DIVERSITY, EQUITY & INCLUSION

Increase awareness of the District's commitment to diversity, equity, and inclusion in our schools and helping ensure all students feel a sense of belonging

Increase awareness of actions that demonstrate the District's commitment to diversity, equity, and inclusion among internal and external audiences and maintain a positive narrative in traditional media, social media, and on the District website.

ACHIEVEMENTS

In Year 1, the District has been focused on finding and promoting stories about learning opportunities around Diversity, Equity and Inclusion. Some of the top social media posts from the 2023-2024 school year included events, activities, initiatives that took place during the District's Diversity and Respect Week in February.

Examples of stories throughout the school year included a coding workshop for students who are deaf and hard of hearing, and a story about the impact District staff have on contributing to a more accessible community, a feature which aimed to raise

awareness of National AccessAbility Week in the spring. In Year 1, the communications department supported the District's Accessibility Committee in developing communications materials including a plan and a survey to gather public feedback on improving accessibility in schools.

The communications department in consultation with the Learning Support Services department continues to advise staff on key messaging and language to be used with all audiences that is respectful and inclusive.

IN PROGRESS

The communications department will be intentional in highlighting stories, events, and initiatives that celebrate and promote diversity, equity, and inclusion and are in alignment with the District's Strategic Plan and Framework for Enhancing Student Learning.

This may include stories promoting classroom activities for students, professional development

opportunities for staff, and showcasing the actions that staff in different departments undertake to support compassionate learning communities.

Moving forward, the communications department will connect with the various District committees to showcase the positive work they do to support students and staff.



CHALLENGES

UNDERSTANDING THE PUBLIC'S ROLE IN DECISION-MAKING

It is important that the Board of Education and District share a common understanding of the public's role in decision-making processes and the opportunities for public engagement, and that these be clearly articulated. Fostering ongoing dialogue with those affected by decisions may reveal previously unidentified challenges and concerns. Such discussions may also deepen community connections, develop positive relationships and advocates, and help generate support for future endeavors.

KEEPING UP WITH TECHNOLOGY

Advancements in technology are ongoing in relation to communication methods and tools. It is important to be aware of emerging trends but mindful that new technology is not always needed, comes at a cost, and requires capacity of staff for training. It is necessary to continue to review communications methods to ensure the needs of diverse audiences are met.

RESISTANCE TO CHANGE

Resistance to change is natural and should be expected. By working with internal and external stakeholders to communicate the rationale for changes and a connection to the District's long-term plans, concerns may be addressed which broaden acceptance of the need for change.

PUBLIC SKEPTICISM

In order to earn the trust of the community, it is important to stay true to the goal of communicating honestly and openly. By ensuring the transparency of decision-making processes and increasing opportunities for open communication, the District may increase public and staff confidence and overcome any skepticism.



SCOPE OF STRATEGIES

The recommended strategies within the District Communications Plan are both broad in scope and ambition. Effective communication requires significant effort and the achievement of identified goals will rely on agreement, support and collaboration among multiple departments and schools across the District.

MEASUREMENTS & EVALUATIONS

- Feedback from communications survey for families
- Feedback from communications survey for staff
- Social media analytics
- Feedback from social media messages/comments
- Feedback from District website online form
- Feedback from partner groups and DPAC
- Feedback from community consultations or information sessions
- Attendance/participation at events
- Registrants in programs
- Media coverage
- Word-of-mouth in the community



AN INNOVATIVE, INSPIRING AND
UNIFIED LEARNING COMMUNITY

STAFF REPORT

DATE: November 19, 2024

TO: Board of Education

FROM: Mal Gill, Superintendent of Schools

RESOURCE: Woody Bradford, Deputy Superintendent
George Kozlovic, Director of Instruction

SUBJECT: Student Leadership

RECOMMENDED MOTION:

That the Board of Education receives the report on Student Leadership for information, as presented.

BACKGROUND:

On the weekend of October 25 to 27, 2024, students representing seven Langley secondary schools had the incredible privilege to attend the BC Student Leadership Conference (BCSLC) in Abbotsford, BC along with other leadership students from across BC and from Alberta. This unique opportunity was made available to these students and schools through the financial support of the Langley School District and the District Leadership Team.

The seven secondary schools involved were:

- Aldergrove Secondary Community School
- Brookwood Secondary School
- Langley Fine Arts School
- Langley Fundamental Middle Secondary School
- Langley Secondary School
- RE Mountain Secondary School
- Walnut Grove Secondary School

Each school was able to send approximately ten students and were accompanied by their Leadership Teacher(s) for the weekend. The students engaged in numerous leadership and learning activities throughout the weekend that included engaging with a number of keynote speakers and presenters and being involved in leadership and team building activities that were designed to build and enhance leadership and personal skills.

Students from Aldergrove Secondary School (ACSS), along with their Principal, Virinder Braich, and teacher representatives, Ashley Ross and Emily Pollastretti, will attend the Board Meeting on Tuesday, November 19th to share experiences from the conference. The students will collectively speak to the positive impact of the experience and share some personal anecdotes from the conference that represented both moments of growth as well as some “ah ha” moments. The teachers will provide an overview of why they felt BCSLC would be a great experience and how they chose the students to participate, while providing some insight into how Student Leadership works in a small school such as ACSS. Lastly, the teachers and students will speak to how the conference experience will contribute to long-term goal setting and plans for leadership at ACSS and across the District moving forward.

STAFF REPORT

DATE: November 19, 2024
TO: Board of Education
FROM: Brian Iseli, Secretary-Treasurer
SUBJECT: Smith Campus Statutory Right-Of-Way Bylaw

RECOMMENDED MOTIONS:

That the Board of Education of School District No. 35 (Langley) – Smith Public Access and Utilities Right-Of-Way Bylaw 2024 be given first reading.

That the Board of Education of School District No. 35 (Langley) - Smith Public Access and Utilities Right-Of-Way Bylaw 2024 be given second reading.

That the Board of Education of School District No. 35 (Langley) unanimously approves having all three readings of Smith Public Access and Utilities Right-Of-Way Bylaw 2024 at tonight's meeting.

That the Board of Education of School District No. 35 (Langley) - Smith Public Access and Utilities Right-Of-Way Bylaw 2024 be given third reading, passed and adopted on the 19th day of November, 2024.

BACKGROUND:

Pursuant to Section 96(3) of the *School Act* (British Columbia), a board of education may dispose of land or improvements, or both, subject to the orders of the minister. Pursuant to Section 29 of the *Interpretation Act* (British Columbia), "dispose" means to transfer by any method and includes charging the applicable lands. For a grant of a charge known as a statutory right of way, the approval of the Minister is not required under Ministerial Order M193/08 as the disposal is not a disposal by sale and transfer in fee simple or by way of a lease of 10 years or more, but a grant of an interest in land. There is no requirement for public consultation or to enter into a competitive bidding process involving other members of the community. There is simply a requirement to pass a bylaw stating why the right-of-way is required.

The Township of Langley has requested that the Board grant to it a statutory right of way to facilitate the construction, improvement, alteration, repair, maintenance, cleaning, protection, enlargement, reconstruction, inspection and otherwise operation and servicing of a public trail, access road, road

construction work and public utilities services and any apparatus, piping or connections to facilitate the future development of the Property as a school.

This statutory right of way request will widen the existing road and is in anticipation to the Smith Campus project, which was given funding approval by the Ministry in September. Typically a request such as this would come at the permitting stage, which is approximately 10 months away, however the Township of Langley intends to tender for road construction and commence works in November and so has made an early request for a statutory right of way. It is expected that the Board will be required to grant a road dedication for the area of the statutory right of way and possibly other dedications, statutory rights of ways and covenants in respect of this property at the permitting stage with the Township of Langley.

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 35 (LANGLEY)
SMITH PUBLIC ACCESS AND UTILITIES RIGHT-OF-WAY BYLAW, 2024**

WHEREAS a board of education may dispose of land or improvements owned or administered by the board of education under the authority of Section 96(3) of the *School Act* (British Columbia), subject to the Orders of the British Columbia Minister of Education and Child Care (the “**Minister**”);

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS the Minister issued *Disposal of Land or Improvements Order* (Ministerial Order M193/08) (the “**Order**”), effective September 3, 2008, requiring disposal of land or improvements by sale and transfer in fee simple and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless such disposal is to another board of education, a francophone education authority or an independent school;

AND WHEREAS a disposal of land or improvements by way of a grant of a statutory right of way does not require approval from the Minister pursuant to the Order;

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) requires a board of education to exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

A. The Board of Education of School District No. 35 (Langley) (the “**Board**”) is the owner of a certain property located on 76th Avenue in the Township of Langley and legally described as follows:

Parcel Identifier: 031-632-351
Legal Description: Lot 1 Section 24 Township 8 New Westminster District Plan
EPP103256

(the “**Property**”);

B. the Property is facility number 0400073 (Middle School) and 04000720 (Secondary School);

C. the Township of Langley (the “**Township**”) has requested that the Board grant to it a statutory right of way (the “**Right of Way**”) to facilitate the construction, improvement, alteration, repair, maintenance, cleaning, protection, enlargement, reconstruction, inspection and otherwise operation and servicing of a public trail, access road, road construction work and public utilities services and any apparatus, piping or connections thereto to and through that portion of the Property shown boldly outlined on Statutory Right of Way Plan EPP140967, a reduced copy of which is attached hereto as Schedule A;

D. the Board is satisfied that it would be in the best interest of the Board to grant the Right of Way to facilitate the future development of the Property as a school; and

E. the Board has determined and hereby confirms that the grant of the Right of Way will not interfere with the Board’s use of the Property and will neither conflict with nor detract from the

regular or extracurricular program of a school or the current or future educational needs of School District No. 35 (Langley).

NOW THEREFORE BE IT RESOLVED as a Bylaw of the Board that the Board enter into the Right of Way and grant the Right of Way to the Township in the form required by the Township, subject to such amendments as the Secretary-Treasurer may, in his discretion, consider advisable, and register the Right of Way against title to the Property in the Land Title Office.

BE IT FURTHER RESOLVED as a Bylaw of the Board that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Right of Way in such form and with such amendments thereto as the Secretary-Treasurer may, in his discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents and all other documents required to complete the granting of the Right of Way to the Township on such terms and conditions as the Secretary-Treasurer may, in his discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as “School District No. 35 (Langley) Smith Public Access and Utilities Right-of-Way Bylaw, 2024”.

Read a first time this 19th day of November, 2024.

Read a second time this 19th day of November, 2024.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on the 19th day of November, 2024, and finally passed and adopted this 19th day of November, 2024.

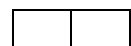
Chairperson of the Board

Corporate Seal

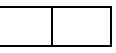
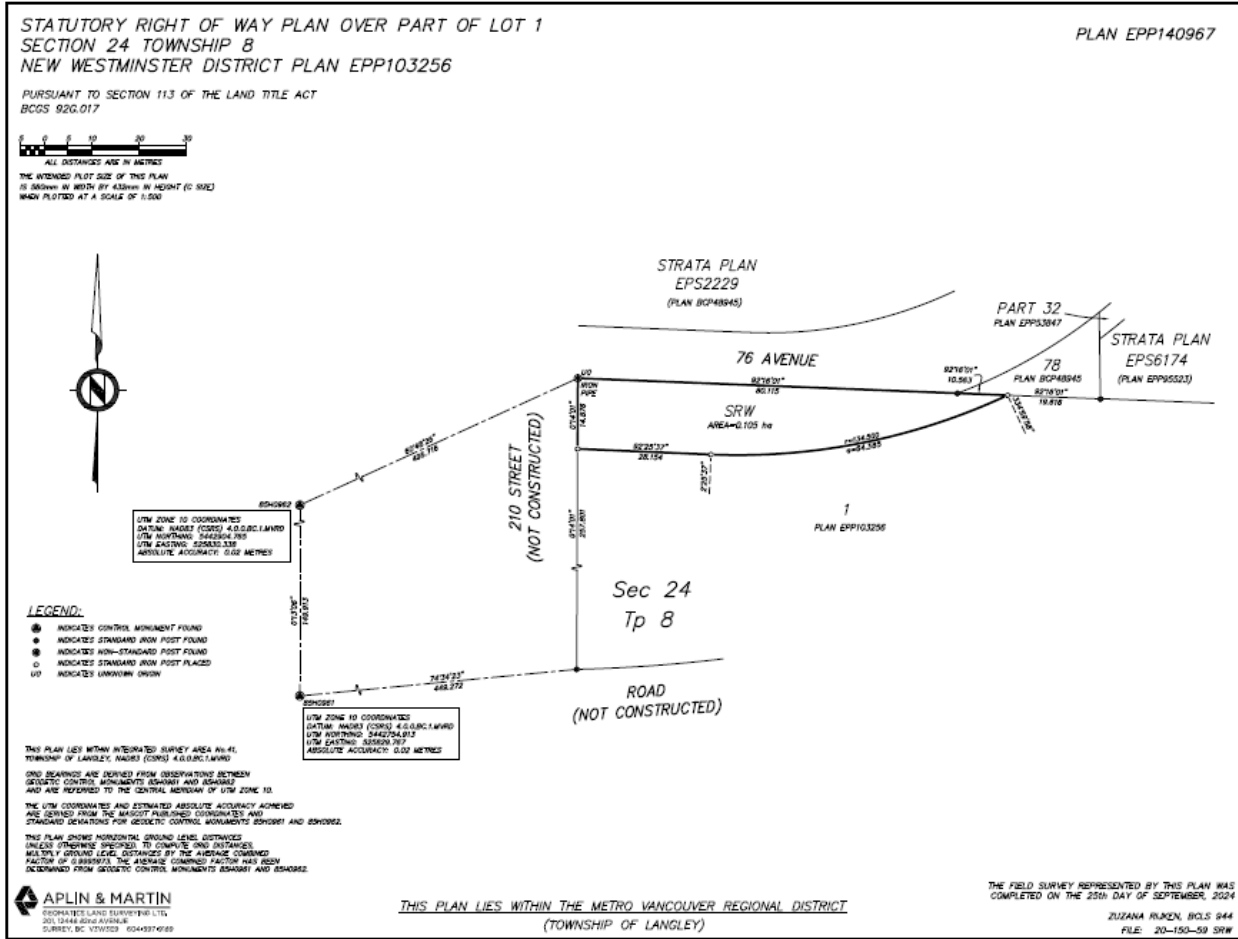
Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of the School District No. 35 (Langley) Smith Public Access and Utilities Right-of-Way Bylaw, 2024, adopted on the 19th day of November, 2024.

Secretary-Treasurer



SCHEDULE A STATUTORY RIGHT OF WAY AREA



POLICY COMMITTEE REPORT

DATE: November 05, 2024
TO: Board of Education
FROM: Policy Committee
SUBJECT: Notice of Motion - Policy 3 Appendix A: Services, Materials and Equipment Provided to Trustees

RECOMMENDED MOTION:

That the Board of Education serves Notice of Motion to the District's education community and its education partner groups that it intends to adopt the revisions to Policy 3 Appendix A: Services, Materials and Equipment Provided to Trustees.

BACKGROUND:

At the October 8, 2024 Policy Committee Meeting, [Policy 3: Role of the Trustee](#) and [Policy 3 Appendix: Services, Materials and Equipment Provided to Trustees](#) were both reviewed and revisions to Appendix A was requested by the Policy Committee. Those edits were made and the following motion was passed:

That the Policy Committee direct staff to make the requested changes to Policy 3 Appendix: Services, Materials and Equipment Provided to Trustees then bring changes back to the next Policy Committee Meeting.

Staff updated Policy 3 Appendix A and it was then brought back to the November 5, 2024 Policy Committee Meeting.

At the November 5, 2024 Policy Committee Meeting, the following motion was passed:

That the Policy Committee recommends that the Board of Education serves Notice of Motion to the District's education community and its education partner groups that it intends to adopt the revisions to Policy 3 Appendix A: Services, Materials and Equipment Provided to Trustees.

SERVICES, MATERIALS AND EQUIPMENT PROVIDED TO TRUSTEES

1. Pcard.

~~2. An iPad~~ A windows laptop.

~~2.3.~~ Both items are to be returned at completion of term or if the trustee resigns before the end of the term.

Adopted: December 15, 2020