



SCHOOL DISTRICT NO. 35 (LANGLEY)  
REGULAR MEETING OF THE BOARD OF EDUCATION

AGENDA

Tuesday, April 23, 2024  
7:00 p.m.  
Langley School Board Office

Pages

1. OPENING PRESENTATIONS (6:45 pm)
2. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING
3. CALL TO ORDER
4. REPORT FROM "IN CAMERA"
5. CONSENT AGENDA

Recommendation:

That the Board of Education adopts the consent agenda items as provided.

- |       |   |         |
|-------|---|---------|
| 5.1   | <u>CONSIDERATION OF MINUTES</u>                                 | 1 - 8   |
| 5.2   | <u>COMMITTEE REPORTS</u>  |         |
| 5.2.1 | <u>AUDIT COMMITTEE</u>  | 9 - 9   |
| 5.2.2 | <u>EDUCATION/STRATEGIC PLAN COMMITTEE</u>                       | 10 - 10 |
| 5.2.3 | <u>FINANCE AND FACILITIES COMMITTEE</u>                         | 11 - 11 |
| 5.2.4 | <u>POLICY COMMITTEE</u>   | 12 - 12 |
| 5.3   | <u>BOARD LIAISON COMMITTEE REPORTS</u>                          |         |
| 5.3.1 | <u>DISTRICT PARENT ADVISORY COUNCIL (Trustee Neufeld)</u>       | 13 - 18 |
| 5.4   | <u>SCHOOL DISTRICT COMMITTEE REPORTS</u>                        |         |
| 5.4.1 | <u>ABORIGINAL / ya:yəstəl' (Assistant Superintendent Moino)</u> | 19 - 19 |
| 5.5   | <u>COMMUNITY COMMITTEE REPORTS</u>                              |         |

5.5.1	<u>CITY OF LANGLEY ADVISORY DESIGN PANEL (Trustee Ward)</u>	20 - 33
5.5.2	<u>TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Dickinson)</u>	34 - 42
5.5.3	<u>LOCAL IMMIGRATION PARTNERSHIP (Trustee Dickinson)</u>	43 - 45
5.6	<u>2024-2025 BOARD MEETING SCHEDULE</u>	46 - 46
6.	<u>CONSIDERATION OF AGENDA</u>	
	Recommendation: That the Agenda be approved as presented.	
7.	<u>DELEGATIONS</u>	
7.1	<u>DAY OF MOURNING FOR WORKERS KILLED AND INJURED</u>	
8.	<u>SUPERINTENDENT'S REPORTS</u>	
8.1	<u>I.D.E.A SUMMIT 2024</u>	47 - 49
	Recommendation: That the Board of Education receives the report on I.D.E.A. Summit 2024 for information, as presented.	
8.2	<u>AP 252: SELECTION PROCEDURE FOR LIBRARY LEARNING COMMONS RESOURCES</u>	50 - 57
	Recommendation: That the Board of Education receives the report on Administrative Procedure 252 - Selection Procedure for Library Learning Commons Resources for information, as presented.	
8.3	<u>SCHOOL CALENDARS 2024-2025</u>	58 - 67
	Recommendation: That the Board of Education approves the School Calendars for the 2024-25 school year, as presented.	
8.4	<u>DISTRICT CALENDAR 2026-2027 CONSULATION</u>	68 - 70
	Recommendation: That the Board of Education approves the District Calendar for school year 2026-2027, as presented.	
9.	<u>SECRETARY-TREASURER'S REPORTS</u>	
9.1	<u>ANNUAL FACILITIES GRANT 2024-2025</u>	71 - 75
	Recommendation: That the Board of Education approves the Annual Facilities Grant 2024/2025 spending	

plan, as presented.

9.2 ANNUAL FIVE-YEAR CAPITAL PLAN BYLAW 2024-2025

76 - 91

Recommendation:

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-01 be given first reading.

Recommendation:

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-01 be given second reading.

Recommendation:

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-01 at tonight's meeting.

Recommendation:

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-01 be given third reading, passed and adopted on this 23rd day of April 2024.

9.3 NOTICE OF MOTION: ROAD DEDICATION ON 76TH AVENUE And 202A STREET

92 - 94

Recommendation:

That the Board of Education serve notice of motion, to be brought to the June 18, 2024 Regular Board Meeting, of the Road Dedication at 76<sup>th</sup> Avenue and 202A Street to the Township of Langley at zero cost due to the benefit received at the time of building permit being issued.

10. NEW BUSINESS

11. TRUSTEE COMMENTS

12. QUESTION PERIOD

Question Period is provided at Board Meetings. The purpose is to ensure that those present in the audience have an opportunity to obtain clarification concerning business conducted during that meeting. Priority will be given to responding to one question per person before considering further questions from any individual.

The following will help the public develop questions for Question Period at a Board Meeting that is keeping with the goal of a respectful and focused meeting.

Questions:

1. Need to be directed to the Chair and not to staff;
2. Need to be related directly to the topic on the agenda;
3. Need to be succinct, focused and not be a statement;
4. May not be asked that are related to personnel or directed at an individual trustee;
5. May not be asked that are related to contract negotiations; and
6. The questioner shall provide their name so that it can be reflected in the minutes.

All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair

may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

13. ADJOURNMENT

Recommendation:

That the meeting be adjourned at \_\_ p.m.



**SCHOOL DISTRICT NO. 35 (LANGLEY)  
REGULAR MEETING OF THE BOARD OF EDUCATION**

**MINUTES**

**Date:** Tuesday, February 27, 2024  
**Location:** Langley School Board Office

<b>Trustees Present:</b>	<b>Candy Ashdown</b>	<b>Chairperson</b>
	<b>Holly Dickinson</b>	<b>Trustee</b>
	<b>Charlie Fox</b>	<b>Trustee</b>
	<b>Joel Neufeld</b>	<b>Trustee</b>
	<b>Sarb Rai</b>	<b>Trustee</b>
	<b>Tony Ward</b>	<b>Trustee</b>
	<b>Marnie Wilson</b>	<b>Trustee</b>

<b>Staff Present:</b>	<b>Mal Gill</b>	<b>Superintendent</b>
	<b>Brian Iseli</b>	<b>Secretary-Treasurer</b>
	<b>Woody Bradford</b>	<b>Deputy Superintendent</b>
	<b>Lisa Lainchbury</b>	<b>Assistant Superintendent</b>
	<b>Marcello Moino</b>	<b>Assistant Superintendent</b>
	<b>Shind Chand</b>	<b>Assistant Secretary-Treasurer</b>
	<b>Joanne Abshire</b>	<b>Communications Manager</b>
	<b>Judy Swanson</b>	<b>Executive Assistant</b>
	<b>Pol Babao</b>	<b>Technical Support Specialist 3</b>
	<b>Vincent Montefrio</b>	<b>Technical Support Specialist 3</b>
	<b>Kevan Reeve</b>	<b>District Principal, Human Resources</b>
	<b>George Kozlovic</b>	<b>Director of Instruction</b>
	<b>Zoltan Bako</b>	<b>Principal, RC Garnett Elementary</b>
	<b>Julia Henrey</b>	<b>Teacher, RC Garnett Elementary</b>
<b>Tristan Schaufler</b>	<b>Facilities Director</b>	

<b>Partner Groups:</b>	<b>Taylor Holoboff</b>	<b>CUPE 1260 President</b>
	<b>Jessie Cowger</b>	<b>CUPE 1260 Vice-President</b>
	<b>Kim Anderson</b>	<b>LPVPA President</b>
	<b>Nancy Petersen</b>	<b>LTA Vice-President</b>

<b>Guest:</b>	<b>Les King</b>	<b>Consultant, King &amp; Company</b>
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1. OPENING PRESENTATIONS (6:45 pm)

Langley Fundamental Middle/Secondary School presented scenes from their theatre performance, Frozen Jr.

2. AUDIO VISUAL RECORDING (LIVESTREAMING) OF REGULAR BOARD MEETING

Those in attendance were informed that as per Policy No. 7 - Regular and Special Meetings of the Board may be streamed live, archived and accessed online. The Board reserves, at its sole discretion, via motion at any meeting, the right to not stream live or archive a meeting or a portion of a meeting. Further, the Board reserves the right to edit any recorded portion of a meeting.

3. CALL TO ORDER

The Board Chair called the meeting to order at 7:02 pm, and began the meeting with the introduction stating: "I would like to acknowledge that the Langley School District is located on the traditional, ancestral and unceded territories of the Matsqui, Kwantlen, Katzie and Semiahmoo First Nations. We gather here tonight in an understanding of the importance of ya:yəstəl' (**y-eye yes tel**) /sq'eq'ó yoyes (**sckecka y-eyes**) (working together) and ná'caʔmat (**not sa mot**) /lets'emó:t (**let sa mot**) (**uniting** ourselves with one mind, one heart) to ensure that we support and inspire all learners to reach their full potential."

**Chairperson welcomed everyone and introduced attendees.**

3.1 ANNOUNCEMENT - DIVERSITY AND RESPECT WEEK

On January 24, 2017 at the Regular Meeting of the Board of Education, the following motion was passed:

*"That the Langley School District establish a 'Diversity and Respect Week' to coincide with Pink Shirt Day in February to promote awareness, acceptance, reconciliation and inclusion for all members of the school community."*

During this week, schools across the District will be recognizing and celebrating diversity through lessons, activities, and virtual events that serve to promote empathy, understanding and the importance of inclusion. In line with our District Vision, Mission and Values, our Board is committed to helping our schools foster an inclusive and nurturing culture.

3.2 ANNOUNCEMENT - BLACK HISTORY MONTH

On February 25, 2020 at the Regular Meeting of the Board of Education, the following motion was passed:

*"That the Langley Board of Education officially acknowledges February as Black History Month."*

As a Board, we encourage our students, staff, and families to join us in learning and celebrating the achievements and contribution of Black Canadians.

4. REPORT FROM "IN CAMERA"

The Vice-Chair reported that the items discussed in the 'In Camera' meeting pertained to personnel and property.

The items from the Special In Camera Meeting that will be reported out at the Regular meeting will include personnel and property.

5. CONSENT AGENDA

R24/02/27-01

**Moved By:** Trustee Dickinson

**Seconded By:** Trustee Fox

That the Board of Education adopts the consent agenda items as provided.

**CARRIED UNANIMOUSLY**

5.1 CONSIDERATION OF MINUTES

5.2 COMMITTEE REPORTS

5.2.1 EDUCATION/STRATEGIC PLAN COMMITTEE

5.2.2 FINANCE AND FACILITIES COMMITTEE

5.3 BOARD LIAISON COMMITTEE REPORTS

5.3.1 DISTRICT PARENT ADVISORY COUNCIL (Trustee Neufeld)

5.4 SCHOOL DISTRICT COMMITTEE REPORTS

5.4.1 ABORIGINAL / ya:yəstəl' (Assistant Superintendent Moino)

5.4.2 INCLUSIVE EDUCATION (Assistant Superintendent Lainchbury)

5.4.3 EMERGENCY PREPAREDNESS (Assistant Superintendent Moino)

- 5.5 COMMUNITY COMMITTEE REPORTS
  - 5.5.1 CITY OF LANGLEY / SCHOOL DISTRICT NO. 35 LIAISON (Trustee Ward)
  - 5.5.2 TOWNSHIP OF LANGLEY RECREATION, CULTURE AND PARKS ADVISORY (Trustee Dickinson)
  - 5.5.3 LOCAL IMMIGRATION PARTNERSHIP (Trustee Dickinson)
- 5.6 CORRESPONDENCE
- 5.7 BOARD / AUTHORITY AUTHORIZED (BAA) COURSES

6. CONSIDERATION OF AGENDA

R24/02/27-02

**Moved By:** Trustee Ward

**Seconded By:** Trustee Dickinson

That the Agenda be approved as presented.

**CARRIED UNANIMOUSLY**

7. SECRETARY-TREASURER'S REPORTS

- 7.1 AMENDED BUDGET BYLAW 2023-2024

R24/02/27-03

**Moved By:** Trustee Fox

**Seconded By:** Trustee Dickinson

That the Board of Education approves staff to appropriate (unrestrict) the following restricted surplus amounts to balance the 2023/2024 Amended Budget:

- \$2,937,040 Internally restricted for commitments 2022/2023
- \$125,000 Internally restricted for initiatives not completed 2022/2023
- \$77,271 Internally restricted for Indigenous Education
- \$264,997 school surpluses

**CARRIED UNANIMOUSLY**



R24/02/27-04

**Moved By:** Trustee Dickinson

**Seconded By:** Trustee Fox

That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2023/2024 in the amount of \$383,173,373 be given first reading.

**CARRIED UNANIMOUSLY**

R24/02/27-05

**Moved By:** Trustee Rai

**Seconded By:** Trustee Neufeld

That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2023/2024 in the amount of \$383,173,373 be given second reading.

**CARRIED UNANIMOUSLY**

R24/02/27-06

**Moved By:** Trustee Fox

**Seconded By:** Trustee Ward

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the Amended Annual Budget Bylaw 2023/2024 in the amount of \$383,173,373 at tonight's meeting.

**CARRIED UNANIMOUSLY**

R24/02/27-07

**Moved By:** Trustee Neufeld

**Seconded By:** Trustee Dickinson

That the School District No. 35 (Langley) Amended Annual Budget Bylaw 2023/2024 in the amount of \$383,173,373 be given third reading, passed and adopted on this 27th day of February 2024.

**CARRIED UNANIMOUSLY**

8. SUPERINTENDENT'S REPORTS

8.1 DISTRICT CALENDAR 2026-2027

R24/02/27-08

**Moved By:** Trustee Rai

**Seconded By:** Trustee Fox

That the Board of Education requests staff begin the consultation process for the District Calendar for 2026-2027.

**CARRIED UNANIMOUSLY**

8.2 COMMUNICATING STUDENT LEARNING: STUDENT INCLUSIVE CONFERENCES

R24/02/27-09

**Moved By:** Trustee Wilson

**Seconded By:** Trustee Dickinson

That the Board of Education receives the report on Communicating Student Learning: Student-Inclusive Conferences for information, as presented.

**CARRIED UNANIMOUSLY**

9. EDUCATION/STRATEGIC PLAN COMMITTEE

9.1 ANNUAL REVIEW OF INTERNATIONAL BACCALAUREATE FEES

R24/02/27-10

**Moved By:** Trustee Neufeld

**Seconded By:** Trustee Rai

That the Board of Education approves the fee structure for the International Baccalaureate Program at RE Mountain Secondary for the 2024-25 school year, as presented.

**CARRIED UNANIMOUSLY**

9.2 ANNUAL REVIEW OF SPECIALTY ACADEMY FEES

R24/02/27-11

**Moved By:** Trustee Neufeld

**Seconded By:** Trustee Ward

That the Board of Education approves the fees for Specialty Academies for the 2024-25 school year, as presented.

**CARRIED UNANIMOUSLY**

10. FINANCE AND FACILITIES COMMITTEE MEETING

10.1 LONG RANGE FACILITIES PLAN

R24/02/27-12

**Moved By:** Trustee Neufeld

**Seconded By:** Trustee Dickinson

That the Board of Education approves that staff proceed to consultation on the Long-Range Facilities Plan.

**CARRIED UNANIMOUSLY**

11. QUESTION PERIOD

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All of the above are directions provided for in Board Policy No. 7 - Board Operations. The Chair may answer, may defer to staff or indicate a question may not be in keeping with the above guidelines.

The Board appreciates the public's interest and wants to ensure a professional meeting is conducted, with Question Period focused on providing guests with the clarification they seek.

Trustees also welcome questions from members of the public apart from Question Period. Their contact information is available on the School District website.

The Chair called for questions from the public.

Questions were received from Evan regarding the Amended Budget Bylaw, Student Inclusive Conferences, MyEd Reports, International Baccalaureate Fees, Specialty Academy Fees, consolidated reporting, Township of Langley Correspondence.

12. ADJOURNMENT

R24/02/27-13

**Moved By:** Trustee Wilson

**Seconded By:** Trustee Fox

That the meeting be adjourned at 8:41 p.m.

**CARRIED UNANIMOUSLY**

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TRUSTEE CANDY ASHDOWN

BOARD CHAIR

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BRIAN ISELI, CPA, CMA

SECRETARY-TREASURER



## **Audit Committee Report**

### **April 16, 2024 Meeting**

At the April 16, 2024 Audit Committee Meeting, the committee received reports on the following:

- Approvals in Excess of \$1,000,000
- Audit Plan 2023-2024



## **Education/Strategic Plan Committee Report**

### **April 9, 2024 Meeting**

At the April 9, 2024 Education/Strategic Plan Committee Meeting, the committee received reports on the following:

- AP 252: Selection Procedure For Library Learning Commons Resources
- Anti-Racism In The Langley School District



## **Finance and Facilities Committee Report**

### **April 16, 2024 Meeting**

At the April 16, 2024 Finance and Facilities Committee Meeting, the committee received reports on the following topics:

- Secretary-Treasurer's Report
- Budget Consultation 2024-2025
- Annual Five-Year Capital Plan 2024-2025 Ministry Response Letter
- Preliminary Budget 2024-2024



## **Policy Committee Report**

### **April 9, 2024 Meeting**

At the April 9, 2024 Policy Committee Meeting, the committee discussed the following topics:

- Policy Committee Workplan Approval
- Policy 7: Board Operations
- Policy 1: Foundational Statements
- Policy 19: Naming of Schools





**DPAC General  
January 18<sup>th</sup> 2024 @ 7pm  
DRAFT Minutes**

## **Virtual Teams Link**

**1. Call to Order: 7:01pm**

**2. Establish Quorum** (44 schools total 20% needed)

Topham Elementary, James Kennedy, Blacklock, Dorothy Peacock, Langley Meadows, Douglas Park, WGSS, Noel Booth, BSS, Vanguard, LFMS, Yorkson Creek, Lynn Fripps, LFAS, Nicomekl, West Langley

**3. Welcome and Housekeeping**

**A.** Territory Acknowledgment

**B.** Speaking instructions (2min max) please put hands up online and you can unmute and ask your questions. Please keep the questions to two minutes and it will provide time to get through our agenda.

**C.** Enter to win draw reminder - 4 tickets Twelfth Night

- i.** DPAC is giving 4 tickets to Twelfth Night at Fort Langley Hall. Please email [info@langleydpac.ca](mailto:info@langleydpac.ca) and we will conduct a draw at the end of the night.

**4. Adoption of**

- a. Agenda January 2024 – Adopted
- b. Minutes from November 2023 - Adopted

**5. Special Presentation**

**A.** Lisa Lainchbury, Assistant Superintendent and Michael Morgan, Director Learning Support Services with SD 35- Presentation on DPAC Motion. (Presentation will be recorded)

**B.** Review of Motion of presentation

**C.** Funding for Neurodiverse Students:

- i.** Mandate for classrooms are academically and socially inclusive
- ii.** BCSS Code of Ethics – trust integrity is the key guiding principal in all aspects of decision –making.
- iii.** Guided by all competencies. Responsibility requires quality education
- iv.** When schools receive supports, its through this large lens of the BVSS code of ethics.
  - 1.** Work in 2 paradigms of school district and province. There are 2 definitions Neurodiversity and American psychological association.
- v.** The model is a deficit based model
- vi.** Student special needs – A defined per maula of policies, procedures and guidelines section E. as a district they believe there is no one right way. The funding received is based on a deficit model.
- vii.** Review of requests from DPAC – review of 4 points

1. Education Staff: all students receive a classroom teach and access to interventions, specialists, resource teaches, etc. (approx 24,000 teachers) Approx 3850 access a resource teacher, 1420 students receive access to special education assistance. The 1420 students also have a resource teacher and also have classroom teacher, intervention specialist, etc.

2. Funding: Total of all 3 things 66,630 and the funding received is approx 31,950.00. Every student generates 8,625 per student. Then you see C, D and G categories receive funding

3. None of the funds are moved into contingency.

4. Special needs enrollment growth funding for students is also received

Allocation of funds to schools for education assistance and resource teachers for neuro d. learners  
Teachers provide direct supports for all students.

Younger students receive (category C, D and G) education assistance for core and inclusive

Less than 0.0001% students are assigned an SEA for themselves. They require constant support for health and safety needs (ie feeding, toileting)

Special educations policies manual policies and procedures guide decision as does Stat plan

All students with special needs must have an IEP (there are exceptions) Any designated students will receive a case manager. The IEP has to have a case manger. In Langley the local collective agreement states 1 case manager per 15 students. Thats how resource teachers are allocated. There is a current shortage. Resources teachers are being assigned as equitably as possible and those schools are topped up from centra pool as resource teaches come on board. Langley has some of the lowest ratios of assignments in province. In our district

Boards can hire persons other than teachers to assist. What guides this is the strategic plan. Equity means fair not equal. This lens means that different earners come from different starting places, with different contexts and supports.

C, D, G reporting categories have assigned hours. K gets greater hours and grade 12 receives less. These categories are not categories that have a diagnosis (medical) then these hours are assigned.

Continuous improvement: the system is responsive and ever changing

Q: Can you give us a break down of hours per grade.

A: Not prepared to provide the hours per grade. A school will receive hours based on number of students in that reporting category

Q: What is the formula

A: Number of students in special needs category x hours assigned to grades)  
31h (Secondary) or 28.5h (Elementary)

Q: Why cant we rely on the Langley School District Foundation funds? Or other funds like feeding futures?

A: Feeding futures is targeted towards foods. The deficit we have can be made up via other sources.

Q: There is a 15mm difference between supplement and the extra we fund up to. Where is that in the budget?  
What line item are we looking at when we go into budget?

A: Vast majority comes from per pupil dollar (8,600) certain students require more dollars to meet their success rate. The idea that classrooms need to be inclusive for all students.

Q: Can we have the presentation?

A: Yes! It will be circulated

Q: How are the resources are allocated when there are 50 kids and only 6 EA's

A: If this school had a designation. CDG categories would generate EA hours. If they are category Q they don't generate EA hours. (eg LD designation) case loads are 1 – 14 or 1 –25. Resources are assigned to students. Less EAs could mean if all were in grade 7 with a Q category. There is also a 15:1 resource teacher ratios. There are SEAS that accompany the resource teachers.

Q: If my child is a G and brings in funding, how do understand allocations of time.

A: The child is not allocated hours. The School is allocated hours.

Q: BCCPAC is hosting a townhall. This doesn't appear to be answered on the questions that was put forward. The model doesn't appear to work. How do parents make change. Don't parents need to be part of the conversation on time.

A: Access to occupational therapist is an additional 9mm per year in staffing. It is also important to note as a budget increases, we would add SEAs in accordance to this formal. AS funds increase, the funds would go into inclusive classroom funding. EA is just one way to allocate funding.

Comment Chat: Inclusion is wonderful, but in my experience there are some students who sometimes need to have more 1 on 1 than is currently being given, or would benefit from smaller groups. We need more schools, teachers and EA's.

Q: When getting funding (post designation) does the school apply to school board to make sure they get funds?

A: 2 x per year Michale's department allocates funds to schools. They check weekly and then 2 x per year allocations occur.

Q: Where does the information come from?

A: There are 2 processes. One process is C,D,G students are in data base. Also, school-based team has teacher concerns brought forward and they start the process to problem solve the designation. Approx. 350 students per year. Parents would know if this was brought forward as parent consent is required.

Q: is the formula mentioned is it unique to SD 35 or uniform across BC?

A: Funding for SEA is different between districts across BC. Its one of the most struggled with thing. Each district is different. EA allocations is the biggest portion of the budget.

Q: How is formula generated? Is it on a regular review period?

A: EA and Resources eat up all supplemental funding. A transparent formal is created for school and they schools know. Its reviewed on a 2 year basis. ADHD doesn't give a designation for example and brings in less money. Different methods are taught. Ie Peaceful Classrooms

Q: If you are being transparent, the funding isn't based on cost of resources, but actual placements in positions required. Ie shortage

A: We have been able to hire EA's struggling to fill replacements Ie Employees on call.

If you have further questions that were not answered, please email them to [info@langleydpac.ca](mailto:info@langleydpac.ca)

## **6. Report: Trustee Report**

Not much to update. Will have more next month. Next meeting date is Jan 30<sup>th</sup> for school board.

Q: Is meeting in person or streamed?

A: Both! Whatever is most convenient for you.

Q: Did you watch our presentation from that just occurred with respect to the Motion? Assignment of hours or request for information

A: Yes, he will look into this. The motion will be emailed direct to Joel

Q: Is there childcare at the Trustee Meeting? It should not be a barrier to attendance.

A: No, there is no childminding. People do bring their children. They are welcome

**7. Superintendent Report:** Lisa Lainchbury, Assistant Superintendent

- Feedback coming in about extra time after break has been positive.
- Basketball season underway
- Capstones are underway (bio printing) culmination of work over the years and inspired to go forward
- Plans to expand childcare spaces. Gaps are present and before and after care are in the works. Pre K to 12.
- Snow days were a challenge. Its one of the most difficult decisions and how this impacts families and children being away from school. Rebalancing schedule. Prepare for a few scenarios and move forward in first

Comment: Early time slot with announcement was great and made it easier for parents

Comment: Waiting on each newscast the day before then waiting for 6am announcements. Seemed odd. Staff safety and getting to from school can be quite challenging. Ideally keeping everyone safe.

Reply: most often the forecasts due. They don't want to close a school then have the forecast turns out to not be accurate. They do their very best to keep schools open. They can't press go until the morning as they do their best to keep schools open.

Comment: Could there be an early warning closure on possible closure, so parents can make a plan B. Are they aware that on Monday morning the transit system may be shut down.

Reply: SD does monitor other situations that impact travel and Transportaion cancellations.

Comment: Communication seemed across all channels this year. Emails went out and it was across social media. Its seemed to be enhanced this year. This was terrific!

**8. Old Business**

None for this meeting

## 9. New Business

### A. Scholarships -Tisha

- i. Quick update off and running with Richard Bulpitt and trade scholarships. New links are on website. \$500 per scholarship the trade scholarships is open to grade 11 and 12. Richard Bulpitt is for grade 12
- ii. New advertising will happen
- iii. Email [scholarship@langleydpac.ca](mailto:scholarship@langleydpac.ca) [vp2@langleydpac.ca](mailto:vp2@langleydpac.ca) if you have ANY Questions! Applications are open!
- iv. We are looking for parent volunteers for the committee to review applications. if interested send email to [vp2@langleydpac.ca](mailto:vp2@langleydpac.ca)

## 10. Presidents Report

If you have parent education at your PAC and you would like to open that up to others. Please let DPAC know! We would love to share in the learning. Some PACS don't have funds to support this learning. Please let DPAC know if we can assist in broadening the learning across schools. [Info@langleydpac.ca](mailto:Info@langleydpac.ca) would love to coordinate.

BCCPAC AGM Is coming up in May. There will be more information to follow. If this is something you are considering attending, please let us know. BCCPAC is looking for volunteers, please connect with BCCPAC if you are interested in joining a committee.

## 11. Treasurer Report

### A. Winner announcement – 4 tickets Twelfth Night

Drum Roll!! **Congratulations to.... Marilyn Ruize!** Please connect with DPAC to coordinate pick up!  
[Treasurer@langleydpac.ca](mailto:Treasurer@langleydpac.ca)

### B. Review of Gaming Accounting

### C. Review of General Account

Submit your BCCPAC registration fees to DPAC to be reimbursed for your schools expense.

Parent education (\$617 spent) only 12% of budget has been used! Go ahead and submit your receipts for either food safe or parent ed. Up to \$50/family per year and food safe is 2 parents per year training.

Langley DPAC is open to partner with your school and fund speaker fees!! If you are planning learning sessions, please connect to [treasurer@langleydpac.ca](mailto:treasurer@langleydpac.ca) or [info@langleydpac.ca](mailto:info@langleydpac.ca)

82% PACs registered for BCCPAC in the 2023 – 2024 year. If your PAC didn't register, connect with us! There is a benefit for you to join the BCCPAC. They create resolutions and these allow for parents to have a voice at the province level.

### D. Review of MasterCard Account

Q: What is the fee to attend the BCPAC AGM.

A: The website does not yet have the fees posted for the AGM. Keep reviewing the website for up-to-date information. Approx \$300 per attendee. You can split the two and buy al a cart tickets  
<https://bccpac.bc.ca/>

Q: What is the BCCPAC Scholarship amount

A: \$1,000 is the award for scholarship.

Q: is the fee reimbursable?

A: often we see PACs pay for a member to attend out of their budget. Check in with your PAC. Check with BCCPAC if you have questions about attending the AGM.

**12. Open Forum Q&A (15min) [info@langleydpac.ca](mailto:info@langleydpac.ca)** if you wish to email.

Q: Tech question – Why did district decide to go with Ipads instead of laptops

A: Ipads were meant for K-5 grades because 6-8 had laptops. They could split up and coordinate the shared details. Way more ipads could be acquired than laptops as well for shared learning. Ipads used for literacy centers. Gordon greenwood had a cost share. 2 classes were done based on shared funding.

Q: Funding for AED. Any other parents considering fundraising for this?

A: This was brought up to safety committees. It was found that it wasn't needed. It also requires quite a bit of training. See October General meeting minutes as well.

Comment Joel will come back to the group after under: training and how many are in schools. From a fire fighter perspective this is viewed as a positive.

Any questions, please email [info@langleydpac.ca](mailto:info@langleydpac.ca)

**13. Announcements**

**A.** Next School Board Meeting: January 30<sup>th</sup>, 2024

**B.** Next DPAC General Meeting: Feb 15<sup>th</sup> 2024 – in person

Adjourn 9:02pm

## Board Report

### February 23, 2024

**Attendees:**

- Marcello Moino
- Mike Pue
- Janet Stromquist
- Kelly Sears
- Julie Allen
- Carrie Mitchell

**Guests:**

- Dean Pacheco
- Shelly Coburn
- Erin Marshall
- Ali Keitlah
- Linda Mitchell
- Michael Kelly Gabrie
- Chief Marilyn Gabriel

**TOPIC DISCUSSED:****YWRAPP: Sharing our findings - Shelley Coburn (LFVAS)**

Shelley returned to the ya;̓əstəl table to share her findings from the Young Women Reclaiming Aboriginal Place and Power Program (YWRAPP) that she headed at LFVAS. This was a participatory based research work designed to create a systemic change. There are two streams in the program - Ending Gender-Based Violence and Leadership and Decision Making. Elder Rita helped Shelley develop both programs. Shelley then shared the highlights of both programs, including the many opportunities to work with students and staff at different schools (ex. Ribbons is the afterschool sewing club at HDSMS) and some of the permanent fixtures that were created by the groups (ex. Indigenous Garden at HDSMS and Douglas Park). Reminder that May 5th is the Red Dress Walk for MMIWG in Langley organized by LFVAS.



**MINUTES OF THE  
ADVISORY DESIGN PANEL**

**HELD IN COUNCIL CHAMBERS,  
LANGLEY CITY HALL**

**WEDNESDAY, NOVEMBER 22, 2023  
AT 7:00 PM**

**Present:** Councillor Paul Albrecht (Chair)  
Councillor Mike Solyom (Co-Chair)  
Mayor Nathan Pachal  
Matt Hassett  
Leslie Koole  
Chad Neufeld  
Scott Thompson  
Ella van Enter

**Absent:** Johnnie Kuo  
Blair Arbuthnot  
Tony Osborn  
Cst. Peter Mann

**Staff:** C. Johannsen, Director of Development Services  
A. Metalnikov, Planner  
K. Kenney, Corporate Officer

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Chair Albrecht began by acknowledging that the land on which we gather is on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

**1) AGENDA**

Adoption of the November 22, 2023 agenda.

It was **MOVED** and **SECONDED**

**THAT** the agenda for the November 22, 2023 Advisory Design Panel be approved.

**CARRIED**



## 2) MINUTES

Adoption of minutes from the October 18, 2023 meeting.

It was MOVED and SECONDED

THAT the minutes of the October 18, 2023 Advisory Design Panel meeting be approved as circulated.

CARRIED

## 3) DEVELOPMENT PERMIT APPLICATION DP 11-23

1,094 m<sup>2</sup> restaurant at 6141 200 Street.

Anton Metalnikov, Planner, spoke to the staff report dated November 15, 2023 and provided a brief overview of the Development Permit application.

Carl Johannsen, Director of Development Services advised that:

- the applicant was ready to construct the building then reconsidered and submitted a new design to the City for approval;
- although the new design does meet development guidelines, staff have been working with the applicant to have more colour variation and windows to punctuate the corner.

In response to questions from Panel members, staff advised that:

- The second floor is a staff area, and does not change the height of the building;
- The purpose of the bioswale is for storm water retention; it was not included in the original application but was subsequently identified as necessary by engineering staff;
- It is anticipated that that the bioswale will only be wet during the rainy season;
- The applicant must meet the BC Building Code in terms of number of washrooms;
- There is currently a sidewalk along 200 Street but not along the Langley Bypass; adding a sidewalk to the Langley Bypass would require consultation with Ministry of Transportation and Infrastructure;
- Staff will be looking at frontage improvements along the Langley Bypass in the future;
- The angled sidewalk is used to access the mall.

The Applicant team entered the meeting:

Rafael Santa Ana, Principal, Rafael Santa Ana Architecture Workshop

Fatima Panama, Intern Architect, McKinley Studios

Dylan Chernoff, Landscape Architect, Durante Kreuk Ltd.

Brett Gwynn, Real Estate Development Portfolio Manager, Cactus Club Café.

Ms. Panama presented the application, providing an overview of the development with details on the following:

- Overall vision and design aesthetic;
- Building design renderings;
- Material palette.

Mr. Santa Ana provided information on the context and site plans, noting the restaurant is completely accessible.

Mr. Chernoff provided information on landscape design elements including:

- Stormwater management feature;
- Walkways north and south of building;
- Lantern on corner.

Panel members provided feedback on the form and character of the development and discussion took place regarding the following:

- Adding more plantings to the landscape plan to be more in line with a west coast modern aesthetic;
- Suggest updating plants in existing planters located across from accessible stalls;
- Incorporate some extra trees, taking into consideration soil volume needed to retain trees;
- There should be a more direct route for pipe connection to bioswale that does not travel under the building;
- Providing a double row of trees;
- Consider more fenestration into the building;
- Consider widening the north facing sidewalk and making a continuous sidewalk by removing the one existing parking spot if not required under Zoning Bylaw;
- Place bike racks in a more high-traffic area and ensure the racks are of a high quality;
- Landscaping is obscuring the restaurant sign on the building's east elevation and, on the west elevation, cars will block the sign;
- Seasonal patio sound attenuation is going to an issue; should put extra plantings there and have tall planters to help buffer sound;
- Should enclose all-season patio for better security;
- From afar it will be difficult to differentiate different textured concrete which creates a lack of contrast; issue is mostly on the east and north sides; suggest doing something to break up the façade on those sides with colour or deeper textures;
- Ensure the different colours of concrete won't turn grey over time;
- Consider using a cedar post at the front entrance instead of a concrete post to provide a warmer feeling;
- Use a more interesting material on the ground around the entrance, possibly bring pattern from interior to exterior; diversity in exposed aggregate could make a unique feature for entrance;

- There is an opportunity for additional windows on the second floor on the north;
- For a dressier look, have more colour on the slats;
- The west view has vertical posts – incorporate that element on east side to break up monotony;
- When incorporating natural species in the landscaping, consider what will tolerate changing climate conditions;
- Put some taller features in the river rock planting beds in front of the windows for more interest;
- Provide night rendering to the Panel.

In response to questions from Panel members, the applicant team advised that:

- The bioswale is 10ft by 20ft and 2ft deep;
- It would be difficult operationally to have multiple entrances into the restaurant in terms of providing a consistent guest experience;
- The statutory right of way is for accessing underground storm water pipe; accordingly all amenities over the ROW will be removable and the ground will be able to be excavated;
- The difference in the design is the addition of the upper floor which is required for back of house; the interior square footage is 11,779.6 sq. ft., which is larger than the original design but comes with a similar occupancy load;
- There is a street face on all four sides; the long façade from the north end parking area with the least visibility is for back of house;
- There is a combination of methods to buffer noise from the highway on the patio:
  - Have enclosed patio and open above;
  - Taller glass panels and landscaping trees; and
  - Regulating height of seating with height of panels.
- Would have to look into technical details with respect to suggestion to remove parking stall in order to extend the sidewalk; could create pinch points for other stalls;
- There will be lighting to highlight the different concrete textures; the deeper grooves are an inch deep; the concrete tone is warm and will show contrast at the joints;
- There are both customer and staff washrooms located upstairs;
- The walkway around the patio will be wide enough and fully accessible;
- The “Open to Below” space on the second floor is to enable overhead maintenance access for equipment located on the first floor garbage room;
- To accommodate the increased popularity of delivery services, a dedicated delivery pick-up window is being located on the east (200 Street) elevation;
- The north side of the building has a textured panel and will have a slightly slicker texture to allow for easy maintenance and anti graffiti;
- The janitor’s room on the second floor services the upstairs washrooms;

- There are no plans for signage other than on the building and what is within the landlord's podium.

The applicant team left the meeting.

In response to a question from one of the Panel members, staff advised that they will find out if there will be a fence around the detention pond and whether it is intended to be a feature or just a planting area.

The Panel compiled a list of recommendations for the applicant.

It was MOVED and SECONDED

THAT:

1. The ADP receive the staff report dated November 15, 2023 for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
  - a. Update landscape design to emphasize west coast modern aesthetic (e.g. ferns and evergreens)
  - b. Consider updating the landscape strips in the parking lot to the west and north of the building, including replanting and widening them as possible
  - c. Provide a double row of trees along the south property line, and provide additional trees elsewhere in the parking area (and provide sufficient soil volume for new trees)
  - d. Review the width of the sidewalks abutting the building's north and south, including using a letdown at the north garage door, and review pedestrian accessibility around the rest of the building perimeter
  - e. Relocate the bicycle rack to be closer to the building entrance
  - f. Utilize sound attenuation and security measures for the seasonal patio
  - g. Provide more design interest and contrast on larger walls along the north and east elevations, including updating the north façade to mitigate the prominence of the garage door (e.g. additional variety, second floor fenestration, art) and using wood-tone vertical features and additional fenestration into the back-of-house area on the east (e.g. enlarging the horizontal band)
  - h. Update the material of the entry post on the building's northwest (e.g. wood post, cedar panels)
  - i. Consider an entry-specific ground surface material (e.g. pavers, flooring pattern spilling from interior outwards)
  - j. Provide more information on planting program's resilience to climate change
  - k. Enhance river rock areas on west of building with larger/taller boulders
  - l. Provide more information on the building's lighting program, including providing a night rendering

- m. Review height of signage and update height and placement as necessary to provide visibility

CARRIED

Staff made notation to:

- a. Review storm pipe routing from detention pond; and
- b. Review safety and intent of detention pond.

**4) NEXT MEETING**

January 2024

**5) ADJOURNMENT**

It was MOVED and SECONDED

THAT the meeting adjourn at 8:26 pm.

CARRIED



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**ADVISORY DESIGN PANEL CHAIR**



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**CORPORATE OFFICER**



**MINUTES OF THE  
ADVISORY DESIGN PANEL**

**HELD IN COUNCIL CHAMBERS,  
LANGLEY CITY HALL**

**WEDNESDAY, MARCH 13, 2024  
AT 7:01 PM**

**Present:** Councillor Paul Albrecht (Chair)  
Councillor Mike Solyom (Co-Chair)  
Mayor Nathan Pachal  
Blair Arbuthnot  
Matt Hassett  
Leslie Koole  
Dammy Ogunseitan  
Tony Osborn  
Ritti Suvilai  
Ella van Enter

**Absent:** Jaswinder Gabri  
Cst. Dennis Bell

**Staff:** R. Beddow, Deputy Director of Development Services  
C. Johannsen, Director of Development Services  
K. Kenney, Corporate Officer  
A. Metalnikov, Planner

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Chair Albrecht began by acknowledging that the land on which we gather is on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

**1) AGENDA**

Adoption of the March 13, 2024 agenda.

It was **MOVED** and **SECONDED**

**THAT** the agenda for the March 13, 2024 Advisory Design Panel be approved.

**CARRIED**

## 2) **MINUTES**

Adoption of minutes from the November 22, 2023 meeting.

It was MOVED and SECONDED

THAT the minutes of the November 22, 2023 Advisory Design Panel meeting be approved as circulated.

CARRIED

## 3) **ADVISORY DESIGN PANEL INTRODUCTION & ORIENTATION**

Introductions of Panel members and staff were made. Carl Johannsen, Director of Development Services provided an overview of the meeting process for tonight's meeting for the benefit of new members.

Roy Beddow, Deputy Director of Development Services provided information to the Panel on the following:

- Official Community Plan (OCP):
  - Purpose
  - Five Key Themes
  - Land Use Map highlights
  - Land Use Designations
  - Urban Design Principles
  - Development Permit Area Guidelines
  - DP Guidelines – Form & Character
  - Appendices to Official Community Plan
- Zoning Bylaw; and
- Zoning Bylaw Update.

Anton Metalnikov, Planner, provided information to the Panel on the following:

- New Provincial legislation;
- Transit Oriented areas (TOAs);
- Small-Scale Multi-Unit Housing (SSMUH);
- Master-Planned Sites.

Mr. Metalnikov responded to questions from Panel members, advising that:

- the new provincial legislation allowing four building units per lot does not preempt the City's rezoning requirements; and
- as part of his presentation he will explain changes to the City's public hearing processes as a result of the new provincial legislation;

Mr. Metalnikov provided further information on the following:

- Typical Application Process (Rezoning and DP) and new public input process for residential rezonings, which replaces public hearings;
- Recent Projects; and
- 2023 ADP Results-Before and After designs.

Carl Johannsen, Director of Development Services provided information on the Terms of Reference of the Advisory Design Panel.

Kelly Kenney, Corporate Officer provided information on meeting procedures, referencing and providing examples from the following guidance documents:

- Community Charter;
- Council Procedure Bylaw; and
- ADP's Terms of Reference.

In response to a question from a Panel member, Mr. Johannsen advised that:

- staff will report back to the Panel with the results of two public surveys undertaken as part of the Zoning Bylaw update process;
- once the new Zoning Bylaw is drafted it will be made available to the public on the City's website and staff can provide an update to the Panel at that time and receive feedback from Panel members on the draft bylaw; and
- Staff can provide a link to the current Zoning Bylaw update webpage to Panel members.

The Chair and staff advised members on various meeting logistics including receipt of their agendas, review of staff reports and the availability of meeting microphones.

In response to questions from Panel members; staff advised that:

- the development process from submission of the application to breaking ground at the development site takes approximately a year to a year and a half.
- only 5 to 10 percent of the ADP's recommendations are not actioned by developers, and in doing so are required to explain why they are not actioning them.

**4) DEVELOPMENT PERMIT APPLICATION DP 12-23  
ZONING BYLAW AMENDMENT APPLICATION RZ 10-23**

20256-20272 54A Avenue.

Anton Metalnikov, Planner, spoke to the staff report dated February 29, 2024 and provided a brief overview of the Development Permit application.

In response to a question from a Panel member, Mr. Metalnikov advised that there are no plans to turn 54A Ave. into a one-way street, rather, staff are looking to have the roadway widened as part of the development applications' frontage upgrades on this block.



The Applicant team entered the meeting:

Harp Saran – President, Development – Scale Projects  
David Eaton – Senior Architect – ParaMorph Architecture  
David Stoyko – Landscape Architect – David Stoyko Landscape Architect  
Manika Grover – Project Manager, Intern Architect – ParaMorph Architecture  
Aman Jain – Architectural Technician – ParaMorph Architecture

Mr. Eaton presented the application, providing an overview of the development with details on the following:

- North elevation rendering;
- Site and building details (program summary);
- Aerial site plan;
- Location renderings;
- Building renderings;
- Detailed site plan showing amenity areas/garbage, and parking areas;
- Rooftop site plan; and
- Elevation renderings.

Mr. Stoyko provided an overview of the landscape plan, with details on the following:

- Street frontage;
- Courtyard amenities;
- Roof plan amenity spaces; and
- Types of plantings.

Panel members provided feedback on the form and character of the development and discussion took place regarding the following:

- ensure doors are auto closing throughout the development;
- Consider widening the canopies over sixth floor balconies to make them as wide as the balconies;
- the main façade in centre of the building lacks personality, consider stronger features, a colour other than grey for centre square on building, and extend features on the first floor exterior vertically;
- ensure there is adequate lighting in lane for intercom, accessible visitor parking area, and at entrance and exit to parkade ramp;
- make windows bigger in the centre units to bring in more light;
- determine whether there is a way to extend the accessible ramp and reduce its grade;
- update renderings to show mirrored panel that you intend on patio guardrails for accuracy to see the effect; they may possibly reflect light in the courtyard in a negative way;
- as every unit in the courtyard will be able to see the garbage enclosure in the rear courtyard, should make it a design feature;
- solar shading on south side is a missed opportunity;
- it is rather a circuitous route to get from the units to the amenities in the courtyard;
- the rooftop area seems rather plain;

- could see people parking in lane for pick-ups and drop offs as its easier to get to the door; will need to discourage this; and
- programming a children’s play area within the outdoor amenity space.

In response to questions from Panel members, the applicant team advised that:

- There will be air conditioning for every unit;
- There are two types of lock ups;
- The planters with trellis will have vines in planters that will grow up the trellis;
- There will be soft surfacing for the rooftop amenity areas;
- None of the outdoor amenity spaces were specifically programmed for a children’s play area as the amenity areas were intended to be flexible multi-use spaces;
- The firepit cannot be relocated from the courtyard to the rooftop given the roof’s soft surfacing; fencing around the courtyard will prevent access to the courtyard from the street;
- the large indoor amenity space will have a fitness room on one side and a lounge with full kitchen, tv, and couch on the other side; some outdoor amenities include an off leash dog area and pet wash area and a compartment for communal tools and appliances;
- the building design is considered precedent setting by the applicant because of the following elements:
  - its extensive use of simulated wood features;
  - its modern style;
  - its use of colours that are the current trend (white, grey, and black);
  - its L-shape;
  - its use of aluminum reflective element at the entry;
- all entrances are accessible, there is accessible parking in the parkade and in the lane, and wide passages in the building;
- they have tried to keep the accessible parking stalls as close as possible to building entrances;
- there is an 8 percent grade on the accessible ramp;
- the balcony covers are intended as sun shades not as rain protection;
- the gates between the courtyard and public property will be 6ft. high;
- the roof top amenity space on the roof is the size it is in order to set it back so it won’t be visible from the street; currently the development has more amenity space than what is required under City bylaws and policies;
- Evergreen Magnolia will be used in the landscaping;
- the main entrance will have smaller modules to differentiate it from the rest of the building patterns;
- it would not be practical to use a more decorative, textured surface on the accessible ramp as the surface needs to be smooth for wheelchair access;

- under the new Building Code, the developer is limited as to the amount of glazing that can be used, but they will look at it as part of their mandate;
- the centre units are south facing, which will bring light into these units;
- the current placement of the stairs was to accommodate a parking stall beneath; however, the design team can look at repositioning the stairs to allow for larger windows in the adjacent units;
- are amenable to improving the look of the garbage enclosure by surrounding it with trellised fencing;
- although the developer acknowledges the six units in the centre of the development won't get as much light as other units in the development, the rationale for having these six smaller units was to provide an additional level of affordability in the development;
- each of the six centre units have privacy screens to ensure privacy and the outside amenity is private to those units;
- the six smaller units will have a murphy bed or futon;
- in order to make a more direct route from units to amenities in the courtyard, they can explore taking the edge off the corner of the building;
- typically the accessible ramp does not have a heated surface;s
- mechanical doors will be put in wherever they are required;
- they will be making sure slope is stable; have completed review of the trees with arborist, some trees will be retained;
- in order to reduce the heat island effect, a heat resistant coating will be applied to the roof top surface; they have been advised by the vendor that this coating lasts between five to seven years before needing maintenance; and
- some features include e-bike charging stations and e-bike maintenance space; as well as a pet wash area and common tool storage area.

The applicant team left the meeting.

In response to questions from Panel members, Mr. Johannsen advised that:

- staff can report back with information on adaptable unit requirements;
- staff will review scalability of the gate enclosing the courtyard;

Panel members provided further feedback as follows:

- would like to know what size bed could fit into den space;
- ensure there is adequate sound-proofing between rooftop amenity area and units below, as well as between units with living room-to-bedroom interfaces;
- have lighting on recessed north east corner plaza;
- determine if there is enough room for scooters to navigate corner of accessible ramp;
- extend covering over more of the accessibility ramp on north side.

The Panel compiled a list of recommendations for the applicant.

It was MOVED and SECONDED  
THAT:

1. The ADP receive the staff report for information; and
2. The ADP recommends the applicant give further consideration to the following prior to the application proceeding to Council:
  - a. Ensure accessible entrances and hardware are provided on accesses to the building, amenity areas, storage lockers, and other shared spaces;
  - b. Consider widening 6<sup>th</sup> floor balcony covers to ensure they, at a minimum, match the width of balconies;
  - c. Review opportunities to provide more design interest to the central top on the north elevation (e.g. extending/adding balcony covers, adding a cornice, etc.);
  - d. Review the height and design of the fence between the courtyard and the rear lane for security;
  - e. Review location of the intercom at the rear lane to ensure the courtyard is fully secure;
  - f. Confirm lighting along the rear lane, visitor parking stalls, and accessible ramp, add lighting along the parkade ramp walls, and consider possible pedestrian safety enhancements along the rear and side lanes;
  - g. Consider potential of reducing the slope of the accessible ramp, expanding its turning radius, and providing coverage to prevent snow & ice build-up;
  - h. Review opportunities to bring more light into smaller, centrally-located units;
  - i. Update renderings to more accurately show mirrored panel balcony guardrails, and review potential of light glare and other negative impacts
  - j. Add garbage enclosure, fencing, and dog run to massing models and renderings, and give the garbage enclosure greater consideration as a design feature (e.g. “pavilion in a park”, trellised area, green roof, etc.);
  - k. Consider rotating the southeast exit stair or repositioning it to provide adjacent units more exterior wall and window area;
  - l. Incorporate more detail on indoor amenity programming in drawings
  - m. Add solar shading to south-side windows;
  - n. Review opportunities to improve circulation between the building and the various activity areas in the courtyard, with consideration to desire lines;
  - o. Consider interventions to discourage vehicle drop-off on the lane;
  - p. Consider a children’s play area within the outdoor amenity space;
  - q. Provide information on the minimum bed size which would fit within unit dens; and
  - r. Review noise transfer mitigation measures, including between the rooftop patio and the units below, and between units with living room-to-bedroom interfaces.

CARRIED

Staff note: Provide more information on adaptable unit requirements.

**5) NEXT MEETING**

April 3, 2024

April 24, 2024 (to be confirmed)

**6) ADJOURNMENT**

It was MOVED and SECONDED

THAT the meeting adjourn at 9:27 pm.

CARRIED



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**ADVISORY DESIGN PANEL CHAIR**



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**CORPORATE OFFICER**



## RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

February 14, 2024 at 7:00pm  
Salmon River Committee Room  
4<sup>th</sup> Floor, 20338-65 Avenue, Langley, BC

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### MINUTES

**Present:**

G. Abreo, (Community Co-Chair)  
Councillor T. Baillie (Council Co-Chair)  
Councillor M. vanPopta (Council Co-Chair)

E. Barbour, A. Bayona, S. Cook, R. Jhaj, and T. Taylor

**Guest:**

G. Drew

**Staff:**

R. Stare, Director, Recreation  
K. Stepto, Recording Secretary

### ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORIES OF THE COAST SALISH PEOPLES

G. Abreo acknowledged the Traditional Territories of the Coast Salish Peoples.

#### A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. **Recreation, Culture, and Parks Advisory Committee – February 14, 2024**

Moved by T. Taylor,  
Seconded by E. Barbour,  
That the Recreation, Culture, and Parks Advisory Committee approve the  
agenda and receive the agenda items of the February 14, 2024 meeting.  
**CARRIED**

#### B. ADOPTION OF MINUTES

1. **Recreation, Culture, and Parks Advisory Committee – January 10, 2024**

Moved by T. Taylor,  
Seconded by E. Barbour,  
That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes  
of the January 10, 2024 meeting.  
**CARRIED**

**C. DELEGATIONS AND PRESENTATIONS**

**1. Greg Drew**

Greg Drew appeared as a delegation to speak to the committee about future planning for a pool in Willoughby. He stated that when a pool is ultimately built that it should be a 50-metre pool to allow for proper competitions and events. He noted that the population is growing and that a 37.5 metre pool will not be large enough. He suggested building a facility large enough to accommodate a warmup pool, which in turn would allow for hosting international events. He asked for the pool user groups to be included in future planning.

Discussion ensued and the committee suggested that past employees and experienced lifeguards also be included in future planning.

**D. REPORTS**

**1. Council Co-Chairperson's Report**

G. Abreo reported that the Volunteer Awards Task Force will be meeting soon.

Councillor Baillie provided a report on "Toque Tuesday" hockey event which was held at the Langley Events Centre to raise awareness for homelessness. He noted that 1000 pairs of socks were collected from the Vancouver Giants who had a "Sock Toss" at a recent game. Firefighters served hot dogs and hot chocolate and local organizations who help the unhoused provided information about the services they provide.

**E. CORRESPONDENCE**

**F. WORK PROGRAM**

**1. Draft 2024 Work Plan**

The Committee reviewed the draft 2024 Work Plan. It was suggested to include a Community Centre in the annual Parks Tour and to have more updates regarding the Firefighters vs. RCMP Water Battle, and Canada Day Events. Discussion ensued regarding the committee having an update on salishan Place By the River.

**MOTION**

Moved by A. Bayona,  
Seconded by T. Taylor,

That the Recreation, Culture, and Parks Advisory Committee endorse the draft 2024 Work Plan, as amended.

**CARRIED**

**F. WORK PROGRAM**

**COUNCIL**

Moved by S. Cook,  
Seconded by A. Bayona,  
That the Recreation, Culture, and Parks Advisory Committee recommends that Council approve the Recreation, Culture, and Parks Advisory Committee draft 2024 Work Plan, presented as Attachment A.

**CARRIED**

**COUNCIL**

Moved by T. Taylor,  
Seconded by A. Bayona,  
That the Recreation, Culture, and Parks Advisory Committees recommends that Council ask staff to provide an update to the Recreation, Culture, and Parks Advisory Committee on salishan Place By the River.

**CARRIED**

**G. COUNCIL REFERRALS**

**H. ADOPTION OF CLOSED MINUTES**

**1. Recreation, Culture, and Parks Advisory Committee – January 10, 2024  
Closed Meeting**

Moved by T. Taylor,  
Seconded by R. Jhaj,  
That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the January 10, 2024 Closed meeting.

**CARRIED**

**I. OTHER BUSINESS AND ITEMS FOR INFORMATION**

**1. RCPAC Photo**

A photo was taken of the committee for the Township website.

**J. NEXT MEETING**

**Date:** March 13, 2024  
**Location:** Salmon River Committee Room  
4<sup>th</sup> Floor, 20338-65 Avenue, Langley, BC  
**Time:** 7:00 pm



**K. TERMINATE**

Moved by A. Bayona,  
Seconded by R. Jhaj,  
That the meeting terminate at 8:26pm.  
**CARRIED**

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Community Representative Co-Chair

\_\_\_\_\_  
Council Representative Co-Chair



**Attachment A**

- A Action Required
- D Delegation
- P Presentation
- R Report
- R/F Review / Feedback
- U Staff/Rep Update

**Recreation, Culture, and Parks  
Advisory Committee 2024 Work Program**

**General Committee Work**

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Orientation	P								
Election of Community Co-Chair	A								
2024 Final Report									A
Work Program <i>Approve and appoint liaison roles</i>	R&F A	R&F A							
Conferences <i>BCRPA 2024 annual conference. Selection of 1 member to attend and to provide report to committee.</i>			R/F	A	U				
Fees and Charges <i>Staff update re: 2024/2025 fees and charges</i>				U					

**Projects, Programs and Events**

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Youth Programs and Services <i>Youth week, first week in May</i>				P R/F					
Seniors Programs and Services <i>Seniors week, second week in June</i>					P R/F				
Adult Programs and Services							P R/F		
Parks Tour						P			
Canada Day Events				U	U		U		
Cultural Programs									P U
Library Services <i>FVRL annual update</i>								P U	
Langley Walk <i>First Sunday in May</i>				U					
Firefighters vs. RCMP Water Battle			U	U	U	U			
Terms of Reference Review			R/F						
Township of Langley Christmas Events								U	



**Attachment A**

- A Action Required
- D Delegation
- P Presentation
- R Report
- R/F Review / Feedback
- U Staff/Rep Update

**Recreation, Culture, and Parks  
Advisory Committee 2024 Work Program**

**Annual Task Forces**

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
<b>Langley Awards</b> <i>Appointment of 3 representatives and subsequent updates</i>  <i>Pete Swensson Outstanding Community Youth</i> <i>Eric Flowerdew Volunteer of the Year</i> <i>John &amp; Muriel Arnason Volunteers of the Year</i>  <b>Selection Task Force</b> <i>Staff: C. Naples</i> <i>Committee Representatives: G. Abreo, S. Cook, and T. Taylor</i>	A		U	U					

**Community Liaisons**

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
<b>ADHOC Groups</b> <i>Appointment of representatives and subsequent updates</i>  <b>Langley Outdoor Sports Advisory Group (LOSAG)</b> <i>Staff: T. Bucker</i> <i>Committee Representative: G. Sarhan</i>	A	Updates to be provided following meetings.							
<b>Museum Advisory Group</b> <i>Staff: R.Schmidt</i> <i>Committee Representative:A. Bayona</i>	A	Updates to be provided following meetings.							



## RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

March 13, 2024 at 7:00pm  
Salmon River Committee Room  
4<sup>th</sup> Floor, 20338-65 Avenue, Langley, BC

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### MINUTES

**Present:**

G. Abreo, Community Co-Chair  
Councillor T. Baillie, Council Co-Chair)

S. Cook, D. Kang, G. Sarhan, and T. Taylor

**Staff:**

R. Stare, Director, Recreation  
K. Stepto, Recording Secretary

#### **ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORIES OF THE COAST SALISH PEOPLES**

G. Abreo acknowledged the Traditional Territories of the Coast Salish Peoples.

#### **A. APPROVAL AND RECEIPT OF AGENDA ITEMS**

**1. Recreation, Culture, and Parks Advisory Committee – March 13, 2024**

Moved by G. Sarhan,  
Seconded by S. Cook,  
That the Recreation, Culture, and Parks Advisory Committee approve the  
agenda and receive the agenda items of the March 13, 2024 meeting.  
**CARRIED**

#### **B. ADOPTION OF MINUTES**

**1. Recreation, Culture, and Parks Advisory Committee – February 14, 2024**

Moved by S. Cook,  
Seconded by T. Taylor,  
That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes  
of the February 14, 2024 meeting.  
**CARRIED**

#### **C. DELEGATIONS AND PRESENTATIONS**

**D. REPORTS**

**1. Co-Chairperson's Report**

G. Abreo commented on some of the special events that were recently approved by Council, including a drone light show on Canada Day. He further noted that Council has deferred any decision about Christmas in Williams Park until May, and that Thunderbird Show Park has asked Council for funding to put on a holiday event, which was referred to staff.

Councillor Baillie reported that a 14,000 pound anvil has been placed outside of the BC Farm Museum in Fort Langley as a piece of art. The anvil was originally located in Vancouver.

**E. CORRESPONDENCE**

**F. WORK PROGRAM**

**1. Terms of Reference Review**

Committee members reviewed the Terms of Reference, and the following comments were provided:

- Can the RCPAC re-instate having a rep on the Langley Walk Task Force?
- Is it possible for committee members to be more involved in community events as helpers/volunteers?
- Members would like to participate in the pool and ice allocation groups.
- Perhaps a sub-committee could be created to help plan community events.
- It was suggested to invite a TOL Events staff member to an RCPAC meeting to talk about upcoming events.

The committee was asked to further review the Terms of Reference and to bring back any other suggestions for discussion at the next meeting.

**2. BCRPA Symposium  
May 1 & 2, 2024 – Penticton, BC**

Staff noted that it was possible to send one delegate from the committee to the BCRPA Conference taking place May 1 & 2, 2024 in Penticton. D. Kang will attend the conference and provide a report to the committee.

**3. Firefighters vs. RCMP Water Battle**

T. Taylor reported that he will be meeting with Events staff to review the budget from last year and start preparing for this year. He is looking at having local businesses donate some of the things needed, such as fencing.

**F. WORK PROGRAM**

**4. Langley Awards**

G. Abreo reported that he, S. Cook, and T. Taylor met with staff to review the submissions. They appreciated that the submissions were sent to them ahead of time which allowed more time for review.

There was a suggestion to recognize a youth volunteer once per month as there are so many students who deserve recognition. This would need to be coordinated with the School District.

**G. COUNCIL REFERRALS**

**H. OTHER BUSINESS AND ITEMS FOR INFORMATION**

**1. Update on salishan Place by the River**

It was noted that Council approved the committee receiving an update on Salishan Place by the River. Staff noted that a memo will go to Council first, and then be forwarded to the committee.

**I. NEXT MEETING**

**Date:** April 10, 2024  
**Location:** Salmon River Committee Room  
4<sup>th</sup> Floor, 20338-65 Avenue, Langley, BC  
**Time:** 7:00 pm

**J. TERMINATE**

Moved by T. Taylor,  
Seconded by D. Kang,  
That the meeting terminate at 7:58pm.  
**CARRIED**

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Community Representative Co-Chair

\_\_\_\_\_  
Council Representative Co-Chair

## Langley Local Immigration Partnership (LLIP) Membership Meeting # 4 (Year 4)

**Date:** Friday, January 19, 2024 **Time:** 10-11:30am  
**Location:** LCSS Welcome Centre – 6470 201 St. Langley

**Facilitator:** Jon Kirby, Co-Chair  
Mary Tanielian, Co-Chair

**Minutes:** AnaMarie Panczel, LLIP Coordinator  
Herschel Garcia, LLIP Administrative Assistant

### Minutes of the Meeting

#### Attendees:

**Alicia Rempel** (Executive Director, Langley School District Foundation), **Aubrey Jensen** (Manager, Strategic and Social Planning, Township of Langley), **Biss Jordahl** (Settlement Manager, ISSofBC), **Carl Dragt** (Director, Clinical Operations, Fraser Health Authority), **Carly Haugen** (Constituency Assistant to MLA Megan Dykeman), **Cory Redekop** (CEO, Greater Langley Chamber of Commerce), **Donna Gibson** (Langley Literacy Outreach Coordinator, Langley Literacy Network), **Gillian McLeod** (Social Justice and Outreach Program Facilitator), **Herv Bezjac** (Coordinator, Langley Club, BGC of South Coast BC), **Holly Dickinson** (School Board Trustee, Langley SD35), **Ines Montoya** (Manager, Employer Relations, Trinity Western University), **Janice Campbell** (New Directions English Language School), **Joanne Neveux** (District Principal, English Language Learning and Settlement Worker, Langley SD35), **Jonathan Kirby** (Community Health Specialist, Healthy Living/Healthier Communities, Fraser Health Authority), **Katie Pearson** (Executive Director, Lower Fraser Valley Aboriginal Society), **Kim Hilton** (Director of Recreation, City of Langley), **Lisa Weaver** (SWIS Manager, SD35), **Mandy Martens** (Director, Raphael House), **Mary Tanielian** (Director, Settlement & Employment Services, LCSS), **Rosemary Wallace** (Councillor, City of Langley), **Sanjeev Nand** (Executive Director, LCSS), **Sherry Tingley** (Vice President, Langley Senior Resources Society), **Shruti Chamoli** (Vice President, Langley Volunteer Bureau), **Tako Van Popta** (Member of Parliament, Langley-Aldergrove)

#### 1. Welcome & Indigenous Land Acknowledgement, Acceptance of the Minutes & Agenda

- Jon Kirby opened the meeting with an Indigenous Land Acknowledgement statement.
- The agenda was approved.

#### 2. LLIP Updates

- Introduced Herschel Garcia as the new Administrative Assistant for LLIP
- Transportation Forum on January 25<sup>th</sup>, Thursday at Welcome Centre.
  - Minister of State for Infrastructure and Transportation, Dan Coulter, representatives from the Township and City of Langley, Michael Chang, board of Langley Senior Transportation Investment Corporation will be in attendance.
- Application for National Day for Truth & Reconciliation Funding
  - Currently applying for the National Day for Truth & Reconciliation funding through the Ministry of Canadian Heritage. A committee with Gillian McLeod and Sophia Ducey from United Churches of Langley, Shelley Coburn from Lower Fraser Valley Aboriginal

Society and Wendy Cook from Langley Human Dignity Coalition are helping put together the application.

- Communication Plan
  - Will be sending out an email blast to update everyone on immigration-related news and events in Langley. Members suggested to create traffic to increase numbers of LLIP website views. LLIP will ask for event posters and news from membership every 2 weeks. Will send out email reminders.

### 3. Voting for a New LLIP Co-Chair

- Jon Kirby leaving the role
- Jon suggested that in choosing a new co-chair. - Make sure to have equitable process and have someone that's able to have that consensus be removed from the work and have that view to capacity built within the community especially the tables and LLIP being one of those key tables in the community and the working groups. Have someone in the table to encourage members to speak up and facilitate some of those finer points around.
- **ACTION: Email Ana Marie nominations for a Co-Chair and any applicants for the Membership Council.**

### LLIP Co-chair Roles and Responsibilities

- Ensures an equitable process where all LLIP members are able to express their views
- Facilitates meetings to assist the LLIP to reach consensus
- Helps keep the LLIP on track and move the agenda
- Guides and monitors the activities of the Project Coordinator
- Works with the Project Coordinator to recruit new members
- Monitors the achievements of the LLIP's work and the strategic plan
- Acts as a point of contact for other committees, organizations and initiatives in the community that may wish to communicate with the Langley Local Immigration Partnership
- Represents the LLIP in the community; and
- Reports on the work of the LLIP to the community.

### 4. Executive Advisory Committee (EAC)

- To put together an Executive Advisory Committee comprised of 2 co-chairs and 1 representative each from the Township and the City.
- **ACTION: Ana Marie to email the council members from the City and Township to determine who will sit on the Executive Advisory Committee**

### 5. Selecting Members for the Table

- 3 applicants have come forward which are Encompass, YWCA and Canadian Vocational Training Centre
- The Terms of Reference states that the Executive Advisory Committee selects members for the Partnership Table. Once EAC is in place, membership will be decided on.

### 6. Miscellaneous Items

- LSRS will let us know if they need support because of their flooding incident.
- Shruti Chamoli talked about updates with the IAC. They have a youth member working on a proposal for a pilot Volunteer Community Broker program that will help newcomers navigate all the services offered in Langley. It's still in the baking process and have not gotten more out of it but will give updates.



- LLIP contract is until March 2025 and so now working on a proposal for 2025-2030. More activities for cultural learning will be added.
- Jon Kirby's updates
  - There's a project regarding the need of non-profits around infrastructure and space. There's been a talk about a neighbourhood house, which comes up a lot around the need for space and the need for non-profit serving agencies to be in one location.
  - Non-profits need more affordable space and the ability to connect in with each other and one of the needs in our community is the Emergency Weather Response Shelter which often requires more agile space to make them happen. To know more about the Langley Community Campus, have a chat with Sanjeev.
  - Jon suggested that as provincial election is coming, make sure Langley asks for what it needs noting that other municipalities and regions and Indigenous communities will be pushing for change in their communities. Encourage to go and vote and do your set of duties and recognize the common threads needed as a community in Langley that may be worth talking with your provincial representatives about and making them aware. Find out more about the Community Campus. It is possibly a very exciting opportunity for Langley to reduce the costs of non-profits but also provide some long-term investment in revenue to make sure the programming is of bigger focus, and not struggling to find space and pay \$25-35 square foot.
- Katie Pearson - with sky train coming to the City and the Township, the housing development has impacted some of our communities, in particular Carvolth and Willoughby, and now they don't have enough schools, haven't planned for ways to support families and individuals that are going to be moving into the city core. It's important that voices are heard in a meaningful way to be able to provide services to people. There isn't clamoring for finding ways to support the most vulnerable populations in the community. The weather is a very apparent indicator with only having 15 spaces for shelter and part-time warming shelters during the day. Offices have been closed and we're unable to get services out. It's important to have access to service, food security and anything that people need because the most vulnerable people aren't moving out. Advocate more and advocate loudly so people hear what it is that people are going to need in the community.
- Gillian McLeod - United Churches of Langley will be offering "You've Gotta Have Friends", which is a drop-in space provided by Inclusion Langley, open to everyone. It'll be one to two nights a week and probably Saturday. From of this, many people have said that the community did become safer. Because they have a place where they can learn about services, support community campus and support neighbourhood house ideas. Details to follow.

## 7. Meetings in Fiscal Year April 2024 – March 2025

- May 17, 2024
- September 20, 2024
- November 22, 2024 (online)
- January 17, 2025 (online/in-person)
- March 21, 2025

Meeting adjourned at 10:57 am.

**Next meeting: March 15, 2024, Friday: 10-11:30am**  
**Welcome Centre: #100 - 6470 201 Street**

## BOARD / COMMITTEE MEETINGS SCHEDULE 2024/2025

September 3	In Camera	5:00
September 10	Audit	3:30
September 10	Finance & Facilities	5:00
September 24	Board Meeting	5:30 In-Camera / 7:00 Regular
October 8	Policy	3:00
October 8	Education/Strategic Plan	4:30
October 15	Finance & Facilities	5:00
October 22	Board Meeting	5:30 In-Camera / 7:00 Regular
November 5	Policy	3:00
November 5	Communications	4:00
November 12	Education/Strategic Plan	4:00
November 12	Finance and Facilities	6:00
November 19	Board Meeting	5:30 In-Camera / 7:00 Regular
December 3	Audit	3:30
December 10	Board Meeting	5:30 In-Camera / 7:00 Regular
January 14	Policy	3:00
January 14	Education/Strategic Plan	4:00
January 21	Finance and Facilities	4:00
January 28	Board Meeting	5:30 In-Camera / 7:00 Regular
February 11	Audit	3:30
February 11	Education/Strategic Plan	4:30
February 18	Finance & Facilities	4:00
February 25	Board Meeting	5:30 In-Camera / 7:00 Regular
March 11	Communications	4:00
April 8	Policy	3:00
April 8	Education/Strategic Plan	4:00
April 15	Audit	3:30
April 15	Finance and Facilities	5:00
April 29	Board Meeting	5:30 In-Camera / 7:00 Regular
May 6	Education/Strategic Plan	4:00
May 13	Communications	4:00
May 13	Finance and Facilities	5:00
May 27	Board Meeting	5:30 In-Camera / 7:00 Regular
June 3	Finance and Facilities	5:00
June 3	Budget Open House	6:00
June 10	Education/Strategic Plan	4:00
June 17	Board Meeting	5:30 In-Camera / 7:00 Regular

**STAFF REPORT**

**DATE:** April 23, 2024

**TO:** Board of Education

**FROM:** Mal Gill, Superintendent of Schools

**RESOURCE:** Marcello Moino, Assistant Superintendent  
Kendra Simonetto, District Principal of Instructional Services and Inclusive Education

**SUBJECT:** I.D.E.A. Summit 2024

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**RECOMMENDED MOTION:**

That the Board of Education receives the report on I.D.E.A. Summit 2024 for information, as presented.

**BACKGROUND:**

In 2016, then Superintendent Gord Stewart formed a think-tank with the purpose of generating ideas around creating opportunities for students in the Langley School District to develop entrepreneurial mindsets. The think-tank consisted of educators, students, community members and people from the business community. As a result of the work of this group, Langley now has elementary and middle school students across the District participating in Entrepreneurship & Innovation learning experiences. In addition, the think-tank decided to organize a showcase of student work around entrepreneurship at the end of the school year. The first I.D.E.A. Summit (Innovation, Design, Entrepreneurship, Altruism) took place in May 2018.

British Columbia's curriculum is student-centered, flexible and encourages all students to engage in deeper learning. The future job market is impossible to predict, however, with this curriculum, students can explore their passions and interests through the application of their knowledge. The Entrepreneurship Strand within the Applied Design Skills and Technology curriculum reinforces this methodology. It harnesses the power of learning by "doing" and provides opportunities for students to be challenged and inspired as they engage in creative thinking and problem-solving, all while developing their communication and collaboration skills. This year, the Entrepreneur & Innovation focus requires a recycled component and a financial limit of \$20 for product development, as students harness their skills in financial literacy and budgeting, ADST, Career Exploration and Environmental Awareness while fostering the valuable 21<sup>st</sup> Century skills within the Core Competencies. This cross-curricular and holistic approach engages students in a rich, experiential learning opportunity while honouring each student's unique voice and choice. As the student journeys through this active and vibrant process, they learn more about themselves and their roles in this ever-changing world.

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**I.D.E.A. Summit 2024**



The I.D.E.A Summit will be returning to the Langley School District on Tuesday, May 7! The event will take place at the Langley Events Centre Field House (7888 200 Street in Langley) and will focus on student learning in the realm of ***Innovation, Design, Entrepreneurship and Altruism.***

**Overview of I.D.E.A. Summit 2024**

There are several components to the day at the I.D.E.A. Summit:

- |  |   |
|--|---|
| 1. Students in Grades 1-8 will visit the I.D.E.A. Summit to learn, to be inspired, to purchase products and to participate in design challenges. They will be transported by District busses in 3 waves. | Wave 1 9:15-10:15 am<br>Wave 2 10:30-11:30 am<br>Wave 3 12:15-1:15 pm |
| 2. Market Showcase where students sell their products and Socialpreneurism Showcase where students share ideas and plans on how to make their community a better place.                                  | 9:15am – 1:15pm   |
| 3. Thinkology and Design Challenges where visiting Grades 4-12 students will compete and experience hands-on learning opportunities.   | 9:30 am – 1:15pm  |
| 4. Pitch Challenge where individuals and teams will provide their best pitch for their product/service. Finalists will receive prizes and will showcase their pitch in the I.D.E.A. Finale.              | 12:45pm – 2:15 pm   |
| 5. I.D.E.A. Summit Finale & Awards   | 1:30 pm – 3:00pm  |

**Showcase/Marketplace**

During the second two waves of visits at the I.D.E.A. Summit, I.D.E.A. Mentors (selected community members and donors) will have the opportunity to visit student booths to learn more about where these young entrepreneurs’ inspiration came from and why they are so passionate about their products and ideas. Each I.D.E.A. Mentor will be assigned a number of booths to visit and to provide feedback to students. Many of the Grades 4-8 students have focussed on creating a product through the newly developed Entrepreneurship & Innovation resource, which was launched in September 2023 by Langley School District’s Instructional Services Department. This resource guides students through an interdisciplinary learning experience, infusing Language Arts, Mathematics, Science, Socials, Arts Education, Career Education and ADST, and results in the design and creation of a recycled or upcycled product, the development of a business plan and the eventual selling of the product at a student-run marketplace. In addition, a minimum of 10% of their proceeds goes to a charity of their choice that they have researched and have a personal connection to. The mix of both Socialpreneurs and Entrepreneurs at the booths is very exciting.

### **Pitch Challenge**

Groups of I.D.E.A. Mentors are assigned a category of students who have stepped up to pitch their product or idea. Students have up to three minutes to share the story of their innovative journey in creating their product or idea, and how their product or idea will make a difference. I.D.E.A. Mentors will have up to two minutes following the pitch to ask questions. One student or group will be selected from each category to share their Success Pitch at the I.D.E.A. Finale where they will receive prizes and awards!

The District is very excited about this day which truly celebrates experiential, cross-curricular learning across the Langley School District. This is a day where students, staff and community can view, learn, participate and be inspired by the innovative thinking, learning and work of Langley Students.

Information on the I.D.E.A. Summit is available on the Instructional Services webpage at:

[I.D.E.A. Summit - Instructional Services | #Think35 \(sd35.bc.ca\)](https://www.sd35.bc.ca/instructional-services/i-de-a-summit)

At Tuesday's Regular Meeting of the Board of Education, District Principal of Instructional Services & Inclusive Education, Kendra Simonetto, will provide further details on the 4<sup>th</sup> I.D.E.A. Summit and answer Trustee questions.

**STAFF REPORT**

**DATE:** April 23, 2024

**TO:** Board of Education

**FROM:** Mal Gill, Superintendent of Schools

**RESOURCE:** George Kozlovic, Director of Instruction

**SUBJECT:** AP 252 – Selection Procedure for Library Learning Commons Resources

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**RECOMMENDED MOTION:**

That the Board of Education receives the report on Administrative Procedure 252 - Selection Procedure for Library Learning Commons Resources for information, as presented.

**BACKGROUND:**

Administrative Procedure 251 (Learning Resources) was created in 2020 to address the responsibility of educators for selecting learning resources to be used within the classroom. AP 251 also outlined a clear reconsideration process and procedure for addressing any concerns raised regarding learning resources selected by educators. However, AP 251 only addressed Learning Resources used by an educator within a classroom context.

Books and resources found within a school's Library Learning Commons are very different than those found within a classroom. Whereas classroom resources selected by an individual educator are used for instructional purposes and only with students who are in those classes, Library Learning Commons resources are selected for a wider school audience and are available to all members of the school community.

Administrative Procedure 252 has been developed by District Staff to provide a District Selection Procedure for Library Learning Commons Resources and, similar to AP 251, also provides a clear reconsideration process and procedure for addressing any concerns raised regarding resources selected and placed in a school's Library Learning Commons.

AP 252 was developed by District Staff from the Instructional Services Department. District Staff consulted with other local school districts who had already created a similar Library Learning Commons selection procedure and reviewed those examples as part of their research. District staff also consulted with Library Learning Commons Teachers in District schools for feedback on the selection procedure and reconsideration process.

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**Administrative Procedure 252**

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**SELECTION PROCEDURE FOR  
LIBRARY LEARNING COMMONS (LLC) RESOURCES**

**Background**

The School Library Learning Commons (LLC) provides a diverse, inclusive, and information-rich collection that supports the educational and intellectual development of students and promotes voluntary reading and lifelong learning. The selection of library resources is a professional responsibility, guided by strong selection guidelines and a clear reconsideration procedure. This procedure outlines the criteria and principles that guide the confident selection of materials for the school Library Learning Commons.

Evaluation criteria are subdivided into: Appropriateness to Program, Social Considerations, Suitability for Students, and Instructional and/or Technical Design. The criteria helps to ensure that the selection of materials reflects the Langley School District’s vision that all students will make relevant, meaningful choices to ignite a lifelong passion for learning. Further, this philosophy will aid our schools in fostering an inclusive and accepting culture that will allow our students to learn though flexible and connected environments. All resources will **NOT** necessarily meet all the criteria listed below.

**The professional Teacher Librarian involved in selection of resource materials shall apply the following criteria as a guide:**

<b>Learning Commons Resource Selection Criteria</b>	<b>Criteria</b>	<b>Extension and/or Elaboration</b>
<b>Appropriateness to Program</b>	The resource is aligned to one or more core competencies, big ideas, curricular competencies, or content standard in the provincial curriculum.	Materials should: <ul style="list-style-type: none"> <li>• be of educational significance.</li> <li>• contribute to curricular objectives.</li> <li>• fulfill the diverse, free and voluntary reading interests of the students.</li> <li>• be of contribution to the breadth and diverse viewpoints on controversial issues.</li> </ul>
<b>Social Considerations</b>	The resource contributes to an equity-informed collection that reflects the diversity of Canadian society.	Materials should: <ul style="list-style-type: none"> <li>• appropriately represent a variety of religions, genders, diverse backgrounds, sexual orientations, gender identities, ages, and socio-economic status.</li> <li>• present Indigenous Canadians in contemporary contexts where appropriate.</li> </ul>

		<ul style="list-style-type: none"> <li>• include Indigenous perspectives and ways of knowing.</li> <li>• promote respect and understanding of cultural diversity.</li> <li>• enable students to recognize potential bias and examine their own attitudes and behaviours.</li> <li>• represent and address a variety of perspectives, including controversial issues.</li> <li>• present a broad-based perspective of Canada within a global framework.</li> <li>• present the diversity of Canada's religious, ethnic, and cultural groups and their contributions to our heritage.</li> </ul>
<b>Suitability for Students</b>	The resource is appropriate for the age and grade level of the students in the school.	<p>Materials should:</p> <ul style="list-style-type: none"> <li>• engage readers.</li> <li>• serve students' varied interests and learning abilities.</li> <li>• allows for students' intellectual freedom.</li> <li>• stimulate personal growth and the growth of critical thinking.</li> <li>• be relevant and reflective of students' lives and lived experiences.</li> <li>• fulfill the diverse free voluntary reading interests of the students and encourage self-selection and reading for pleasure.</li> </ul>
<b>Instructional and/or Technical Design</b>	The resource is of high quality.	<p>Materials should:</p> <ul style="list-style-type: none"> <li>• be well-organized and presented clearly and logically.</li> <li>• include high-quality illustrations, graphics, photographs, and artwork when appropriate.</li> <li>• be durable.</li> <li>• be used in a way that justifies the cost.</li> <li>• be of permanence, timeliness, local relevance, or significance.</li> </ul>



## Process for Reconsideration of Library Learning Commons (LLC) Resources

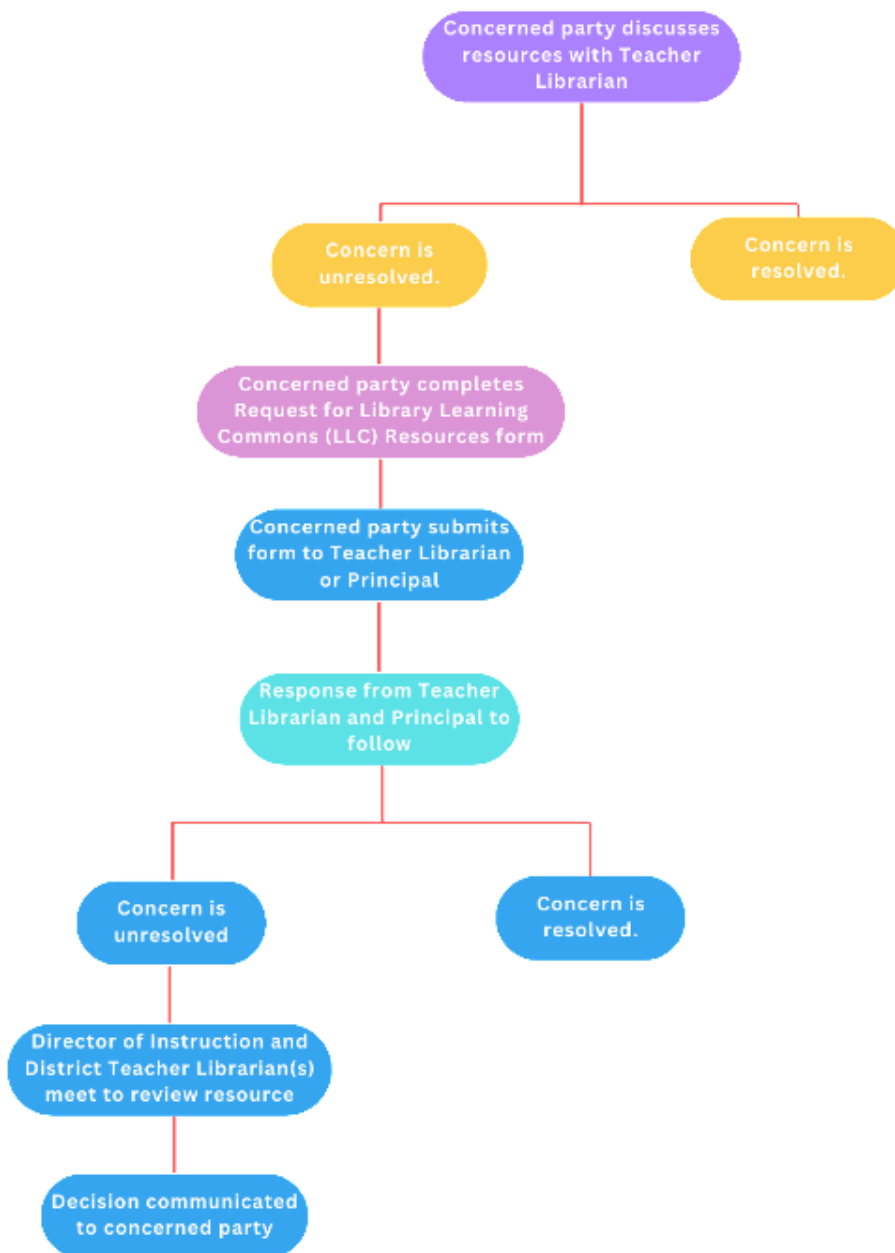
The Langley School District has delegated responsibility for selection and evaluation of LLC resources to the school's Teacher Librarian. If you wish to request the reconsideration of LLC materials, the first step in this process is to complete the Request for Reconsideration of Library Learning Commons (LLC) Resources form (AP 252 Appendix A) and return it to the school's Teacher Librarian. Any item that is believed to be unsuitable by a parent or staff member will follow this formal process. The item will remain in circulation pending the review of the resource.

Both the Teacher Librarian and the Principal will review the completed Request for Reconsideration form and examine the resource in question. The District's Selection Procedure for Library Learning Commons Resources, as outlined in this Administrative Procedure, will be referenced extensively. Other qualified district personnel (e.g. District Teacher Librarian) may also be consulted to assist in this procedure and any decision will be shared with the parties involved. The review process should normally be completed within a month of the receipt of the Request for Reconsideration form.

Steps to follow:	Date
1) Review Selection Procedure.	
2) Submit Request for Reconsideration form to Teacher Librarian or school Principal.	
3) Response from Teacher Librarian and Admin to follow.	
4) If not resolved, Director of Instruction and District Teacher Librarians will meet to review the Request for Reconsideration.	

# Request for Reconsideration of Library Learning Commons (LLC) Resources

**All requests for reconsideration of LLC resources must follow the steps below.**



Reference: Sections 7, 8, 17, 20, 22, 65, 85, 168 [School Act](#)  
[Ministerial Order 333/99 – Educational Program Guide Order](#)  
AP 252 Appendix A: Request for Reconsideration of Library Learning Commons (LLC) Resources Form



**Administrative Procedure 252 – Appendix A**

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**Request for Reconsideration of  
Library Learning Commons (LLC) Resources Form**

Initiated by \_\_\_\_\_ Date \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_

Please indicate your connection to the school (select all that apply):

- Parent/Caregiver
- Staff Member
- Other (please specify) \_\_\_\_\_

Do you have a student in our school? Yes / No

**RESOURCE QUESTIONED**

Title \_\_\_\_\_

Author \_\_\_\_\_

Publisher \_\_\_\_\_ Copyright date \_\_\_\_\_

Type of resource \_\_\_\_\_

*(Book, Graphic Novel, Magazine, Digital Information, Library Program, Other)*

1. In what way does this resource fail to comply with the selection procedure for school library resources:

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2. Have you discussed this resource with the Learning Commons Teacher-Librarian?

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3. Did you view the entire item? If not, what sections did you view?

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4. What effect do you believe this resource will have on students in our school community:

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5. Have you read any reviews of this material by professionals? Please specify.

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Any additional comments.

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**FOR COMPLETION BY SCHOOL TEACHER LIBRARIAN AND PRINCIPAL**

Date Received \_\_\_\_\_

Outcome:

Principal's Signature \_\_\_\_\_

Teacher Librarian's Signature \_\_\_\_\_

**STAFF REPORT**

**DATE:** April 23, 2024

**TO:** Board of Education

**FROM:** Mal Gill, Superintendent of Schools

**RESOURCE:** Woody Bradford, Deputy Superintendent  
Kevan Reeve, District Principal, Human Resources

**SUBJECT:** School Calendars 2024-2025

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**RECOMMENDED MOTION:**

That the Board of Education approves the School Calendars for the 2024-25 school year, as presented.

**BACKGROUND:**

The local school calendars to be reviewed and approved are as follows (Appendix A):

1. Elementary (Student Inclusive Conferences)
2. Middle Calendar (Parent Teacher Conferences)
3. Secondary Semester Schools
4. Langley Education Centre
5. Langley Fine Arts School
6. Langley Fundamental Middle Secondary School
7. Simonds and U-Connect
8. Vanguard Secondary School

**Relevant Legislation**

Approved school calendars will be made public in the month of May 2023, as per Bill 36 section 87.01(9) and 87.01(10):

87.01(9) Subject to subsection (10), a board must, at least one month before the expiration of the current school calendar, make available to the public the school calendar or school calendars, as applicable, submitted to the minister under subsection (5) or (6).

87.01(10) If the minister amends a school calendar under subsection (8), a board must, at least one month before the expiration of the current school calendar, make available to the public the school calendar amended under that subsection.

All of the proposed school calendars, as presented, comply with legislation as outlined in Bill 36 and the School Calendar Regulation.

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**Feedback Considered**

Feedback for planning purposes was received from school administration, CUPE 1260 Executive, CUPE 1851 Executive and the LTA Executive in the development of the proposed school calendars. In addition, community feedback, staff feedback and feedback from previous District Calendar processes were considered.

The District will continue to support student learning and have met our goal to have all thirty-one (31) elementary schools using Student Inclusive Conferences for the 2024–2025 school year, thus eliminating the need for an additional calendar that was in-place last year. Additionally with the new reporting order, from the Ministry of Education and Child Care, Trustees will note that student reporting is now called Learning Updates replacing the term report cards.

**School District #35 (Langley)**  
**2024-2025 School Calendar**  
**Elementary Schools**

MONTH	DATE	
September	Sep 2 (M)	<b>Labour Day (Schools Closed)</b>
	Sep 3 (T)	Schools Open
	Sep 30 (M)	<b>Truth and Reconciliation Day (Schools Closed)</b>
October	Oct 4 (F)	<b>School Improvement Day (students not in attendance)</b>
	Oct 14 (M)	<b>Thanksgiving (Schools Closed)</b>
	Oct 25 (F)	<b>Professional Development Day (Provincial - students not in attendance)</b>
November	Nov 8 (F)	<b>Learning Update Prep/Design &amp; Assessment Day (students not in attendance)</b>
	Nov 11 (M)	<b>Remembrance Day (Schools Closed)</b>
	Nov 27 (W)	Student Inclusive Conferences
	Nov 28 (Th)	2 Hour Early Dismissal - Student Inclusive Conferences
December	Dec 20 (F)	Last Day Prior to Winter Break
January	Jan 6 (M)	Schools Re-Open After Winter Break
February	Feb 10 (M)	<b>Professional Development Day (District - students not in attendance)</b>
	Feb 17 (M)	<b>Family Day (Schools Closed)</b>
	Feb 24 (M)	<b>Learning Update Prep/Design &amp; Assessment Day (students not in attendance)</b>
March	Mar 5 (W)	2 Hour Early Dismissal - Student Inclusive Conferences
	Mar 6 (Th)	Student Inclusive Conferences
	Mar 14 (F)	Last Day Prior to Spring Break
	Mar 31 (M)	Schools Re-Open After Spring Break
April	Apr 18 (F)	<b>Good Friday (Schools Closed)</b>
	Apr 21 (M)	<b>Easter Monday (Schools Closed)</b>
May	May 16 (F)	<b>Professional Development Day (District - students not in attendance)</b>
	May 19 (M)	<b>Victoria Day (Schools Closed)</b>
June	Jun 26 (Th)	Final Learning Update Issued & Last Day for Students Prior to Summer Vacation
	Jun 27 (F)	<b>Administrative Day (students not in attendance)</b>
July / August		Summer Session

DRAFT: SD35 Board of Education Meeting  
 April 23, 2024



**School District #35 (Langley)**  
**2024-2025 School Calendar**  
**Langley Education Centre**  
**(Langley Online & Distributed Learning, CHOICES)**

MONTH	DATE	
September	Sep 2 (M)	<b>Labour Day (School Closed)</b>
	Sep 3 (T)	School Opens
	Sep 4 (W)	First Day of Fall Session Classes
	Sep 30 (M)	<b>Truth and Reconciliation Day (School Closed)</b>
October	Oct 14 (M)	<b>Thanksgiving (School Closed)</b>
	Oct 25 (F)	<b>Professional Development Day - Provincial (students not in attendance)</b>
November	Nov 11 (M)	<b>Remembrance Day (School Closed)</b>
	Nov 12 (T)	<b>Students not in session (for Provincial Pro-d Day)</b>
December	Dec 18 (W)	Last Day Prior to Winter Break
	Dec 19 (Th)	<b>Design and Assessment/Learning Update Prep (students not in attendance)</b>
January	Jan 6 (M)	<b>School Improvement Day (students not in attendance)</b>
	Jan 7 (T)	First Day of Winter Session Classes
	Jan 13 (M)	Learning Updates Issued
February	Feb 10 (M)	<b>Professional Development Day - District (students not in attendance)</b>
	Feb 17 (M)	<b>Family Day (School Closed)</b>
March	Mar 13 (Th)	Last Day Prior to Spring Break
	Mar 31 (M)	School Re-Opens After Spring Break
April	Apr 18 (F)	<b>Good Friday (School Closed)</b>
	Apr 21 (M)	<b>Easter Monday (School Closed)</b>
	Apr 28 (M)	<b>Design and Assessment/Learning Update Prep (students not in attendance)</b>
	Apr 29 (T)	<b>Professional Day (students not in attendance)</b>
	Apr 30 (W)	First Day of Spring Session Classes
May	May 5 (M)	Learning Updates Issued
	May 19 (M)	<b>Victoria Day (School Closed)</b>
June	Jun 19 (Th)	Last Day of Spring Session & Last Day for Students Prior to Summer Vacation
	Jun 25 (W)	Final Learning Updates Issued
	Jun 26 (Th)	<b>Administrative Day (students not in attendance)</b>
July / August		Summer Session

DRAFT: SD35 Board of Education Meeting  
April 23, 2024

**School District #35 (Langley)**  
**2024-2025 School Calendar**  
**Langley Fine Arts (All Students)**

MONTH	DATE	
September	Sep 2 (M)	<b>Labour Day (School Closed)</b>
	Sep 3 (T)	School Opens
	Sep 30 (M)	<b>Truth and Reconciliation Day (School Closed)</b>
October	Oct 4 (F)	<b>School Improvement Day (students not in attendance)</b>
	Oct 14 (M)	<b>Thanksgiving (School Closed)</b>
	Oct 23 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews (Grades 6-12)
	Oct 24 (Th)	1 Hour Early Dismissal - Parent/Teacher Interviews (Grades 6-12)
	Oct 25 (F)	<b>Professional Development Day (Provincial - students not in attendance)</b>
November	Nov 8 (F)	<b>Learning Update Prep/Design and Assessment Day (students not in attendance)</b>
	Nov 11 (M)	<b>Remembrance Day (School Closed)</b>
	Nov 22 (F)	Term 1 Learning Updates Issued (Grades 6-12)
	Nov 27 (W)	Student Inclusive Conferences (Grade K-5)
	Nov 28 (Th)	2 Hour Early Dismissal - Student Inclusive Conferences (Grade K-5)
December	Dec 20 (F)	Last Day Prior to Winter Break
January	Jan 6 (M)	School Re-Opens After Winter Break
	Jan 29 (W)	Semester 2 Begins
February	Feb 7 (F)	Semester 1 Learning Updates Issued (Grades 8-12)
	Feb 10 (M)	<b>Professional Development Day (District - students not in attendance)</b>
	Feb 17 (M)	<b>Family Day (School Closed)</b>
March	Mar 3 (M)	Term 2 Learning Updates Issued (Grades 6-7)
	Mar 5 (W)	2 Hour Early Dismissal - Student Inclusive Conferences (Grade K-5)
	Mar 6 (Th)	Student Inclusive Conferences (Grade K-5)
	Mar 12 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews (Grades 6-12)
	Mar 13 (Th)	1 Hour Early Dismissal - Parent/Teacher Interviews (Grades 6-12)
	Mar 14 (F)	Last Day Prior to Spring Break
April	Mar 31 (M)	School Re-Opens After Spring Break
	Apr 11 (F)	<b>Learning Update Prep/Design and Assessment Day (students not in attendance)</b>
	Apr 18 (F)	<b>Good Friday (School Closed)</b>
	Apr 21 (M)	<b>Easter Monday (School Closed)</b>
May	Apr 28 (M)	Term 1 Semester 2 Learning Updates Issued (Grades 8-12)
	May 16 (F)	<b>Professional Development Day (students not in attendance)</b>
May	May 19 (M)	<b>Victoria Day (School Closed)</b>
June	Jun 26 (Th)	Final Learning Updates Issued & Last Day for Students Prior to Summer Vacation
	Jun 27 (F)	<b>Administrative Day (students not in attendance)</b>
July / August		Summer Session

DRAFT: SD35 Board of Education Meeting  
 April 23, 2024

**School District #35 (Langley)**  
**2024-2025 School Calendar**  
**Langley Fundamental Middle and Secondary School**

MONTH	DATE	
September	Sep 2 (M)	<b>Labour Day (School Closed)</b>
	Sep 3 (T)	School Opens
	Sep 30 (M)	<b>Truth and Reconciliation Day (School Closed)</b>
October	Oct 4 (F)	<b>School Improvement Day (students not in attendance)</b>
	Oct 14 (M)	<b>Thanksgiving (School Closed)</b>
	Oct 23 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Oct 24 (Th)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Oct 25 (F)	<b>Professional Development Day (Provincial - students not in attendance)</b>
November	Nov 8 (F)	<b>Learning Update Prep/Design and Assessment Day (students not in attendance)</b>
	Nov 11 (M)	<b>Remembrance Day (School Closed)</b>
	Nov 22 (F)	Learning Updates Issued (Semester 1 - Term 1 Courses Only)
	Nov 29 (F)	Learning Updates Issued (Linear - Term 1 and Grade 6 and 7)
December	Dec 20 (F)	Last Day Prior to Winter Break
January	Jan 6 (M)	School Re-Opens After Winter Break
	Jan 29 (W)	Semester 2 Begins
February	Feb 7 (F)	Learning Updates Issued (Semester 1 - Term 2 Courses Only)
	Feb 10 (M)	<b>Professional Development Day (District - All students not in attendance)</b>
	Feb 17 (M)	<b>Family Day (School Closed)</b>
	Feb 24 (M)	<b>Learning Update Prep/Design and Assessment Day (Grade 6 &amp; 7 not in attendance)</b>
March	Mar 12 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Mar 13 (Th)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Mar 14 (F)	Learning Updates Issued (Linear - Term 2 and Grade 6 and 7)
	Mar 14 (F)	Last Day Prior to Spring Break
	Mar 31 (M)	School Re-Opens After Spring Break
April	Apr 11 (F)	<b>Learning Update Prep/Design and Assessment Day (Grade 8-12 not in attendance)</b>
	Apr 18 (F)	<b>Good Friday (School Closed)</b>
	Apr 21 (M)	<b>Easter Monday (School Closed)</b>
	Apr 28 (M)	Learning Updates Issued (Semester 2 - Term 1 Courses Only)
May	May 16 (F)	<b>Professional Development Day (students not in attendance)</b>
	May 19 (M)	<b>Victoria Day (School Closed)</b>
June	Jun 26 (Th)	Final Learning Updates Issued Grades 6-12 & Last Day for Students Prior to Summer
	Jun 27 (F)	<b>Administrative Day (students not in attendance)</b>
July / August		Summer Session

DRAFT: SD35 Board of Education Meeting  
 April 23, 2024

**School District #35 (Langley)**  
**2024-2025 School Calendar**  
**Middle Schools**

MONTH	DATE	
September	Sep 2 (M)	<b>Labour Day (Schools Closed)</b>
	Sep 3 (T)	Schools Open
	Sep 30 (M)	<b>Truth and Reconciliation Day (Schools Closed)</b>
October	Oct 4 (F)	<b>School Improvement Day (students not in attendance)</b>
	Oct 14 (M)	<b>Thanksgiving (Schools Closed)</b>
	Oct 23 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Oct 24 (Th)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Oct 25 (F)	<b>Professional Development Day (Provincial - students not in attendance)</b>
November	Nov 8 (F)	<b>Learning Update Prep/Design &amp; Assessment Day (students not in attendance)</b>
	Nov 11 (M)	<b>Remembrance Day (Schools Closed)</b>
	Nov 29 (F)	Learning Updates Issued
December	Dec 20 (F)	Last Day Prior to Winter Break
January	Jan 6 (M)	Schools Re-Open After Winter Break
February	Feb 10 (M)	<b>Professional Development Day (District - students not in attendance)</b>
	Feb 17 (M)	<b>Family Day (Schools Closed)</b>
	Feb 24 (M)	<b>Learning Update Prep/Design &amp; Assessment Day (students not in attendance)</b>
March	Mar 14 (F)	Last Day Prior to Spring Break
	Mar 14 (F)	Learning Updates Issued
	Mar 31 (M)	Schools Re-Open After Spring Break
April	Apr 18 (F)	<b>Good Friday (Schools Closed)</b>
	Apr 21 (M)	<b>Easter Monday (Schools Closed)</b>
	Apr 30 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
May	May 1 (Th)	1 Hour Early Dismissal - Parent/Teacher Interviews
	May 16 (F)	<b>Professional Development Day (District - students not in attendance)</b>
	May 19 (M)	<b>Victoria Day (Schools Closed)</b>
June	Jun 26 (Th)	Final Learning Update Issued & Last Day for Students Prior to Summer Vacation
	Jun 27 (F)	<b>Administrative Day (students not in attendance)</b>
July / August		Summer Session

DRAFT: SD35 Board of Education Meeting  
 April 23, 2024

## School District #35 (Langley) 2024-2025 School Calendar Secondary Schools

MONTH	DATE	
September	Sep 2 (M)	<b>Labour Day (Schools Closed)</b>
	Sep 3 (T)	Schools Open
	Sep 30 (M)	<b>Truth and Reconciliation Day (Schools Closed)</b>
October	Oct 4 (F)	<b>School Improvement Day (students not in attendance)</b>
	Oct 14 (M)	<b>Thanksgiving (Schools Closed)</b>
	Oct 23 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Oct 24 (Th)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Oct 25 (F)	<b>Professional Development Day (Provincial - students not in attendance)</b>
November	Nov 8 (F)	<b>Learning Update Prep/Design and Assessment Day (students not in attendance)</b>
	Nov 11 (M)	<b>Remembrance Day (Schools Closed)</b>
	Nov 22 (F)	Learning Updates Issued
December	Dec 20 (F)	Last Day Prior to Winter Break
January	Jan 6 (M)	Schools Re-Open After Winter Break
	Jan 29 (W)	Semester 2 Begins
February	Feb 7 (F)	Learning Updates Issued
	Feb 10 (M)	<b>Professional Development Day (District - students not in attendance)</b>
	Feb 17 (M)	<b>Family Day (Schools Closed)</b>
March	Mar 12 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Mar 13 (Th)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Mar 14 (F)	Last Day Prior to Spring Break
	Mar 31 (M)	Schools Re-Open After Spring Break
April	Apr 11 (F)	<b>Learning Update Prep/Design and Assessment Day (students not in attendance)</b>
	Apr 18 (F)	<b>Good Friday (Schools Closed)</b>
	Apr 21 (M)	<b>Easter Monday (Schools Closed)</b>
	Apr 28 (M)	Learning Updates Issued
May	May 16 (F)	<b>Professional Development Day (students not in attendance)</b>
	May 19 (M)	<b>Victoria Day (Schools Closed)</b>
June	Jun 26 (Th)	Final Learning Updates Issued & Last Day for Students Prior to Summer Vacation
	Jun 27 (F)	<b>Administrative Day (students not in attendance)</b>
July / August		Summer Session

DRAFT: SD35 Board of Education Meeting  
April 23, 2024

**School District #35 (Langley)**  
**2024-2025 School Calendar**  
**Simonds Elementary & U-Connect**

<b>MONTH</b>	<b>DATE</b>	
September	Sep 2 (M)	<b>Labour Day (School Closed)</b>
	Sep 3 (T)	School Opens
	Sep 30 (M)	<b>Truth and Reconciliation Day (School Closed)</b>
October	Oct 2 (W)	<b>School Improvement Day (U-Connect students not in attendance)</b>
	Oct 4 (F)	<b>School Improvement Day (Simonds students not in attendance)</b>
	Oct 14 (M)	<b>Thanksgiving (School Closed)</b>
	Oct 22 (T)	1 Hour Early Dismissal - Parent/Teacher Interviews (U-Connect 8-12)
	Oct 23 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews (U-Connect 8-12)
	Oct 25 (F)	<b>Professional Development Day (Provincial - students not in attendance)</b>
November	Nov 8 (F)	<b>Learning Update Prep / Design &amp; Assessment Day (Simonds)</b>
	Nov 11 (M)	<b>Remembrance Day (School Closed)</b>
	Nov 12 (T)	<b>Learning Update Prep Half Day (U-Connect K-12 students in session AM)</b>
	Nov 18 (M)	<b>Design &amp; Assessment Half Day (U-Connect K-12 students in session AM)</b>
	Nov 22 (F)	Learning Updates Issued (U-Connect 8-12)
	Nov 26 (T)	Student Inclusive Conferences (U-Connect K-7)
	Nov 27 (W)	Student Inclusive Conferences (Simonds / U-Connect K-7)
	Nov 28 (Th)	2 Hour Early Dismissal - Student Inclusive Conferences (Simonds)
December	Dec 20 (F)	Last Day Prior to Winter Break
January	Jan 6 (M)	School Re-Opens After Winter Break
	Jan 29 (W)	Semester 2 Begins (U-Connect 8-12)
February	Feb 7 (F)	Learning Updates Issued (U-Connect 8-12)
	Feb 10 (M)	<b>Professional Development Day (District - students not in attendance)</b>
	Feb 17 (M)	<b>Family Day (School Closed)</b>
	Feb 24 (M)	<b>Learning Update Prep/Design &amp; Assessment Day (Simonds &amp; U-Connect K-7)</b>
March	Mar 4 (T)	1 Hour Early Dismissal - Parent/Teacher Interviews (U-Connect 8-12)
	Mar 5 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews (U-Connect 8-12)
	Mar 4 (T)	Student Inclusive Conferences (U-Connect K-7)
	Mar 5 (W)	Student Inclusive Conferences (Simonds / U-Connect K-7)
	Mar 6 (Th)	2 Hour Early Dismissal - Student Inclusive Conferences (Simonds)
	Mar 14 (F)	Last Day Prior to Spring Break
	Mar 31 (M)	School Re-Opens After Spring Break
April	Apr 14 (M)	<b>Learning Update Prep Half Day (U-Connect 8-12 students in session AM)</b> <b>* Simonds and U-Connect K-7 in attendance</b>
	Apr 18 (F)	<b>Good Friday (School Closed)</b>
	Apr 21 (M)	<b>Easter Monday (School Closed)</b>
	Apr 22 (T)	<b>Design &amp; Assessment Half Day (U-Connect 8-12 students in session AM)</b> <b>* Simonds and U-Connect K-7 in attendance</b>
	Apr 28 (M)	Learning Updates Issued (U-Connect 8-12)
May	May 5 (M)	<b>Professional Development Day (U-Connect) *Simonds in attendance</b>
	May 16 (F)	<b>Professional Development Day (Simonds) *U-Connect K-12 in attendance</b>
	May 19 (M)	<b>Victoria Day (School Closed)</b>
June	Jun 26 (Th)	Final Learning Updates Issued & Last Day for Students Prior to Summer Vacation
	Jun 27 (F)	<b>Administrative Day (students not in attendance)</b>
July / August		Summer Session

**School District #35 (Langley)**  
**2024-2025 School Calendar**  
**Vanguard Secondary School (Quartered Calendar)**

<b>MONTH</b>	<b>DATE</b>	
September	Sep 2 (M)	<b>Labour Day (School Closed)</b>
	Sep 3 (T)	School Opens
	Sep 30 (M)	<b>Truth and Reconciliation Day (School Closed)</b>
October	Oct 2 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Oct 14 (M)	<b>Thanksgiving (School Closed)</b>
	Oct 25 (F)	<b>Professional Development Day (Provincial - students not in attendance)</b>
November	Nov 8 (F)	<b>Learning Update Prep/Design and Assessment Day (students not in attendance)</b>
	Nov 11 (M)	<b>Remembrance Day (School Closed)</b>
	Nov 12 (T)	First Day Quarter 2
	Nov 15 (F)	Learning Updates Issued
December	Dec 11 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Dec 20 (F)	Last Day Prior to Winter Break
January	Jan 6 (M)	School Re-Opens After Winter Break
	Jan 27 (M)	First Day Quarter 3
	Jan 31 (F)	Learning Updates Issued
February	Feb 10 (M)	<b>Professional Development Day (District - students not in attendance)</b>
	Feb 17 (M)	<b>Family Day (School Closed)</b>
March	Mar 5 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
	Mar 7 (F)	<b>School Improvement Day (students not in attendance)</b>
	Mar 14 (F)	Last Day Prior to Spring Break
	Mar 31 (M)	School Re-Opens After Spring Break
April	Apr 17 (Th)	<b>Learning Update Prep/Design and Assessment Day (students not in attendance)</b>
	Apr 18 (F)	<b>Good Friday (School Closed)</b>
	Apr 21 (M)	<b>Easter Monday (School Closed)</b>
	Apr 22 (T)	First Day Quarter 4
	Apr 28 (M)	Learning Updates Issued
May	May 16 (F)	<b>Professional Development Day (students not in attendance)</b>
	May 19 (M)	<b>Victoria Day (School Closed)</b>
	May 28 (W)	1 Hour Early Dismissal - Parent/Teacher Interviews
June	Jun 26 (Th)	Final Learning Updates Issued & Last Day for Students Prior to Summer Vacation
	Jun 27 (F)	<b>Administrative Day (students not in attendance)</b>
July / August		Summer Session

DRAFT: SD35 Board of Education Meeting  
 April 23, 2024

**STAFF REPORT**

**DATE:** April 23, 2024

**TO:** Board of Education

**FROM:** Mal Gill, Superintendent of Schools

**RESOURCE:** Woody Bradford, Deputy Superintendent  
Kevan Reeve, District Principal, Human Resources

**SUBJECT:** District Calendar 2026-2027

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**RECOMMENDED MOTION:**

That the Board of Education approves the District Calendar for school year 2026-2027, as presented.

**BACKGROUND:**

Over the course of this school year, Trustees will receive two different calendar reports. This report is the proposed District Calendar for 2026–2027 (the District Calendars for the 2024-2025 and for 2025-2026 have previously been approved) that shows high level information on Spring Break and Winter Break dates, instructional days (days where students attend school) and non-instructional days (days where schools are open for staff but not students, e.g. professional development days). The high level, proposed District Calendar report was presented to Trustees at the Board Meeting held on February 27, 2024. As per the Ministry Calendar Regulations, the proposed District Calendar requires a 30-day consultation period prior to approval for submission to the Ministry.

**CONSULTATION PROCESS AND RESULTS:**

On February 28, 2024 the proposed District Calendar was open for public consultation. Announcements were put out to employees and the public in various formats including the District’s website and social media channels. In addition, meetings were held with representatives of the Langley Teachers’ Association, CUPE local 1260, CUPE local 1851 and school administration. Those meetings took place in the month of April and consultation feedback has been received.



Input from the public was submitted through the District's feedback email account and was open for over 30 days resulting in 40 emails. From these emails, a number themes have emerged for Trustees to consider:

1. The majority of responses ask that non-instructional days be placed with weekends that have a statutory holiday attached in order to create a four-day weekend.
2. There are too many non-instructional days.
3. Some responses commented on the placement, start and end dates of Winter and Spring Break. Changes to these dates are not possible as they are set in the Board/LTA Collective Agreement.

When considering proposed District and School Calendars, Trustees must take into consideration that many aspects of the calendar days are stipulated by the Calendar Regulation and the Collective Agreement with the Langley Teachers' Association. These days include the first and last day of school, Winter and Spring Breaks, statutory holidays, the number of non-instructional days and some early dismissal days. In addition, it is established in the Province of BC that a Friday in October (typically the 3<sup>rd</sup> or 4<sup>th</sup>) is designated as a "provincial" professional development day to facilitate province-wide professional development opportunities.

Please Note: Winter break, spring break and the first and last day of school dates are final. Non-instructional Days are tentative and may be adjusted based on individual school calendars which will be distributed in May 2026.

## SCHOOL DISTRICT #35 (LANGLEY)

### DISTRICT CALENDAR 2026-2027

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

■ Instructional 
 ■ Non-Instructional 
 ■ Vacation Period 
 ■ Statutory Holiday



**STAFF REPORT**

**DATE:** April 23, 2024  
**TO:** Board of Education  
**FROM:** Brian Iseli, Secretary-Treasurer  
**SUBJECT:** Annual Facilities Grant 2024-2025

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**RECOMMENDED MOTION:**

That the Board of Education approves the Annual Facilities Grant 2024/2025 spending plan, as presented.

**BACKGROUND:**

The Ministry of Education and Child Care provides funding in the form of an Annual Facilities Grant for the purpose of maintenance and capital work on our facilities. The grant is provided on the basis of the Ministry's fiscal year (April 1 to March 31). The Ministry allocates funding from both its operating budget and its capital budget to support the AFG grant to districts. The year's approved grant for 2024/2025 (April 1, 2024 to March 31, 2025) is comprised of an operating portion \$680,306 and a capital portion \$3,667,862 for a total of \$4,348,167 (last year was \$4,258,425). As in the past, \$57,898 for CAMS will be extracted from the operating component by the Ministry, leaving a balance of \$4,290,269 (last year was \$4,200,527). The attached AFG Expenditure Plan (attachment 1), representing this total of \$4,348,167 is being presented tonight for the Board's approval. Below is the link to the Ministry of Education and Child Care's Annual Facilities Grant Policy.

[Annual Facilities Grant Policy](#)

**Note: CAMS (Capital Asset Management System) is a Ministry initiative. The funding is to pay for revised facility audits which are regularly taking place throughout the province. The Ministry revamped the Facility Audit process and tendered for the inspection portion of the work. The \$57,898 is determined by the Ministry and their tendering process will cover the inspections and reports for our District.**

PROJECT DESCRIPTION	PROJECT DETAIL AND NOTES	LOCATION	TOTAL COST
24/25 AFG 310 Roofing Repairs - ABE	Section 6 roof replacement	Alice Brown	277,056
24/25 AFG 310 Roofing Repairs - MAI	Section 3 & 5 roof replacement	Maintenance	84,206
24/25 AFG 310 Roofing Repairs - NIC	Section 10 & 11 roof skin	Nicomekl	224,151
24/25 AFG 310 Roofing Repairs - Consulting	Roofing Consulting	Entire District	50,000
24/25 AFG 310 Roofing Repairs - Annual	Roofing Contracted Repairs	Entire District	75,000
24/25 AFG 310 Roofing Repairs - Annual In- House	Roof & Drain Repairs	Entire District	13,463
24/25 AFG 315 Interior Construction Upgrades - ACSS	Room 146C Carpet	Aldergrove Sec.	5,793
24/25 AFG 315 Interior Construction Upgrades - ABE	Room 17 - Carpet	Alice Brown	4,360
24/25 AFG 315 Interior Construction Upgrades - ABE	Room 7 - Carpet	Alice Brown	4,360
24/25 AFG 315 Interior Construction Upgrades - BSS	South West Hallway	Brookwood	11,975
24/25 AFG 315 Interior Construction Upgrades - HDS	Room 113 floor replace	HD Stafford	12,295
24/25 AFG 315 Interior Construction Upgrades - JHE	Entry/Gym Hallway	James Hill	31,313
24/25 AFG 315 Interior Construction Upgrades - LFE	Room 1 - Carpet	Langley Fund. Elem.	4,370
24/25 AFG 315 Interior Construction Upgrades - LFE	Room 15 - Carpet	Langley Fund. Elem.	4,230
24/25 AFG 315 Interior Construction Upgrades - LFA	Room 100	Langley Fine Arts	8,994
24/25 AFG 315 Interior Construction Upgrades - LFA	Room 102	Langley Fine Arts	8,994
24/25 AFG 315 Interior Construction Upgrades - ACSS	Gym resurface x2	Aldergrove Sec.	5,656
24/25 AFG 315 Interior Construction Upgrades - BSS	Resurface Small Gym (Contractor)	Brookwood	50,000
24/25 AFG 315 Interior Construction Upgrades - HDS	Gym resurface x 2	HD Stafford	8,313
24/25 AFG 315 Interior Construction Upgrades - LSS	Gym resurface x2	Langley Sec.	8,313
24/25 AFG 315 Interior Construction Upgrades - PEMS	Gym resurface	Peter Ewart Mid.	3,656
24/25 AFG 315 Interior Construction Upgrades - SIM	Gym resurface	Simonds	4,156
24/25 AFG 315 Interior Construction Upgrades - WGSS	Gym resurface x3	Walnut Grove Sec.	9,975
24/25 AFG 315 Interior Construction Upgrades - ACSS	North Wing boys washroom door and frame	Aldergrove Sec.	2,406
24/25 AFG 315 Interior Construction Upgrades - ACSS	Auto Shop exterior door	Aldergrove Sec.	3,071
24/25 AFG 315 Interior Construction Upgrades - BFA	Exterior Gym Doors	Blacklock	7,712
24/25 AFG 315 Interior Construction Upgrades - DWP	Band Room Exterior Doors	DW Poppy	7,176
24/25 AFG 315 Interior Construction Upgrades - JKE	Exterior library door	James Kennedy	3,071
24/25 AFG 315 Interior Construction Upgrades - JKE	Exterior gym door	James Kennedy	6,141
24/25 AFG 315 Interior Construction Upgrades - LFE	Music Portable Door and frame	Langley Fund. Elem.	2,406
24/25 AFG 315 Interior Construction Upgrades - LFMS	E19 exterior door	Langley Fund. Mid.	2,656
24/25 AFG 315 Interior Construction Upgrades - NIC	4 gym doors	Nicomekl	8,676

24/25 AFG 315 Interior Construction Upgrades - PEMS	Wood Shop exterior door	Peter Ewart Mid.	3,071
24/25 AFG 315 Interior Construction Upgrades - WGSS	Small gym exterior door	Walnut Grove Sec.	6,141
24/25 AFG 315 Interior Construction Upgrades - WIL	Portable 25 door & frame	Willoughby	2,656
24/25 AFG 315 Interior Construction Upgrades - ABE	Door and Door Replacement	Alice Brown	28,141
24/25 AFG 315 Interior Construction Upgrades - ABE	Interior Lockset replcements	Alice Brown	16,212
24/25 AFG 315 Interior Construction Upgrades - DPC	Interior Paint	Douglas Park	88,820
24/25 AFG 315 Interior Construction Upgrades - PCE	Interior Paint - continuation	Parkside	71,256
24/25 AFG 320 Electrical Upgrades - WIL	FA Panel Upgrade	Willoughby	44,861
24/25 AFG 320 Electrical Upgrades - BES	FA Panel Upgrade	Belmont	44,861
24/25 AFG 320 Electrical Upgrades - NBE	Emergency Lighting Upgrade	Noel Booth	39,670
24/25 AFG 320 Electrical Upgrades - JKE	LED Lighting Upgrade	James Kennedy	63,472
24/25 AFG 320 Electrical Upgrades - WBE	LED Lighting Upgrade	Wix- Brown	63,472
24/25 AFG 320 Electrical Upgrades - SES	LED Lighting Upgrade	Shortreed	63,472
24/25 AFG 320 Electrical Upgrades - WLE	LED Lighting Upgrade	West Langley	63,472
24/25 AFG 320 Electrical Upgrades - WGSS	High Voltage Vault Testing	Walnut Grove Sec.	3,997
24/25 AFG 320 Electrical Upgrades - BSS	High Voltage Vault Testing	Brookwood	3,997
24/25 AFG 320 Electrical Upgrades - LYF	UPS Battery Replacement	Lynn Fripps	6,813
24/25 AFG 320 Electrical Upgrades - SBO	Generator Load Testing	SBO	1,331
24/25 AFG 320 Electrical Upgrades - HDS	Generator Load Testing	HD Stafford	1,331
24/25 AFG 320 Electrical Upgrades - ACSS	Generator Load Testing	Aldergrove Sec.	1,331
24/25 AFG 320 Electrical Upgrades - WGSS	Generator Load Testing	Walnut Grove Sec.	1,331
24/25 AFG 320 Electrical Upgrades - BFA	Fire Safety Plan	Blacklock	8,000
24/25 AFG 320 Electrical Upgrades - GGE	Fire Safety Plan	Gordon Greenwood	8,000
24/25 AFG 320 Electrical Upgrades - PRE	Fire Safety Plan	Peterson Rd.	8,000
24/25 AFG 320 Electrical Upgrades - SIM	Fire Safety Plan	Simonds	8,000
24/25 AFG 320 Electrical Upgrades - TOP	Fire Safety Plan	Topham	8,000
24/25 AFG 325 Accessibility Upgrades - ACSS	Accessible Washroom upgrade	Aldergrove Sec.	32,564
24/25 AFG 325 Accessibility Upgrades - ACSS	Elevator Fobs installation	Aldergrove Sec.	5,813
24/25 AFG 325 Accessibility Upgrades - BES	Accessible Washroom upgrade	Belmont	26,494
24/25 AFG 325 Accessibility Upgrades - BGM	Automatic opener on North exit door	Betty Gilbert	6,656
24/25 AFG 325 Accessibility Upgrades - DWP	Reconfigure first floor washroom	DW Poppy	14,141
24/25 AFG 325 Accessibility Upgrades - LSS	Change two washrooms (accessible countertops and auto. Openers)	Langley Sec.	13,313
24/25 AFG 325 Accessibility Upgrades - HDS	Elevator Fobs installation	HD Stafford	5,813
24/25 AFG 325 Accessibility Upgrades - WGSS	Various curb/pole painting, adding of railing, install traction strips to all stairs, etc.	Walnut Grove Sec.	28,282
24/25 AFG 325 Accessibility Upgrades - NIC	Add auto. Door opener to front entry	Nicomekl	5,994
24/25 AFG 325 Accessibility Upgrades - LFE	Add auto. Door opener to front entry	Langley Fund. Elem.	5,994

24/25 AFG 325 Accessibility Upgrades - TBD	Universal lever door handles installed	TBD	7,071
24/25 AFG 325 Accessibility Upgrades - TBD	Accesible paving around sites	TBD	20,000
24/25 AFG 325 Accessibility Upgrades - TBD	Ramps to Portables throught district	TBD	39,938
24/25 AFG 335 Accessibility Upgrades - Annual	Asbestos Abatement	Entire District	50,000
24/25 AFG 330 Exterior Wall System Upgrade - BFA	Exterior Paint - Entire School	Blacklock	54,692
24/25 AFG 330 Exterior Wall System Upgrade - Annual	Labourers (x3) - Pressure Washing	Etire District	103,525
24/25 AFG 330 Exterior Wall System Upgrade - JAL	Exterior Paint - Entire School	James Anderson	14,423
24/25 AFG 330 Exterior Wall System Upgrade - JKE	Exterior Paint - Entire School	James Kennedy	38,128
24/25 AFG 330 Exterior Wall System Upgrade - WBE	Exterior Paint - Doors	Wix Brown	5,641
24/25 AFG 330 Exterior Wall System Upgrade - RCG	Paint Portables	RC Garnett	13,423
24/25 AFG 330 Exterior Wall System Upgrade - LMC	Skylight repair	Langley Meadows	15,797
24/25 AFG 330 Exterior Wall System Upgrade - PCE	Complete Final phase of cladding replacement	Parkside	13,282
24/25 AFG 330 Exterior Wall System Upgrade - TOP	Skylight repair	Topham	16,626
24/25 AFG 350 HVAC Upgrades - LFA	2 RTU Replacement	LFA	80,000
24/25 AFG 350 HVAC Upgrades - LMC	DDC Upgrade Phase 2	LMC	45,000
24/25 AFG 350 HVAC Upgrades - LMC	Duct Cleaning	LMC	7,000
24/25 AFG 350 HVAC Upgrades - WGSS	Duct Cleaning	WGSS	29,000
24/25 AFG 350 HVAC Upgrades - BFA	Duct Cleaning	BFA	7,000
24/25 AFG 350 HVAC Upgrades - YCM	Duct Cleaning	YCM	7,000
24/25 AFG 350 HVAC Upgrades - NOE	Duct Cleaning	NOE	7,000
24/25 AFG 350 HVAC Upgrades - PCE	Duct Cleaning	PCE	7,000
24/25 AFG 350 HVAC Upgrades - WLE	Duct Cleaning	WLE	7,000
24/25 AFG 350 HVAC Upgrades - Entire District	High School Fume Hood Service	Entire District	52,124
24/25 AFG 350 HVAC Upgrades - DPC	Duct Cleaning	DPC	7,000
24/25 AFG 350 HVAC Upgrades - LFA	Furnace Replacement (3)	LFA	15,000
24/25 AFG 350 HVAC Upgrades - WIL	Furnace Replacement (2)	WIL	9,842
24/25 AFG 350 HVAC Upgrades - WGSS	AHU 6 Speed Drive Replacement	WGSS	20,000
24/25 AFG 350 HVAC Upgrades - LSS	RTU Music Room	LSS	40,000
24/25 AFG 350 HVAC Upgrades - GES	Furnace Replacement	GES	29,079
24/25 AFG 355 Plumbing Upgrades -	Flush tank removal and replace	WBE	7,810
24/25 AFG 355 Plumbing Upgrades -	Flush tank removal and replace	NOE	7,810
24/25 AFG 355 Plumbing Upgrades -	Flush tank removal and replace	GES	7,810
24/25 AFG 355 Plumbing Upgrades -	Grease Trap Installation	DWP	6,813
24/25 AFG 355 Plumbing Upgrades -	Flush tank removal and replace	BSS	7,810
24/25 AFG 320 Electrical Upgrades - LSS	LSS Dark Fiber Connection	LSS	100,000
24/25 AFG 320 Electrical Upgrades - WGS	WGS Network Cabling Upgrade	BSS	50,282

24/25 AFG 320 Electrical Upgrades - Entire District	UPS for elementary school Server rooms	Entire District	150,000
24/25 AFG 370 Site Upgrades - HDS	Leak Investigation - Phase 2	HD Stafford	43,313
24/25 AFG 370 Site Upgrades - NIC	Civil Work - Parking Lot Extension	Nicomekl	700,000
24/25 AFG 370 Site Upgrades - Entire District	Playground Repair	Entire District	42,423
24/25 AFG 370 Site Upgrades - Multi Site	Field Maintenance ( Aeration, Seeding, Top-Dressing)	Multi Site (BSS, WGSS, ACSS, HDS)	35,000
24/25 AFG 370 Site Upgrades - Multi Site	Field Maintenance ( Aeration, Seeding, Top-Dressing)	Multi Site (JKE, NES, ABE, NOE)	16,500
24/25 AFG 370 Site Upgrades - Multi Site	Field Maintenance ( Aeration, Seeding, Top-Dressing)	Multi Site (DWP, FLE, LFA)	27,500
24/25 AFG 370 Site Upgrades - Multi Site	Field Maintenance ( Aeration, Seeding, Top-Dressing)	Multi Site (NOE, GES)	21,000
24/25 AFG 370 Site Upgrades - Multi Site	Field Maintenance ( Fertilizing)	Multi Site	20,423
24/25 AFG 370 Site Upgrades - Entire District	Playground woodchip replacement and top up	Entire District	49,923
24/25 AFG 370 Site Upgrades - Entire District	Fencing Repairs	Entire District	26,173
24/25 AFG 370 Site Upgrades - Entire District	Paving	Entire District	155,738
24/25 AFG 370 Site Upgrades - Entire District	Parking Lot Painting	Entire District	22,423
24/25 AFG 370 Site Upgrades - DGRE	Drainage and Paving	DGRE	86,212
24/25 AFG 370 Site Upgrades - Belmont	New Parking and drop off location on East side	Belmont	185,000
23/24 AFG - CAMS	Capital Asset Management Systems	ALL	57,898
<b>TOTAL</b>			<b>4,348,168</b>

**STAFF REPORT**

**DATE:** April 23, 2024  
**TO:** Board of Education  
**FROM:** Brian Iseli, Secretary-Treasurer  
**SUBJECT:** Annual Five-Year Capital Plan 2024/2025 – Capital Bylaw No. 2024/2025 – CPSD35-01

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**RECOMMENDED MOTIONS:**

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-01 be given first reading.

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-01 be given second reading.

That the Board of Education of School District No. 35 (Langley) approves having all three readings of the (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-01 at tonight's meeting.

That the School District No. 35 (Langley) (Capital Plan 2024/2025) Capital Bylaw No. 2024/25-CPSD35-01 be given third reading, passed and adopted on this 23rd day of April 2024.

**BACKGROUND:**

The District has received the attached response letter to their Five-Year Capital Plan submission. The response letter is how the Board is informed of the capital projects approved by the Ministry of Education and Child Care and Boards of Education are asked to complete an Annual Programs Funding Agreement (both attached). The Board is required to pass a capital bylaw which covers all the projects approved. The bylaw is attached for the Board's review.





March 15, 2024

Ref: 297326

To: Secretary-Treasurer and Superintendent  
School District No. 35 (Langley)

### Capital Plan Bylaw No. 2024/25-CPSD35-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2024/25

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This letter is in response to your School District's 2024/25 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
  - Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

## **MAJOR CAPITAL PROJECTS (SMP, EXP, REP, SAP, RDP)**

### **New Projects**

Project #	Project Name	Project Type	Comments
150210	New Smith Neighbourhood Middle	New School	Project has been supported for planning (business case). Please submit Project Definition Report (PDR) to Ministry as soon as possible.
161999	R E Mountain Secondary	Addition	Project has been supported for planning (business case). Please submit PDR to Ministry as soon as possible.
150550	South West Latimer Elementary	Site Acquisition	Project has been supported. Your Regional Director will contact you regarding next steps.

### **Projects in Development from Previous Years**

Project #	Project Name	Project Type	Comments
154966	Smith Secondary School	New School	Final business case (PDR) is with Ministry for funding approval.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

NOTE: The Ministry encourages school districts to pursue simplified designs for new schools or expansion of existing schools. As projects proceed to Business Case, stakeholder engagement and design phases, please ensure simplified design parameters are considered as per the attached *Simplified Designs Guidelines*.

## **MINOR CAPITAL PROJECTS (SEP, FIP, CNCP, BEP, PEP, BUS)**

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Food Infrastructure Program (FIP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

**New projects for SEP, FIP, CNCP, BEP, PEP**

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Aldergrove Community Secondary	SEP - Exterior Wall Systems Upgrades	\$1,100,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Aldergrove Community Secondary	CNCP - Exterior Wall Systems Upgrades	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
D W Poppy Secondary, R E Mountain Secondary	FIP - Kitchen Equipment	\$54,900	Proceed to design, tender & construction. To be completed by March 31, 2025.
Langley Fine Arts School	FIP - Kitchen Equipment	\$9,600	Proceed to design, tender & construction. To be completed by March 31, 2025.
Douglas Park Community	FIP - Kitchen Equipment and Upgrade	\$19,500	Proceed to design, tender & construction. To be completed by March 31, 2025.
Noel Booth Elementary	FIP - Kitchen Upgrade	\$10,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Wix-Brown Elementary	FIP - Kitchen Upgrade	\$6,000	Proceed to design, tender & construction. To be completed by March 31, 2025.

**New projects for BUS**

Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
New Route	C (58-63) with 5 wheelchair spaces	TBD - See Note Below	Proceed to ordering the school bus(es) between April 2nd and May 17th, 2024 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at <a href="http://www.astsb.org">http://www.astsb.org</a>

NOTE: BUS funding amounts will be determined once school districts place their order(s) with bus manufacturer(s). Please contact Branch Director [Michael Nyikes](#) with any questions regarding this.

**An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2024/25 fiscal year as listed above.**

**In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2024/25 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:**

**<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>**

**The Capital Bylaw and the APFA must be signed, dated, and emailed to the Ministry's Capital Management Branch at [CMB@gov.bc.ca](mailto:CMB@gov.bc.ca) as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.**

As the 2024/25 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2025/26 Annual Five-Year Capital Plan submission process (using the Ministry's Capital Asset Planning System (CAPS) online platform) will be available on the Ministry's [Capital Planning](#) webpage by April 1<sup>st</sup>, 2024.

School districts' capital plan submission deadlines for the 2025/26 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2024**
  - Major Capital Programs (SMP, EXP, REP, RDP, SAP)
- **July 1, 2024**
  - Major Capital Programs (BEP)
- **September 30, 2024**
  - Minor Capital Programs (SEP, CNCP, PEP, BUS)
- **October 1, 2024**
  - Minor Capital Programs (FIP)

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.

Additionally, the Annual Facility Grant (AFG) project requests for the 2024/25 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2024.

NOTE: It is strongly encouraged that school districts discuss the draft versions of their intended capital projects and AFG project requests with Ministry staff well in advance of submission deadlines.

As a school district with a School Site Acquisition Charge (SSAC) scheme in place, please also be advised that the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is duly accepted by the Ministry as part of the Board's approved capital plan for 2024/25.

The Board should forthwith adopt a bylaw setting the School Site Acquisition Charges for the School District, as s. 575(3) of the *Local Government Act* prescribes that a SSAC may only come into effect 60 days (inclusive of weekends and holidays) after that bylaw is adopted by a board of education. At that point, local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a board.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Specific questions about SSAC should be directed to Regional Director [Travis Tormala](#).

Sincerely,

A handwritten signature in blue ink that reads "Damien Crowell". The signature is written in a cursive, flowing style.

Damien Crowell, Executive Director  
Capital Management Branch

pc: Geoff Croshaw, Acting Director, Major Capital Projects, Capital Management Branch  
Michael Nyikes, Director, Minor Capital Projects, Programs and Finance, Capital Management Branch

# **ANNUAL PROGRAMS FUNDING AGREEMENT**

This Annual Programs Funding Agreement dated for reference the **15th day of March 2024**, is in effect for the 2024/25 fiscal year period of April 1, 2024 to March 31, 2025.

BETWEEN: **His Majesty the King in Right of the Province of British Columbia**, represented by the Minister of Education and Child Care (the "Ministry")

OF THE FIRST PART

AND: **the Board of Education of School District No. 35 (Langley)** (the "Board")

OF THE SECOND PART.

The parties agree as follows:

## **1. DEFINITIONS**

1.01 In this Agreement, unless the context otherwise requires:

"Agreement" means the Annual Programs Funding Agreement;

"Board" or "Board of Education" means a board of school trustees constituted under the *School Act* [RSBC 1996] c. 412 and any person designated by the Board to act with respect to a provision of this Agreement;

"Business Day" means a day, other than a Saturday or Sunday or Statutory Holiday, on which Provincial government offices are open for normal business in British Columbia;

"Capital Funding Grant" means a funding grant authorized by the Minister of Finance in accordance with section 56.1 of the *Financial Administration Act* [RSBC1996] c. 138;

"Certificate of Approval" means the Certificate of Approval described in paragraph 3.04;

"Eligible Expenditure(s)" means those expenditure(s) areas more particularly described in paragraph 3.01;

"Event of Force Majeure" means invasion, rebellion, hostilities, sabotage, government regulations or controls, acts of God, strikes, lockouts or labour disputes that are a major disabling event or circumstance in relation to the normal operations of the party concerned as a whole that is beyond the reasonable control of the party directly affected and results in a material delay, interruption or failure by such party in carrying out its duties, covenants or obligations under this Agreement;

"Minister" means the Minister of Education and Child Care, and includes the Deputy Minister of Education and Child Care and any person designated by either of them to act with respect to a provision of this Agreement;

"Ministry" means the Ministry of Education and Child Care of the Province of British Columbia;

**2024/25 Annual Programs Funding Agreement for School District No. 35 (Langley)**

"Project" means the project(s) described in paragraph 3.01;

"Schools Protection Program" means the risk management program administered and delivered by the Risk Management Branch of the Ministry of Finance in conjunction with the Ministry of Education and Child Care, and includes the "Schools Protection Program Reference Manual" and all amendments and updates to the program and manual;

"Treasury Board" means the Treasury Board established under the *Financial Administration Act* [RSBC 1996] c. 138.

**2. SCHEDULES**

2.01 The following Schedule(s) form an integral part of this Annual Programs Funding Agreement:

- A. Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts

**3. PROVINCIAL FUNDING CONTRIBUTIONS AND OBLIGATIONS**

3.01 The Ministry will provide capital funding to the Board which is to be used for the purposes of the following Project:

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Aldergrove Community Secondary	SEP - Exterior Wall Systems Upgrades	\$1,100,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Aldergrove Community Secondary	CNCP - Exterior Wall Systems Upgrades	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
D W Poppy Secondary, R E Mountain Secondary	FIP - Kitchen Equipment	\$54,900	Proceed to design, tender & construction. To be completed by March 31, 2025.
Langley Fine Arts School	FIP - Kitchen Equipment	\$9,600	Proceed to design, tender & construction. To be completed by March 31, 2025.
Douglas Park Community	FIP - Kitchen Equipment and Upgrade	\$19,500	Proceed to design, tender & construction. To be completed by March 31, 2025.
Noel Booth Elementary	FIP - Kitchen Upgrade	\$10,000	Proceed to design, tender & construction. To be completed by March 31, 2025.

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Wix-Brown Elementary	FIP - Kitchen Upgrade	\$6,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
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Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
New Route	C (58-63) with 5 wheelchair spaces	TBD - See Note Below	Proceed to ordering the school bus(es) between April 2nd and May 17th, 2024 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at <a href="http://www.astsbc.org">http://www.astsbc.org</a>

NOTE: BUS funding amounts will be determined once school districts place their order(s) with bus manufacturer(s). Please contact Branch Director [Michael Nyikes](#) with any questions regarding this.

- 3.02 The Ministry will, in no event, provide more than the amount listed above.
- 3.03 The Ministry will provide the capital funding in paragraph 3.01 in the form of a Capital Funding Grant.
- 3.04 Payment of a Capital Funding Grant is subject to the Ministry issuing a Certificate of Approval for the Project in paragraph 3.01 in accordance with Treasury Board policies and directives and to the following conditions:
  - a) in no case may the Board make a draw against funds available under a Certificate of Approval, unless the draw is reimbursement for Eligible Expenditure(s) properly incurred by the Board in connection with the Project;
  - b) the Ministry may modify or withhold a Capital Funding Grant and applicable Certificate of Approval, or any portion thereof, in the event the Board fails to observe, perform and comply with any provision of this Agreement or if, in the opinion of the Ministry, there has been a material change in the Project;
  - c) the Board will comply with all applicable policies and directives of the Treasury Board respecting Capital Funding Grants.
- 3.05 Notwithstanding any other provision of this Agreement, the payment of funds by the Ministry to the Board, pursuant to this Agreement, is subject to the provisions of the *Financial Administration Act* ("the Act"), which makes that payment obligation subject to:



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- a) there being sufficient monies available in an appropriation, as defined in the Act, to enable the Ministry, in any fiscal year or part thereof when any payment of money by the Ministry to the Board falls due pursuant to this Agreement, to make that payment;
- b) Treasury Board, as defined in the Act, not having controlled or limited, pursuant to the Act, expenditure(s) under any appropriation referred to in this subparagraph a).

**4. BOARD OBLIGATIONS**

4.01 The Board will:

- a) carry out the Project in a manner that ensures:
  - i) delivery within budget;
  - ii) completion by March 31, 2025;
  - iii) scope details are fully met upon completion;
  - iv) accrued cost-savings realized from completed capital projects as approved in this Agreement are reported to the Ministry and transferred into the school district's Minister-Restricted Capital account, unless otherwise agreed to in writing by the Ministry.
- b) comply with all policies and best practices related to Capital Project Procurement, as documented in the Capital Asset Management Framework and Capital Procurement Checklist published by the Ministry of Finance;
- c) procure the Project in accordance with the Capital Asset Management Framework;
- d) include in any contracts all standard insurance and indemnification clauses required by the Schools Protection Program;
- e) ensure all communication related to the Capital Project conforms to the "Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts" (provided as Schedule A). Note this protocol may be amended from time to time by the Ministry, with the most current version of the protocol being used.

4.02 Provide written notice to the Ministry of Education and Child Care immediately upon completion of each Project. (Note: the Ministry will be following up with school districts regarding delayed and/or incomplete projects in early January, at which time the Ministry may choose to reallocate associated funds depending on the status of the Project).

4.03 At the request of the Ministry, prepare additional reports relating to the Project.

4.04 Notify the Ministry immediately, in writing, should any Event of Force Majeure arise that could materially affect the scope, costs or schedule of the Project.

- 4.05 Indemnify and save harmless the Province of British Columbia and its employees and agents from and against any losses, claims, damages, actions, causes of action, costs and expenses that the Province of British Columbia or any of its employees or agents may sustain, incur, suffer or be put to at any time, either before or after this agreement ends, which are based upon, arise out of or occur, directly or indirectly, by reason of, any act or omission by the Board or by any of its agents, employees, officers, directors, or contractors with respect to the Project.
- 4.06 Purchase school buses through the Request for Standing Offer (RFSO) portal available through the Association of School Transportation Services of BC (ASTSBC).
- 4.07 Reserve two (2) percent of the Total Funding amount provided under the Bus Acquisition Program in paragraph 3.01 as fee payment for ASTSBC's administration services. The ASTSBC will invoice the Board once buses have been ordered. This fee is included in the Capital Funding Grant and is not an additional cost to the Board.

## **5. EVENT OF FORCE MAJEURE**

- 5.01 In the Event of Force Majeure:
- a) the Board will immediately notify the Ministry, in writing, describing the Event of Force Majeure.
  - b) within five (5) Business Days of being notified of the Event of Force Majeure, the Ministry will communicate with the Board to explore what steps are to be taken to mitigate the Event of Force Majeure, determine an appropriate course of action, and establish an estimated cost related to the Event of Force Majeure.
  - c) the course of action must be agreed to by the Ministry and the Board.
  - d) either party may request the assistance of an independent cost consultant appointed by mutual agreement of the parties.
  - e) the Ministry will not approve any expenditure(s) incurred prior to the agreed course of action unless the costs were demonstrably incurred for the preservation of life and/or safety.

## **6. PUBLIC ANNOUNCEMENTS**

- 6.01 Any public announcement relating to the Project will be in accordance with the "Communications Protocol Agreement on Minor Capital Projects between the Ministry of Education and Child Care and School Districts" (provided as Schedule A).

## **7. NOTICE**

- 7.01 Any notice or communication required or permitted to be given under this Agreement will be in writing and will be considered to have been sufficiently given if delivered by

*2024/25 Annual Programs Funding Agreement for School District No. 35 (Langley)*

hand or electronic transmission to the physical address or electronic mail address of each party set out below:

a) if to the Board:

School District No. 35 (Langley)  
4875 222nd St, Surrey, BC, V3V 0B7  
Attention: Brian Iseli, Secretary-Treasurer  
Email: biseli@sd35.bc.ca

b) if to the Ministry:

Ministry of Education and Child Care  
PO Box 9151 Stn Prov Govt, Victoria, BC, V8W 9H1  
Attention: Capital Management Branch (Minor Capital Unit)  
Email: CMB@gov.bc.ca

7.02 Any such notice or communication will be considered to have been received:

a) if delivered by hand during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day;

b) if sent by electronic transmission during business hours (and in any event, at or before 4:00pm local time in the place of receipt) on a Business Day, upon receipt by a responsible representative of the receiver, and if not delivered during business hours, upon the commencement of business hours on the next Business Day, provided that:

- i) the receiving party has, by electronic transmission or by hand delivery, acknowledged to the notifying party that it has received such notice; or
- ii) within twenty-four (24) hours after sending the notice, the notifying party has also sent a copy of such notice to the receiving party by hand delivery.

7.03 Delivery by mail will not be considered timely notice under this Agreement.

7.04 In the event a contact name changes for either the Ministry or for the Board, then parties must be notified within five (5) Business Days.

*2024/25 Annual Programs Funding Agreement for School District No. 35 (Langley)*

IN WITNESS WHEREOF the parties have executed this Agreement, in duplicate, as of the day and year first above written.

SIGNED on behalf of His Majesty the King )  
in Right of the Province of British Columbia )  
by a duly authorized designate of the )  
Minister of Education and Child Care )

\_\_\_\_\_  
Authorized Signatory (For the Minister of Education and  
Child Care)

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date Signed (Month/Day/Year)

SIGNED on behalf of **the Board** )  
**of Education of School District** )  
**No. 35 (Langley)** by its duly )  
authorized signatories )

\_\_\_\_\_  
Signatory (Secretary Treasurer)

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date Signed (Month/Day/Year)

## **SCHEDULE A**

### **COMMUNICATIONS PROTOCOL AGREEMENT ON MINOR CAPITAL PROJECTS BETWEEN THE MINISTRY OF EDUCATION AND CHILD CARE (ECC) AND SCHOOL DISTRICTS**

#### **News Release**

Upon issuance of Capital Plan approvals and funding agreements to school districts, ECC will issue public news releases regarding minor capital projects. School district(s) may be requested to provide a quote from a designated representative for such news releases.

#### **Signage**

Significant, high-profile minor capital construction projects and/or initiatives approved in the ECC Capital Plan **may** be requested to be identified by signage prominently displayed at the site. ECC will notify a school district(s) if this is the case.

**If requested**, signs must conform to Government of B.C.'s Infrastructure Sign Specifications and be produced by Government Communications and Public Engagement (GCPE) graphics department. In addition to the BC logo, school districts and other funding partners will be identified with their logos on signage. Signs are to be installed as soon as possible after announcement of the project, and amended to include the amount of investment and date of completion after award of the contract and preferably before the start of work. The signs are to remain on the site until the work is completed and after any completion ceremonies where applicable. A digital picture of the sign is to be sent to GCPE after it has been installed. Cost of the sign is to be funded from the approved project budget. School districts are responsible for installing the signs.

The steps from signage design to installation are as follows:

1. Project is announced;
1. GCPE will have their graphics department create a construction sign;
2. GCPE graphics department will create and send the approved file to Kings Printer for print production;
3. Kings Printer will notify GCPE when the sign is ready;
4. GCPE will notify the school district(s) when the sign is ready to be ordered and provide them with the online requisition form: <http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx>;
5. The school district(s) orders, pays and arranges for the sign to be installed. Signs are to be post mounted in a visible location;
6. School district(s) will notify GCPE when the sign is installed and send photo as confirmation.

#### **Official Ceremonies**

ECC will notify a school district(s) if an official ceremony **may** be held to commemorate the launch and/or ground-breaking for a project. The parties shall co-operate in the organization ceremonies, and messages and public statements for such events should be mutually agreed upon.

#### **Plaques**

ECC **may** request the district provide and install (upon completion of significant, high-profile construction projects and/or initiatives), a plaque bearing an appropriate inscription. The design, wording and specifications of such plaques must be approved by ECC. Cost of the plaque is to be funded from the approved project budget.



**CAPITAL BYLAW NO. 2023/24-CPSD35-01**  
**CAPITAL PLAN 2024/25**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 35 (*Langley*) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education and Child Care (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated *March 15, 2024*, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 35 (*Langley*) Capital Bylaw No. 2024/25-CPSD35-01.

READ A FIRST TIME THE 23<sup>rd</sup> DAY OF *APRIL* 2024;  
READ A SECOND TIME THE 23<sup>rd</sup> DAY OF *APRIL* 2024;  
READ A THIRD TIME, PASSED THE 23<sup>rd</sup> DAY OF *APRIL* 2024.

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Candy Ashdown, Board Chair

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Brian Iseli, Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 35 (*Langley*) Capital Bylaw No. 2024/25-CPSD35-01 adopted by the Board the 23<sup>rd</sup> DAY OF *April* 2024.

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Brian Iseli, Secretary-Treasurer

**STAFF REPORT**

**DATE:** April 23, 2024

**TO:** Board of Education

**FROM:** Brian Iseli, Secretary-Treasurer

**SUBJECT:** Road Dedication at 76<sup>th</sup> Ave and 202A street – RE Mountain Secondary School and Peter Ewart Middle School

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**RECOMMENDED MOTION:**

That the Board of Education serve notice of motion, to be brought to the June 18, 2024 Regular Board Meeting, of the Road Dedication at 76<sup>th</sup> Avenue and 202A Street to the Township of Langley at zero cost due to the benefit received at the time of building permit being issued.

**BACKGROUND:**

When RE Mountain Secondary was in the building permit stage, there was a requirement for a Road Dedication on 76<sup>th</sup> Avenue and 202A Street. Due to the time pressures of completing the school on time and within budget, the Township of Langley agreed to take a grant of a SRW (Statutory Right of Way) for the road on 76<sup>th</sup> Ave and 202A street abutting the RE Mountain Secondary School site and the Peter Ewart Middle School site instead of the usual Road Dedication as part of the requirement for us to get the building permit to start work on the construction of RE Mountain Secondary School.

In normal circumstances, the Township of Langley would require a Road Dedication as part of the permitting process that would require a Board bylaw to transfer the land to the Township of Langley by way of a road dedication at no cost. To effect such road dedication, the Board would need to obtain a disposal certificate for the road dedication from the BC Ministry of Education and Child Care before the building permit is issued. This process would have delayed the start of construction of the RE Mountain Secondary School and would have meant that the school wouldn't have opened on time. This would have cost the Board of Education more to build the school due to the delay. The understanding with the Township of Langley was the SRW would allow the building permit to be issued and that the Road Dedication would happen at a later date.



Township of Langley is now looking for the Road Dedication which now requires the following steps to be completed:

1. Inform the public of the Board's intent to dispose of the property. This should make clear that the road dedication was a requirement of the building permit for the school construction, but the Township agreed to delay the road dedication and have the District SRW instead, to allow the Board to construct the school without delay;
2. Pass a bylaw approving the disposal by way of road dedication; and
3. Obtain a disposal certificate for the road dedication from the BC Ministry of Education and Child Care.

For your reference, please see attached Plan EPP136022 showing the area of the road dedication in bold outline.

