



**Administrative Procedure 252 – Appendix A**

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**Request for Reconsideration of  
Library Learning Commons (LLC) Resources Form**

Initiated by \_\_\_\_\_ Date \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_

Please indicate your connection to the school (select all that apply):

- Parent/Caregiver
- Staff Member
- Other (please specify) \_\_\_\_\_

Do you have a student in our school? Yes / No

**RESOURCE QUESTIONED**

Title \_\_\_\_\_

Author \_\_\_\_\_

Publisher \_\_\_\_\_ Copyright date \_\_\_\_\_

Type of resource \_\_\_\_\_

*(Book, Graphic Novel, Magazine, Digital Information, Library Program, Other)*

1. In what way does this resource fail to comply with the selection procedure for school library resources:

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2. Have you discussed this resource with the Learning Commons Teacher-Librarian?

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3. Did you view the entire item? If not, what sections did you view?

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4. What effect do you believe this resource will have on students in our school community:

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5. Have you read any reviews of this material by professionals? Please specify.

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Any additional comments.

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**FOR COMPLETION BY SCHOOL TEACHER LIBRARIAN AND PRINCIPAL**

Date Received \_\_\_\_\_

Outcome:

Principal's Signature \_\_\_\_\_

Teacher Librarian's Signature \_\_\_\_\_