Online Registration for Elementary students

The Langley School District has transitioned to Online Registration for Kindergarten and Elementary Students. Families will need to register their students using MyEducation BC, the Online Provincial Student Information System.

Attention:

Before beginning your registration, please visit sd35.bc.ca School Locator/Catchments page to determine your catchment school and the Student & Parent Registration page to confirm the information required to complete the registration including documents to upload and your school catchment. Legible digital images are required. This list may be slightly different than the suggestions on the provincial Online Registration form.

Uploaded documents are deleted from the schools system once the registration process is complete.
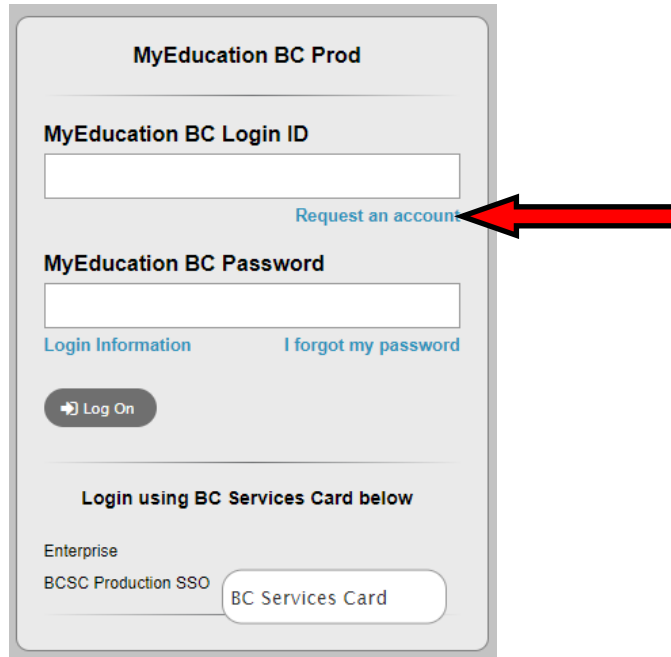
Also Know:

1. If you try to create a new account and one exists you will receive a warning. Creating a new account with a different email will delay the process.

2. If you cannot remember your access credentials please contact Langley MyEd support at https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/

3. If you do not see the Initiate button to start a new registration contact Langley MyEd support at https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/ to add the option to your account

4. If you have questions please check the information on https://www.sd35.bc.ca/students-parents/registration-2/registration/ and if your question is not answered there please contact the school

If you already have a MyEducation account skip to Step 5.

If you **DO NOT** have a MyEducation BC account follow Steps 1—4

1. **Request an account** by going to https://myeducation.gov.bc.ca/aspen and entering a valid email address for yourself.
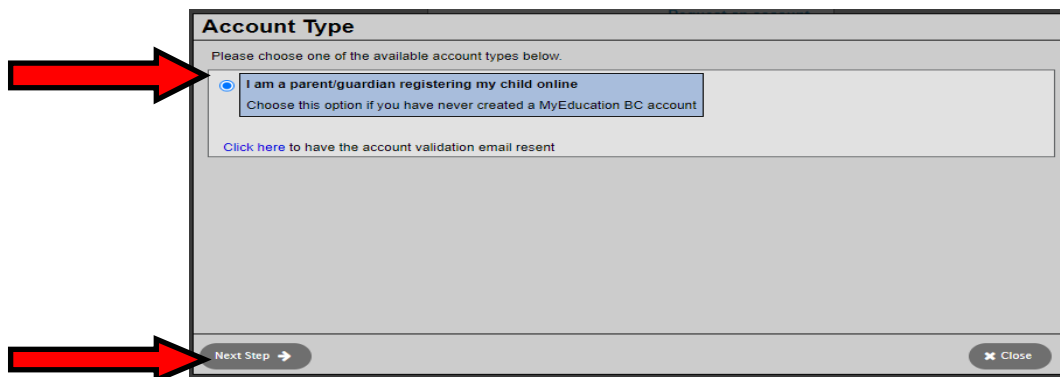
2. **Select** "I am a parent/guardian registering my child online" and click Next Step

If you try to create a new account and one already exists you will receive a warning message. Please contact your current district or Langley MyEd support at https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/

3. **Supply the Parent Demographic** Information as requested on the form and Select Langley

4. **Set up your account** with your email address, password, and security question

* Check your email for account verification email. If you do not see it your In Box, please check your Spam/Junk folders.

Continue here if you already have a MyEd Account

5. **Log into** https://myeducation.gov.bc.ca/aspen/logon.do

On the lower right hand side there will be a box labeled Start a New Student Registration. Click the +Initiate button to begin a new registration. Any previously started or submitted registrations will show in the box below. Once submitted the status will change to Submitted and any changes in status will be reflected here.

If you do not see the Initiate button to start a new registration contact Langley MyEd support at https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/ to add the option to your account.

Creating a new Registration

Before beginning this process please check https://www.sd35.bc.ca/students-parents/ registration-2/registration/ for up to date requirements for registrations. Legible digital images of documents are required in order to process your registration.

6. **The registration process** has a number of 'Top Tabs" to complete.

a) Start top tab asks for the school year. If you are registering your child for the current school year please select the 2024-2025 option. If you are registering your child for the upcoming September 2025-2026 school year, please select 2025-2026.

6. (cont.)

b) Student top tab is for student specific information. If you are using an existing MyEducation account, some demographic information will auto-fill.

6. (cont.)

   c) School top tab. Choose Langley School District and your catchment school
Your catchment school can be found on the SD35 website at https://www.sd35.bc.ca/
schools/school-locator/
*If a school is missing from the list it is not accepting registrations at this time.

6. (cont.)

   d) Family/Contacts top tab. If you had an existing MyEducation account, some of the fields will pre-fill. The initial contact is the person submitting this form. Please add all remaining parent/legal guardians and three emergency contacts for each registration.

6. (cont.)

e) Additional information top tab. This page allows previous school information as well as any medical or learning support information that will allow your school to understand your students needs ahead of time.
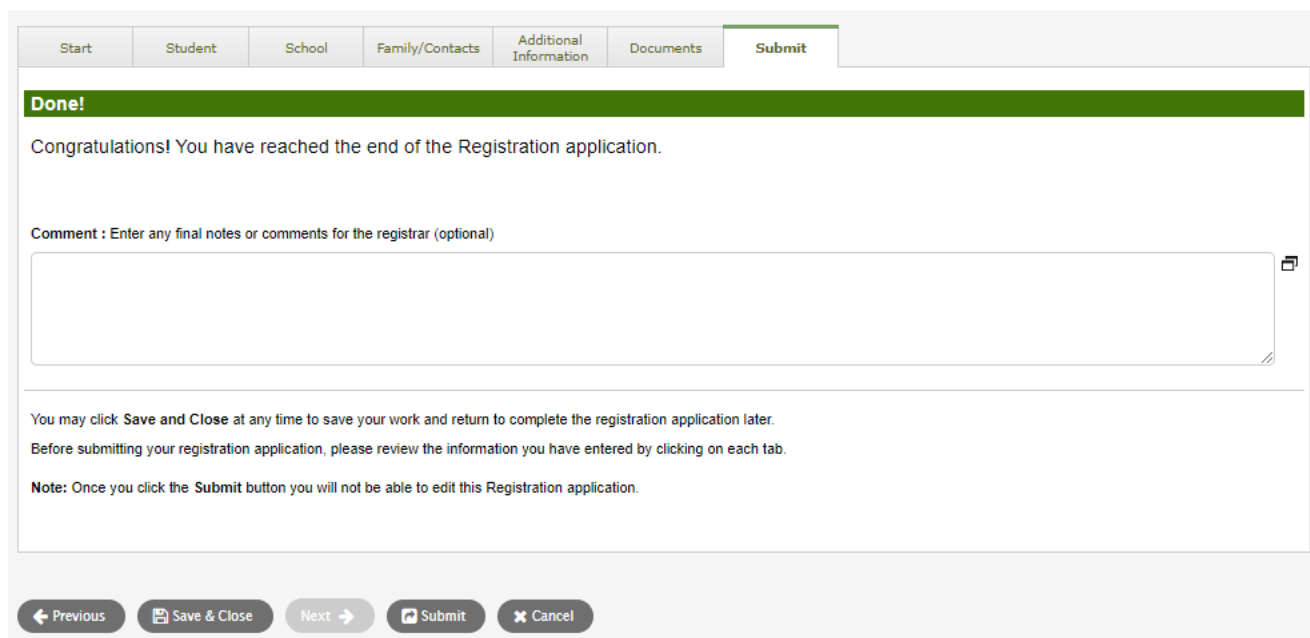

6. (cont.)

f) Documents top tab. Please upload all required documentation to support your application. Updated documentation requirements are found on the SD35 web-site at https://www.sd35.bc.ca/students-parents/registration-2/registration/.

Please be as complete as possible as missing documents will delay the registration process.

6. (cont.)

g) Submit top tab. This final page allows you to enter any comments to complement your registration prior to submission. You may save and return to the application at a later date, however, once the registration is submitted to the school you will no longer have the ability to update it. If the school requires any additional information, they will send the application back to you to make changes. This will cause delays in the registration process.

Start	Student	School	Family/Contacts	Additional Information	Documents	Submit

Done!

Congratulations! You have reached the end of the Registration application.

Comment : Enter any final notes or comments for the registrar (optional)

You may click **Save and Close** at any time to save your work and return to complete the registration application later.

Before submitting your registration application, please review the information you have entered by clicking on each tab.

Note: Once you click the **Submit** button you will not be able to edit this Registration application.

← Previous   💾 Save & Close   Next →   ⏎ Submit   ✖ Cancel

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Please contact the school directly if you have any questions and watch for possible emails from the school as they may need to reach you to clarify information in order to complete the registration.

⇒ Check the SD35 website at https://www.sd35.bc.ca/students-parents/ for more information

⇒ The MyEd portal will update the registration status as it is processed

⇒ Emails will be sent at acceptance